



ACADEMIC SENATE EXECUTIVE COUNCIL MINUTES

Friday, April 28, 2023

11:00 a.m. – 12:00 p.m.

DLC 04

Convened at 11 am

In attendance: Jayne Turk, Andrea Craddock, Ann Womack, Patrice Thatcher-Stephens, Tyler Knudsen, Ron Slabbinck, Maria Fernandez, Karen Ziegler

1. OPEN SESSION

2. OPPORTUNITY FOR PUBLIC COMMENT

Many new faculty members are not regularly attending Senate meetings. Andrea will remind mentors to remind new faculty to come to senate meetings, with the understanding that Friday Senate meetings can be difficult for certain faculty to attend.

3. APPROVAL OF MINUTES

The April 14 minutes were unanimously approved.

4. DISCUSSION AND ACTION ITEMS

a) Revisit DL Online and Hybrid Teaching Requirements – Maria Fernandez

- AP 4105, which includes language about the professional development requirement, was approved by College Council on Wednesday, April 26. The updated AP reflects most current Title V updates.
- The DL Handbook is currently being updated based on AP 4105. The handbook is typically revised in spring and approved by the committee in the fall.
- Many faculty have expressed need for continued professional development for distance learning.
- The professional development requirement started in 2016. Faculty leadership tried to get language added to the CBA so that so faculty could not suddenly be assigned an online course with little to no time to prepare. In the absence of contract language, the Distance Learning committee opted to use the professional development requirement as a mean to ensure faculty have adequate time to prepare courses being taught in new modalities.
- Regarding expanding options for professional development:

- When the professional development requirement was written, we didn't have adequate personnel on campus to facilitate training, so training was outsourced to @ONE courses.
 - Now we also have in-house courses and WebAIM courses available. WebAIM courses can be completed for compensation.
 - Faculty can reach out to ask about alternative professional development opportunities.
 - The DL Committee will brainstorm ideas for other professional development options at their May meeting and will bring them back to the Senate in the fall.
- The @ONE courses require about 40 hours of work. This is work that is being required that isn't part of the CBA. We also don't have contract language specifying requirements for online courses, so we can't evaluate courses based on standards set forth by committee policies or the law.
 - Credentials are being integrated into Canvas, so we won't have to use the "badgr" site anymore.
 - The DL Committee wants to be able to pay faculty for their time spent on professional development and are continuing to seek avenues to compensate faculty.
 - Faculty members who don't want to continue teaching online don't have to do professional development unless/until the district assigns them an online course.
 - There is concern that we are conflating the DL professional development requirements with the need for accessibility in our courses.
 - A Senate Exec member expressed that the DE professional development policy should be eliminated.
- b) SJEDI Rubric for Faculty
- The SJEDI Committee recommends use of the rubric during course reviews, program reviews, and/or annual updates. They suggest including a reflection of the rubric and making an action plan based on that reflection.
 - Use of the rubric isn't a mandate (SJEDI is a recommending body and doesn't have any authority). It's an optional resource we can use to make our classes more DEI compliant.
 - DEI assessment not part of our current evaluation process, although due to state requirements, it might be in the future.
- c) SLO Assessment Process – Ann Womack and Liz Carlyle – on May 12
- d) Student Conduct/BIT Processes – Patrick Walton – at convocation in Fall
- e) AP 5140 (SAS) – Providing substitute courses (that have critical/analytical thinking components) as alternative for Math courses – Karen Ziegler
- By law Title 5 and Section 504 of the ADA, we need to provide options for students who can't successfully complete math courses.
 - Some faculty are concerned about potential for abuse. Some colleges restrict this to students with documented disability and have exhausted all other options.

- As COS, students would need to have documented disability as verified by our learning disability testing process.
 - Faculty have been tasked with identifying alternatives to math courses that student can use to complete COS GE requirements. This would only apply to local degree completion and does not guarantee a transfer institution will accept that the requirement has been met.
 - A new SAS director is expected to be in place by fall. At that time, a Senate taskforce will likely be necessary to make recommendations.
- f) Revising Plagiarism policy to address AI – Leigh Moore – will present at the 5/16 Senate meeting
- g) COSGE for Ethnic Studies – Michelle Knudsen will come to next Exec meeting in 5/12
- h) Making Academic Senate Meetings 2 Hours Long [AY 23 – 24]
The Senate president has more release time and is taking on more work to bring to the Senate. The Senate Exec supported lengthening meetings for the 23-24 academic year.
- i) Meet & Greet with Board Members (Sometime 23 – 24 AY) – This will be on a Friday in the fall.

1. OFFICER REPORTS

- a) President
- The President requested Exec members updates their calendars so we can plan meetings for fall.
 - Regarding the list of classes that students under 15 can't enroll in:
 - There was a proposal to go back to old system where it was up to faculty discretion for the courses on the list.
 - Exec supports this proposal.
 - The President submitted a CQIP for the Senate Exec budget to be restored. Dr. Mark Fields approved the CQIP.
- i) Academic Senate agenda
- b) Vice-President
- c) Secretary
- d) At-Large

Adjourned at 12:09 pm

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