



Academic Senate
College of the Siskiyous
800 College Avenue, Weed, CA 96094
<https://www.siskiyous.edu/academicsenate>

Academic Senate Executive Council Minutes

Friday, October 20, 2023
11:00 am – 12:00 pm in DLC 3

Attendance: Andrea Craddock, Jayne Turk, Tyler Knudsen, Patrice Thatcher-Stephens, Ron Slabbinck, Ann Womack, Neil Carpentier-Alting, Michelle Knudsen

Convened at: 11:00 am

1) OPEN SESSION

2) OPPORTUNITY FOR PUBLIC COMMENT

Come see “She Kills Monsters!” It opens Nov. 3.

3) APPROVAL OF MINUTES

Unanimously approved.

4) DISCUSSION AND ACTION ITEMS

- a) Next steps after approving revision to local COSGE – Courses that will populate the updated Area 5 (i.e., Lifelong Learning and Self-Development)

Curriculum Committee developed a proposed plan:

Step 1 – counseling will cross check list of courses in Area 5 with ASSIST. Courses in ASSIST in Area 5 will automatically be included.

Step 2 – counseling will make recommendations other GE areas where remaining courses will go. Some may stay in Area 5 or move to other areas.

Step 3 – bring recommendation to Senate Exec and form taskforce, if needed in case Exec doesn’t accept recommendation.

The CSU GE area E is broader than our current GE Area 5. The Senate voted to adopt the broader outcome. Counselors will use CSU GE area E to develop the list of courses for our Area 5.

ASSIST shows list of classes approved for CSU GE areas and is used for articulation. Counselors will look at course histories and attributes of classes included for GE.

Curriculum committee will review recommendations and then will bring to Senate Exec on Nov. 3. Opportunity to bring to Senate for approval on Nov. 6.

What do we want to do if there are faculty who want have courses added to Area 5? Recommendation is to wait until we complete the GE overhaul, then do a GE program review to determine needs and appropriateness of adding other courses.

b) Approval of updated DL Handbook / Canvas Shell

Ongoing professional development requirements at other CCCs were reviewed:

- Merced is 3 hours / year
- Riverside is 2 hours / year
- Cuyamaca has robust certification process (9 weeks), additional training is not required
- College of the Desert is 40 hours every 5 years (8 hours / year)
- Shasta College doesn't have a specific requirement

Our current requirement, as understood by Senate Exec, is 20-40 hours every three years (average 10 hours / year). The requirement can be met by taking an @ONE or in-house course or another activity. Our certification process requires Canvas CMS training course and another facilitated training course (shortest are 2-4 weeks, ~40 hours).

The current requirement is that this is a change to our contracts and working conditions including the addition of unpaid work. Faculty can meet the current contractual requirement for staff development via Flex.

Placing such a large burden for professional development for online classes takes away from time for development for other types of courses.

Work needs to be equitably distributed.

Training for teaching online also can improve our in-person instruction and vice-versa.

Recommendation from Senate Exec is to approve the handbook pending clarification and modification to ongoing professional development requirement.

c) Academic Senate Resolution addressing hiring Accessibility Specialist

Andrea spoke with President / Superintendent about this and suggested that Andrea speak with Weblinks and Karen Chandler about doing some of this work. Weblinks said they do not have time to add those additional responsibilities. Maria Fernandez is a great resource for information about how Accessibility Specialist would help ensure our courses are accessible. Andrea will consult with her about points to be included in the resolution.

- d) Feedback on “Student Rights and Responsibilities” document for 10 + 1 issues

The bulk of the document pertains to Student Services, but there are some points that fall under 10 + 1. The document will be brought to the Senate Exec for review once it has been approved by Student Services.

- e) AP 5140 (DSPS) – Providing substitute courses (that have critical / analytical thinking components) as alternative for Math courses

Discussion about removing classes from list if we don’t have FT faculty teaching them. It was decided that those courses should remain since there is either intention to hire FT faculty or that there will be PT faculty to teach the courses. This is also not a document the public is likely to access, so there is minimal risk of “false advertisement” if the courses aren’t being offered.

The MUS class listed should 1004 – Fundamentals of Music.

5) OFFICER REPORTS

- a) President

- i) Letters of nomination for Emeritus Faculty

- ii) Attending ASCCC Fall Plenary – Thursday, Nov. 16 to Saturday, Nov. 18 at Costa Mesa, CA – We have funds if anyone wants to attend.

- iii) Update on faculty hirings – ETHN / HIST and MATH / PHYS positions have been posted on COS website but not CCC Registry or HigherEdJobs. Other positions are being reviewed by the President / Superintendent based on information provided by the Deans. It was suggested that the Senate identify hiring committee representatives for all positions, so we are ready to go once positions are approved.

- b) Vice-President

- c) Secretary

- d) At-Large

Adjourned at: 12:14 pm

Academic Senate Officers:

President: Andrea Craddock

Secretary: Ann Womack

At Large: Tyler Knudsen

Vice-President: Patrice Thatcher

At-Large: Jayne Turk

Past President: Ron Slabbinck

It is the policy of College of the Siskiyous not to discriminate on the basis of race, color national origin, sex or disability in its educational programs and its employment practices.
(<https://www.siskiyous.edu/humanresources/nondiscrimination.htm> and
<https://www.siskiyous.edu/mainfiles/titleIX.htm>)