



**ACADEMIC SENATE MINUTES**  
**DLC 3 & RHSI 119**  
September 18, 2015

Call to order at 1:00 p.m. by Jayne Turk

A. Reading and Approval of Minutes

[Minutes of August 14, 2015](#)

M/S SGreene/Thatcher-Stephens/Approved with corrections

Corrections: (1) Add Jude Baldwin to Program Review Committee; (2) misspelling of Broussard

B. Committee Reports

1. Curriculum: A question has arisen on the Committee: What is the role of the Committee in the Program Approval process for degrees and certificates? Currently they receive no paperwork on program proposals and updates. Is program approval a Curric Comm process or an Instruction Council process? Same questions for archiving programs.
2. Flex: They have met once, approved some individual Flex proposals. A request was made that the Committee should expand its list of pre-approved activities (e.g. the Curriculum Institute and other ASCCC sponsored events).
3. Program Review: Most PRs are launched. Next step is peer review. Meanwhile, PR Chair will extract a list of resource requests from the PRs to be forwarded to Instruction Council.
4. Budget: no report.
5. Equivalency: One application on the docket.

C. Reports from Special Committees

1. None, except that there are more hiring committees forming this fall for spring hires of FT faculty in Nursing, Welding, and Psychology Instructor.

D. Action Items

1. Letter to the President regarding summer decisions  
**MOTION** (Graves / Tischler APPROVED unanimously) Rather than a letter, the Senate Cabinet should have a conversation with the President to express Senate concerns.  
**Discussion:** Letters that the Senate has written in the past go nowhere. Instead, the Senate will create a list of "talking points," and the Senate President and VP will discuss it with the Superintendent/President.

2. Committees

A lengthy review and discussion of current committee structures and memberships ensued. The following changes were recorded:

- a. Basic Skills Committee— add Shirley Louie, Maria Fernandez, Michelle Knudsen.
- b. Budget— no change
- c. Benefits— This is a task of the bargaining team. Currently no separate committee is needed.
- d. College Council— Add Denis Hagarty.
- e. Elections— a new committee. Ahmed Ismail will chair.
- f. Enrollment Management— This will most likely be folded into Student Services Council. We support such a move.
- g. Equity— This also will be or should be folded into Student Services Council.
- h. Equivalency— remove Mike Graves, Alison Varty, and Jude Baldwin. Add Shawn Abbott and Tim Frisbie.
- i. Facilities— remove this committee from our list. The tasks of this committee are covered by the Safety Committee.
- j. Financial Aid Appeals— Add Patrice Thatcher-Stephens.
- k. Flex/Staff Development— Add Ron Slabbinck.
- l. Foundation— No change
- m. Instruction Council— This year's membership is Steve Reynolds (Senate VP), Dave Clarke, Tim Frisbie, and Neil Carpentier-Alting.
- n. Library— This committee is no longer needed.
- o. Mentors— no changes
- p. Performing Arts— This committee is no longer needed.
- q. Sabbatical leave— This is a function of Senate Exec plus faculty who received sabbatical during the prior year (Bill Hirt).
- r. Safety— Add Ed Kephart
- s. Senate Appeals— This committee is no longer needed.
- t. Student Services Council— Add Charlie Roche, Sunny Greene, Michelle Knudsen, and one more teaching faculty is recommended.

- u. Club advisors— Neil Carpentier-Alting, Jim Gilmore, Jenny Heath
- v. Distance Ed— This is a new committee. Add Mike Graves, Maria Fernandez, and Shawn Abbott.

**MOTION** to approve committees as amended (Fernandez / Greene APPROVED unanimously)

E. Disucssion Item

- 1. Calendar: We ran out of time to discuss this.

F. New Business: None

G. Adjournment at 2:01 p.m.

<b>Members present</b>		Reynolds, Steve	X
Abbott, Shawn	absent	Roche, Charlie	X
Baldwin, Jude	X	Slabbinck, Ron	absent
Broussard, Kevin	X	Thatcher, Patrice	X
Busk, Brian	absent	Tischler, Michael	X
Butler, Kim	absent	Turk, Jayne	X
Carpentier-Alting, Neil	X	Vancil, Chris	absent
Cecil, Jesse	absent	Varty, Alison	absent
Clarke, Dave	X	Wilson, Michael	absent
Coppi, Hallie	absent		
Fernandez, Maria	X		
Frisbie, Tim	X	<b>Part-time Faculty</b>	
Gilmore, Jim	X	<b>Representatives</b>	
Graves, Mike	X	Cortese, Frank	absent
Greene, Sunny	X	Ferrel, Galen	X
Hagarty, Denis	absent		
Heath, Jenny	X	<b>Guests</b>	
Hefflinger, Billy	absent	Greg South	X
Hirt, Bill	X	Margie White	X
Ismail, Ahmed	X	Rich Dixon	X
Kenny, Sean	absent	Heather Collins	X
Kephart, Ed	X	Dylan Paoli, Student	X
Knudson, Michelle	X	Trustee	
Louis, Shirley	X		
Powers, Tom	absent		
Read, Mike	X		