



**Academic Senate**  
College of the Siskiyous  
800 College Avenue  
Weed, CA 96094

[www.siskiyous.edu/academicssenate/](http://www.siskiyous.edu/academicssenate/)

**ACADEMIC SENATE AGENDA**  
**Tuesday, May 09, 2017**  
**3:30 p.m. – 4:30 p.m. in DLC 03 and Yreka #5**

**A. READING AND APPROVAL OF MINUTES**

**B. ANNOUNCEMENTS**

1. Participatory Governance Updates

**C. ACTION ITEMS**

1. Dean Hiring Committee Appointments for Instruction and CTE
2. Constitutional Amendment – Second Reading (See attached)
3. Credit by Exam AP (See attached)
4. Campus Safety Resolution (See attached)

**D. OFFICER REPORTS**

1. State of the College Report

**E. REPORTS FROM COMMITTEES**

- Budget
- Curriculum Committee
- Distance Education
- Equivalency
- Flex/Staff Development
- Program Review

**F. DISCUSSION ITEMS**

1. Dual Enrollment

**G. NEW BUSINESS**

**H. ADJOURNMENT**

*Academic Senate Officers:*  
*President: Chris Vancil*  
*Secretary: Andrea Craddock*  
*At Large: Sean Kenny*

*Vice-President: Bill Hirt*  
*Past President: Jayne Turk*  
*At Large: Mike Graves*

**CHAPTER 4: ACADEMIC AFFAIRS  
ADMINISTRATIVE PROCEDURE NO. 4235**

**COLLEGE OF THE SISKIYOU**

**Procedure Manual**

**TITLE: CREDIT BY EXAMINATION**

**Revision Date: 12/08, 3/2/10; May 14, 2013; XX 2017**

**Responsible Office: Vice President, Student Learning Office**

**Policy References: Title 5 Section 55050**

Credit by exam can only be earned by a student who is registered at the college and in good standing and only for a course listed in the catalog of the community college.

Credit by examination may be awarded when students, through available examinations, prove mastery of the course content as set forth in the outline of record.

Credit may be awarded for prior experience or prior learning only in terms of individually identified courses for which examinations are conducted pursuant to this section.

Whether or not credit by examination may be earned in any given course will be determined by a majority of the faculty in the discipline. Only disciplines with full-time faculty may be available for credit by exam. Not later than June 1 of any calendar year, the discipline faculty shall inform the Office of Instruction which courses, if any, will be available for credit by examination in the subsequent academic year and the methods that will be used to determine credit, which may include the following:

- **Advanced Placement Examinations (AP)**  
Credit is awarded to students who achieve a score of 3 or higher on an Advanced Placement Examination. The credit earned and transcript notations are made by the Director of Enrollment Services. All transcript notations are marked as "AP Credit". Contact Counseling Services for details.
- **College Level Examination Program (CLEP)**  
Credit is awarded for passing selected CLEP exams. Contact Counseling Services for details.
- **International Baccalaureate (IB) Program**  
Credit is awarded for passing designated IB exams. Contact Counseling Services for details.
- **Other examinations determined appropriate by a majority of the full-time faculty.**
- **Other examinations created by the full-time faculty.**

The student will be allowed to take the exam only once. The student will receive a letter grade (A-F), which will be noted on the academic transcript in the additional college credit section, not in a specific semester, and will be identified as "Credit by Exam". Students may choose the Pass/No Pass grading option.

Applications for credit by examinations are available in Enrollment Services or Counseling Services.

Credits acquired by examination are not applicable to meeting unit load requirements such as Selective Service deferment, Financial Aid, Veteran's or Social Security benefits, or total semester units.

Credits acquired by examination shall not be counted in determining the 12 semester units of credit in residence required for an Associate degree.

A student may earn no more than 12 units through credit by examination.

**BYLAW II - TERMS OF OFFICE AND ELECTION PROCEDURES**

Section 1 - Elective Offices and Terms of Office

- A. The electorate of the Senate shall be composed of all contract and regular faculty, including counselors and librarians, who directly serve registered College of the Siskiyous students, and up to five representatives of the part-time faculty.
- B. The Immediate Past President shall be the person who has most recently been the President, and shall serve until a new Immediate Past President is available to fill the position. In the event the immediate past president does not serve as an Executive Committee member, the seat will be filled by an additional at-large representative.
- C. All other positions shall be elected for terms of one year. There shall be no term limits on any of the elected positions. All members of the Senate are eligible for the Executive Committee.
- D. Terms of office commence on June 1 of each year.

PROPOSED CHANGES

**BYLAW II - TERMS OF OFFICE AND ELECTION PROCEDURES**

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- C. There shall be no term limits on any of the elected positions. All members of the Senate are eligible for the Executive Committee. The Terms of Office Shall Be:

President – Two Years  
Vice-President – One Year  
Secretary – One Year  
At-Large – One Year

Any officer occupying the Presidency upon the adoption of these by-laws shall continue to be elected to one year terms and the two-year term shall not take effect until a newly elected person occupies the position.

- D. Terms of office commence on June 1.

Academic Senate Resolution 2017-2

Whereas providing a safe learning environment for students, employees and the public should be a top priority for College of the Siskiyous

Whereas students learn more effectively in an environment that is secure and free of violence or the threat of violence

Be it resolved that the Academic Senate of the College of the Siskiyous requests that the College of the Siskiyous Board of Trustees act immediately to secure the safety of all persons while on campus by:

- employing security personnel at all times when classes are in session or when employees are normally present on campus;
- employing security personnel to check each building at night before it is locked up and in the morning before it is opened to ensure that no unauthorized person or persons are in the building
- training all faculty and staff in the security procedures of the college;
- making changes to the physical structures of the college to ensure that students, employees and the public are working within a safe environment.

Approved by the College of the Siskiyous Academic Senate on May \_\_\_\_, 2017 and signed by