



Academic Senate
College of the Siskiyous
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www.siskiyous.edu/academicsenate/

Academic Senate Meeting Minutes

August 11, 2016 (Convened at 1:35pm) in DLC 03

Attendees: Shawn Abbott, Jude Baldwin, Mark Beaulieu, Rhonda Brown, Kevin Broussard, Wenli Chang, Dave Clarke, Hallie Coppi, Andrea Craddock, Neil Carpentier-Alting, Maria Fernandez, Tim Frisbie, Jim Gilmore, Michael Graves, Sunny Greene, Jenny Heath, Dennis Hagarty, Billy Hefflinger, Bill Hirt, Ahmed Ismail, Sean Kenny, Ed Kephart, Michelle Korkowski, Michelle Knudsen, Shirley Louie, Kim Parham, Mike Read, Charlie Roche, Canada Ross, Ron Slabbick, Patrice Thatcher-Stephens, Michael Tischler, Jayne Turk, Chris Vancil, Alison Varty, Mike Wilson, and Susan Zuver

- ❖ Vancil passed out papers asking Academic Senate members to outline what institutional and senate committees they are currently on and to indicate what items they would like the Academic Senate to address in the coming year.

- ❖ Mentors for new faculty members
 - Rhonda Brown (Nursing) – Kim Parham will mentor
 - Susan Zuver (Nursing) – Mike Graves will mentor
 - Mark Beaulieu (Welding) – Neil Carpentier-Alting will mentor
 - Michelle Korkowski (Administration of Justice) – Alison Varty will mentor
 - Approval for mentors - Turk moved / Heath second / motion passed

- ❖ Hiring Committee Approvals
 - Dennis Hagarty – General Advisor
 - Tom Powers – Advisor, Athletics
 - Jude Baldwin – Advisor, Upward Bound
 - Approval of hiring committees - Hirt moved / Turk second / motion passed
 - Regarding hiring committees, Vancil has told Brynn Fogerty that during the summer the faculty are too busy to serve on hiring committees other than hiring faculty, deans (administration), or in special circumstances (hiring a music instructional assistant requiring the input of the music faculty instructor). Clarke would like this standard to continue throughout the year (not just summer). Vancil and Tischler will discuss this idea with Brynn.

- ❖ 16 Week Semester Calendar (Compressed Calendar) for 2017-2018
 - Need vote of support
 - Committee to work with Vice President
 - Approval of discussion – Reynolds moved / Clarke second / Motion passed
 - Vancil indicated that this compressed calendar would include an intersession.
 - Vancil clarified that certain programs (e.g., Nursing, Fire) can operate on their own calendar and do not have to adhere to the compressed calendar.
 - Knudsen asked if the compressed calendar would increase flex hours. Vancil is unsure how the compressed calendar would be structured.
 - After further discussion, Reynolds called the question. Motion to approve 16-week semester calendar passed unanimously.
 - Thatcher-Stephens and Turk agreed to be senate members who would be a part of the committee to work with VP, along with two faculty union members.

- ❖ Committee Replacements
 - Curriculum – Jenny Heath replaces Chris Vancil
 - Safety – Billy Hefflinger replaces Jenny Heath
 - This is with the caveat that the Flex Committee will replace Hefflinger as Chair
 - Budget Committee replacement for Chris Vancil
 - Other appointments include Fernandez on the College Council and Carpentier-Alting and Clarke on the Instruction Council
 - Motion to approve committee replacements and appointments – Graves motion / Turk second / motion passed.

- ❖ Institutional Set Standards for Completion
 - These standards were set by Bart Scott and presented to the Board. These included such items as retention rates, CTE pass rates, success rates, basic skills pass rates, etc.... Vancil expressed to the board and Bart that the Academic Senate needs to be consulted about these standards since they impact faculty.
 - Hirt motioned that Bart meet with Senate Executive Committee and present his numbers, as well as his methodology. Varty second / motion passed.

- ❖ Officer Reports
 - President's Report
 - Board Reports – Board indicated that they want facilities master plan. Administration said they are working on it. Vancil wants faculty to have access to facilities master plan as well.

- Enrollment – Vancil has been looking at enrollment numbers at COS. He will present these numbers at the next Academic Senate meeting.
- Committee Processes for Senate Ratification – Vancil requested that committees outline what they are doing and what processes they are following. These will be approved by the Academic Senate before being brought to the Administration.

❖ Reports from Committees

- Curriculum Committee – Graves is interested in creating a curriculum handbook that would be available in hard copy and on the web. He would like input from faculty members about how to compress the information needed to go in this handbook. He would like to have the handbook done by the end of the semester.
- Flex/Staff Development – Hefflinger encouraged faculty members to submit conference requests if interested because there is typically money left over in the budget to fund those requests.
- Program Review – Reynolds offered a flex day yesterday on assessment and program review.
 - He motioned that all program reviews be submitted by Sept. 12th. Jayne second / motion passed.
 - Reynolds is also working on a handbook for program review. He also wanted faculty input on the FAQs posted to the COS website on Outcomes & Assessments and Program Review
- Budget – No report
- Equivalency – Equivalency procedures were not properly followed during the summer. These issues were brought to the attention of the Administration and they insured that they would be followed strictly from this point forward.
- Distance Education – Fernandez said that D.E. is offering a flex day tomorrow. It is intended for those who are participating in the pilot group, as well as those who have completed Part 1 & 2 of the training. If, though, anyone is interested in being introduced to Canvas fundamentals they can attend the workshop from 10am – 12pm.
 - Fernandez said that they switch over to Canvas will be complete by the end of May 2017.