

**Academic Senate**

College of the Siskiyous

800 College Avenue

Weed, CA 96094

www.siskiyous.edu/academicsenate/**Academic Senate Meeting Minutes**

September 13, 2017 (Convened at 8:00am) in Life Science Rm #3

Attendees: Shawn Abbott, Jude Baldwin, Dave Clarke, Andrea Craddock, Maria Fernandez, Tim Frisbee, Michael Graves, Dennis Hagarty, Bill Hirt, Sean Kenny, Ed Kephart, Michelle Korkowski, Charlie Roche, Ron Slabbinck, Michael Tischler, Chris Vancil, Alison Varty, and Mike Wilson. Dr. Zachary Zweigle, Dennis Roberts, and Galen Ferrel were also in attendance.

A. Reading and Approval of Minutes

- a. Maria Fernandez moved to approve minutes/ Bill Hirt seconded / motion passed.

B. Action Items**a. Committee Appointments**

- i. Distance Education (DE) – David Blink and Shawn Abbott volunteered to serve on this committee.
 1. Dave Clarke moved to accept these individuals on the DE committee/ Ron Slabbinck seconded/ motion passed.
- ii. Enrollment Management Committee - Alison Varty, Wenli Chang, and Ron Slabbinck volunteered to serve on this committee
 1. Mike Graves motioned to have these faculty members serve on this committee / Dave Clarke seconded/ motion passed.
- iii. Hiring Committee to replace Steve Reynolds in English Department – Mike Tischler, Maria Fernandez, and Chris Vancil volunteered to be part of this hiring committee.
 1. Dave Clarke moved to accept these individuals on this hiring committee/ Mike Graves seconded/ motion passed.

b. Statewide Appointments

- i. Kim Freeze, who is the primary coordinator of non-credit classes, has asked to be appointed as our non-credit course representative at the statewide Academic Senate
 1. Mike Tischler indicated that Kim Freeze needs to regularly attend COS Academic Senate meetings and give reports on her experiences as our statewide representative.
 2. Dave Clarke suggested that Kim give a presentation to the Academic Senate in terms of why she wants to be our statewide representative
 3. Chris Vancil will pass this information to Kim. He will also talk with Dr. Scott about the non-credit program to address our questions regarding

program review, instructors designated to teach these courses, and faculty involvement in non-credit courses.

C. Officer Reports

a. President's Report

i. Computer labs – Chris Vancil discussed with Dr. Schoonmaker about the lack of computer labs on the Weed campus at COS

1. We do have a computer lab available in ESTC 107, but it is difficult to bring your students in there for a teaching seminar because the lab is booked with classes consistently Monday through Thursday.
2. The Academic Success Center (ASC) does have 60 laptops that instructors can check out with Lorinda Forrest Meyer.
3. Mike Graves indicated that there were 20 desktop computers available at the ASC

a. Mike also stated that half the classes booked in ESTC 107 do not utilize the computers. He suggested we have a more centralized process whereby courses that need computers get priority for placement in ESTC 107. SchoolDude is not effective in prioritizing certain courses over others.

4. Senate Exec will continue to look in to issues pertaining to available computer labs for both the Weed and Yreka campuses.

ii. Board Meeting –

1. The fire, EMS, and the ADJ programs were recognized by our state representative for excellence
2. Chris communicated to the Board that we only have 37 full-time faculty members. He pointed out that we spend about 1.3 million on all part-time faculty salaries, which is less than we spend on the salary of 10 administrators. He emphasized the importance of hiring more faculty to increase FTES
3. Chris also brought up his concerns regarding security on the Weed and Yreka campuses.

D. Reports from Committees

- a. Budget Committee – No one from budget committee was at the Academic Senate meeting. Chris knows they approved the last budget.
- b. Curriculum Committee - Mike Graves reported they received the all fields report from CurriUNET. They are now in the process of uploading the data to eLumen. He anticipates the faculty will have access to eLumen in mid to late October.
- c. Unfortunately, we ran out of time to obtain reports from the other committees. Chris Vancil asked that the other committees submit a status report to Senate Exec.

E. Adjournment 8:50am

