

**Academic Senate**

College of the Siskiyous

800 College Avenue

Weed, CA 96094

www.siskiyous.edu/academicsenate/**Academic Senate Meeting Minutes**

October 11, 2017 (Convened at 8:00am) in Life Science Rm #3

Attendees: Shawn Abbott, Neil Carpentier-Alting, Jude Baldwin, Dave Clarke, Andrea Craddock, Maria Fernandez, Tim Frisbee, Jim Gilmore, Michael Graves, Sunny Greene, Dennis Hagarty, Bill Hirt, Sean Kenny, Ed Kephart, Michelle Korkowski, Mike Read, Charlie Roche, Ron Slabbinck, Chris Vancil, Alison Varty, and Mike Wilson. Dr. Stephen Schoonmaker and Kim Freeze were also in attendance.

A. Reading and Approval of Minutes

- a. Ron Slabbinck moved to approve minutes/ Mike Graves seconded / motion passed.

B. Action Items**a. Committee Appointments**

- i. PR Team – Mike Graves and Chris Vancil have volunteered to write the PR manual by March 31st and have it ready for Senate approval by April.
 1. Mike Wilson moved to accept these individuals on the PR Team/ Ed Kephart seconded/ motion passed.
- ii. SLO Team – Mike Tischler, Maria Fernandez, Andrea Craddock, Sean Kenny, Wenli Chang, and Shirley Louie have volunteered to serve on this committee. They will outline a SLO process by March 31st, which will be sent for approval by Academic Senate in April.
 1. Mike Graves motioned to have these faculty members serve on this committee / Sunny Greene seconded/ motion passed.
 2. Chris will call the initial meeting for these committees. The SLO committee will also need to elect 1 or 2 faculty on the committee to serve as the coordinator(s).
 3. Dave Clarke suggested that faculty members serving on the PR and SLO teams go to the earlier eLumen training dates.
 - a. The Curriculum Committee will be doing eLumen training on Nov 1st and Nov 8th from 8am to 9am in Dave's classroom
 - i. Please email Mike Graves the week before if you intend to attend this eLumen training. It was also recommended that you bring your laptop computer.

b. Academic Senate Surveys

- i. Chris forgot to bring the surveys for faculty members to provide feedback on what goals they want Academic Senate to accomplish this year. He'll email these surveys out to faculty members.

- c. November and December meeting times
 - i. It was requested that Academic Senate come up with alternative days/times to meet to try to accommodate more faculty members. After reviewing the course schedules of faculty members, these are the alternate meeting times Academic Senate suggests:
 - 1. Nov 13th (Monday) – 3:30pm to 4:30pm
 - 2. Dec 8th (Friday) – 3pm to 4pm
 - ii. These alternative times will also allow for VC for those who attend the meeting at the Yreka campus
- d. College Hour
 - i. Sunny suggested that we build a “College Hour” in the new calendar formation
 - 1. Mike Graves thinks the most effective “College Hour” would be on either Tuesday or Thursday at noon or 1pm
 - 2. Maria Fernandez stated it would be helpful to have a College Hour every day of the week so we are not trying to schedule all meetings during one day of the week
 - 3. Chris will discuss having a College Hour with Dr. Scott
- e. Academic Senate would like to appoint Michelle Korkowski as a liaison with CTE
 - i. Bill Hirt moved / Mike Wilson seconded / Mike Graves called the question/ motion passed
- f. Statewide Appointments
 - i. Although it was discussed at the last Academic Senate about potentially appointing Kim Freeze as our non-credit course representative at the statewide Academic Senate, this will not occur.
 - 1. Chris talked over this matter with Dr. Scott and they both agreed that this statewide position does not need to be filled right now.

C. Officer Reports

- a. President’s Report
 - i. ACCJC will be here on November 6th for our follow-up accreditation report
 - 1. Dr. Scott asked that faculty be familiar with the Accreditation report so they will be prepared to respond to questions asked by the ACCJC
 - ii. A delegation from China will be here on October 13th.
 - iii. Guided Pathways
 - 1. Sunny stated that they are completing a self-assessment scale to see how aligned COS is with Guided Pathways.
 - 2. Michelle Korkowski added that California’s Guided Pathways program is modeled after the national program. The program aims to increase success rates among students. It includes “intrusive counseling” that monitors and checks on students doing their time in community college.
 - iv. Academic Senate standing committees must follow the Brown Act.
 - 1. Dr. Schoonmaker stated the District will provide the needed training on the Brown Act to committee heads

- v. Instructional Council - There was more money requested for instructional equipment than we have. However, Dr. Scott will work to try to get everything funded.
- vi. Mandatory Flex Days – There will be a mandatory flex day on Friday during finals week for the fall and spring semesters.

D. Reports from Committees

- a. Curriculum Committee – Mike Graves stated that noncredit courses and community education courses will be separated from other courses in eLumen.
 - i. eLumen faculty training is set for Saturday, Dec. 9th
 - 1. Faculty must attend one of the training days to have access to eLumen
- b. Distance Education – Maria Fernandez indicated that things are going well
- c. Equivalency – Bill Hirt stated they recently met to grant equivalency to an instructor
- d. Flex/Staff Development – Tim Frisbee stated that this committee is scheduled to meet soon
- e. Planning/Budge Committee – Chris stated they had their first meeting. It was made clear that a central planning committee will drive the budget and see if requested resources meet institutional needs before allocating funds. They want the budget process to be open and transparent.
 - i. Dr. Schoonmaker is working with Darlene to share with departments their budgets for this year.

E. Adjournment 9:00am