



Academic Senate
College of the Siskiyous
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www.siskiyous.edu/academicsenate/

Academic Senate Meeting Minutes

August 23, 2018 (Convened at 1:05 pm) in Science Rm #110

Attendees: Shawn Abbott, Jude Baldwin, Mark Beaulieu, David Blink, Kevin Broussard, Rhonda Brown, Liz Carlyle, Neil Carpentier-Alting, Wenli Chang, Dave Clarke, Hallie Coppi, Andrea Craddock, Maria Fernandez, Tim Frisbee, Katie Gale, Jim Gilmore, Michael Graves, Sunny Greene, Jenny Heath, Bill Hirt, Sean Kenny, Ed Kephart, Michelle Knudsen, Michele Korkowski, Shirley Louie, Kim Parham, Tom Powers, Mike Read, Charlie Roche, Ron Slabbinck, Patrice Thatcher-Stephens, Mike Tischler, Jayne Turk, Chris Vancil, Alison Varty, and Mike Wilson. Dr. Todd Scott, Dr. Zachary Zweigle, Dennis Roberts, Nathan Rexford, Kim Peacemaker, and Patrick McDougall (Adjunct Physics Instructor) were also in attendance.

A. No Public Comment

B. Reading and Approval of Minutes

- a. Maria Fernandez motioned to approve minutes and Jude Baldwin seconded. Motion passed.

C. Action / Discussion Items

- a. **Tom Powers and Student Athletes** - Tom requested there be more communication between instructors and athletic coaches. He encouraged instructors to share with the coaches if their athletes are struggling in class or not attending class.
 - i. Bill Hirt asked Tom if the coaches could distribute a roster of student athletes and which coach should be notified if there is an issue.
- b. **China Delegation** – Jayne Turk indicated there will be a 20-person delegation from China coming to COS sometime in October. She stated that faculty members may be asked to be involved in activities related to their visit.
- c. **Hiring Committee Appointments**
 - i. CTE Dean – Mark Beaulieu, Patrice Thatcher-Stevens, and Mike Wilson volunteered to be on this hiring committee.
 - ii. Coordinator, Foster and Kinship Program – Jayne asked Patrice if she was involved in hiring for this position. Patrice stated that she wasn't involved and had no interest in being a part of it. No other faculty volunteered to serve on this hiring committee.
 - iii. Transcript Evaluator for Admissions – Sunny volunteered to be on this committee.
 - iv. Micro Biology Instructor – Dave Clark, Alison Varty, and Jenny Heath volunteered to be on this hiring committee.

- v. Counseling – Sunny Greene and Michelle Knudsen volunteered to be on this hiring committee.

d. Committee Appointments

- i. Administrative Services Council – Currently Jesse Cecil is assigned to this committee. Jayne will check with Jesse to see if he'll still serve on this committee. No other faculty members volunteered to be on this committee.
- ii. College Council – Hallie Coppi volunteered to serve on this committee along with the Senate President, Jayne Turk.
- iii. Diversity Committee – Patrice Thatcher-Stephens, Michelle Knudsen, and Wenli Chang volunteered to serve on this committee. Although the committee required only two faculty, Jayne will advance all these names.
- iv. Instruction Council – Katie Gale and Neil Carpentier-Alting agreed to serve on this committee.
- v. Integrating Planning and Budget – Rhonda Brown, Michelle Knudsen, Kevin Broussard, Alison Varty, and Mike Tischler have volunteered to be on this committee (Senate President, Jayne Turk, serves as co-chair of this committee with VP Darlene Melby).
- vi. Safety Committee – Jenny Heath and Ed Kephart volunteered to be on this committee.
- vii. Student Services Council – Michelle Knudsen, Shirley Louie, and Jude Baldwin volunteered to be on this committee.
- viii. Student Conduct & Grievance – Michelle Knudsen, Chris Vancil, Neil Carpentier-Alting, and Charlie Roche volunteered to be on this committee.

e. Other Committees Faculty are welcome to join

- i. Institutional Effectiveness Committee – No faculty members volunteered to be on this committee.
- ii. Tech Advisory Committee – Jim Gilmore agreed to continue being on this committee. Jayne will check with Jesse to see if he still wants to be on this committee.
- iii. Web Team – Bill Hirt volunteered to be on this committee.

f. Senate Committees

- i. SLO Committee – Table this until faculty members review the SLO process and manual.
- ii. Curriculum Committee – Katie Gale wants to be on the Curriculum Committee.
- g. Bill Hirt motioned to appoint faculty members who volunteered to serve on their respective hiring committees, institutional committees, and senate committees. Dave Clark seconded. Motion passed.

D. Officer Reports

- a. No officer reports presented.

E. Reports from Committees

- a. Curriculum Committee – Mike Graves reminded faculty that there will be an eLumen presentation tomorrow afternoon. They will go over with faculty members how to create and revise courses. This is an approved Flex activity.

- i. Neil Carpentier-Alting asked Mike Graves if the eLumen instructions he passed out in the spring were still accurate. Mike said he would look over those instructions and update them if necessary.
- b. Distance Education (DE) – Maria Fernandez alerted faculty stated that the DE curriculum addendum is in the process of being revised.
- c. No other reports were offered from committees.

F. Interstate Passport

- a. The Interstate Passport Committee worked over the summer to determine which courses should be placed in the various foundational skills. Each foundational skill was represented by a faculty member in the designated area.
 - i. Mike Read was confused why certain physics courses were not represented in certain areas. Dave Clarke also didn't understand why some biology courses who don't have labs were represented, whereas others were not.
 - ii. Jayne cautioned that we must pass our Interstate Passport GE pattern before September 15th or we would not receive the designated funding.
 - iii. Dave Clarke motioned that an emergency Academic Senate meeting be called in early September to discuss the Interstate Passport GE pattern. Bill Hirt seconded. Motion passed (Two "Nays" were registered).

G. Adjournment

- a. Meeting adjourned at 2:10 pm.