



Academic Senate
College of the Siskiyous
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Academic Senate Meeting Minutes

September 21, 2018 (Convened at 10:15 am) in DLC Rm #3 (Weed Campus) and Bldg 4 Rm #5 (Yreka Campus)

Attendees: Shawn Abbott, Jude Baldwin, David Blink, Kevin Broussard, Rhonda Brown, Liz Carlyle, Neil Carpentier-Alting, Wenli Chang, Dave Clarke, Hallie Coppi, Andrea Craddock, Maria Fernandez, Katie Gale, Jim Gilmore, Michael Graves, Sunny Greene, Karen Harper, Jenny Heath, Bill Hirt, Ed Kephart, Michelle Knudsen, Michele Korkowski, Shirley Louie, Kim Parham, Charlie Roche, Patrice Thatcher-Stephens, Mike Tischler, Jayne Turk, Chris Vancil, and Alison Varty. Dr. Stephen Schoonmaker, Dr. Zachary Zweigle, Sherry Ackerman (Adjunct Philosophy Instructor), and Patrick McDougall (Adjunct Physics Instructor) were also in attendance.

A. No Public Comment

B. Reading and Approval of Minutes

- a. Neil Carpentier-Alting motioned to approve minutes and Jude Baldwin seconded. Motion passed.

C. Action / Discussion Items

- a. **Dr. Schoonmaker will address the faculty** – Dr. Schoonmaker again clarified the timeline for replacing the Vice President of Instruction (VPI). Dr. Schoonmaker will serve as interim VPI until January 2019 when another interim VPI (who will be recruited from outside of COS) will take over the position. By July 1st, a permanent VPI will be hired.
 - i. Dr. Schoonmaker is splitting his time between the President’s and VPI office.
 - ii. Dave Clarke asked why they didn’t just hire an interim VPI right now. Dr. Schoonmaker said there were major issues with the Office of Instruction and wants to get the “ship righted” before turning the position to someone new.
 - iii. Dr. Schoonmaker is not sure if they will hire an agency to assist with the search for an interim VPI or handle it internally.
 - iv. Dr. Schoonmaker thanked faculty members for their work on Interstate Passport.
- b. **Jude Baldwin will discuss the library’s LSP and ad hoc committee request** – Jude discussed the statewide Library Services Platform (LSP) project. LSP is software that manages user accounts, contains info on collections, and is the library’s catalog. The LSP selected was Alma/Primo.
 - i. The pros to this system are that it will cost less, students will be familiar with library’s catalog system when they transfer (Alma/Primo is used at CSUs), and it is a more intuitive library catalog.

- ii. The con is that migration will occur mid-year. Jan – Nov 2019 – all participating libraries prepare for migration. Dec 2019 – Jan 2020 – all participating libraries go live with new LSP.
 - iii. Mike Tischler asked Jude if we would lose any current databases in the library. Jude said “no.”
 - iv. Jude said they will be putting together an ad hoc Library Advisory Committee later so she hopes that faculty will consider volunteering for this committee.
- c. Sunny Greene will discuss GE Pattern Options for local degree (accepting other GE patterns for degree)** – Sunny Greene put forward a Curriculum Committee proposal that would allow more GE pattern flexibility for local (COS) degrees only. Students could choose which GE pattern they would want to use:
- 1. Current COSGE pattern
 - 2. Interstate Passport
 - 3. CSUGE
 - 4. IGETC
- ii. Sunny indicated it may make it easier for students to double major. In addition, it would help us increase college funding based on the growth of successful completions this would facilitate.
 - iii. Chris Vancil would not support the Interstate Passport GE pattern being used for local degrees since it wasn’t set up for this purpose.
 - iv. Dave Clarke motioned to accept current COSGE pattern, CSUGE, and IGETC as viable GE patterns for the student to choose from. In addition, Senate Exec will reexamine the Interstate Passport and put forward a proposal for the Academic Senate to reconsider this GE pattern in its current form or in a revised form. Maria Fernandez seconded, motion passed.
- d. Maria Fernandez will present the new DL handbook (see accompanying attachment)** – Maria made the point that the DL handbook was a living document and will continually be updated as needed. The DL handbook will serve as a guide for instructors who teach online or hybrid courses.
- i. Motion passed to approve DL handbook. Maria will remove “draft” from the document and will post it on COS distance learning website.
- e. Safety committee will address a smoke-free campus and parking permits.**
- i. Jenny Heath from the Safety committee wanted to alert faculty members to a document received from the Chancellor’s office. It proposes that community colleges adopt a “non-smoking” campus. There doesn’t need to be a vote on it. The Chancellor’s Office just wants to revisit the idea.
 - 1. Maria Fernandez stated that we already have designated smoking areas on campus. If we adopt a proposal for a “non-smoking” campus, we’ll further alienate and marginalize faculty and students who smoke preventing us from collaborating and communicating with them.
 - ii. The other issue was overnight parking and if permits were needed (especially among athletes) to prevent ticketing.

1. Instead of requiring permits, Maria thought there should be a clearly marked overnight parking zone. Jenny said she would look in to this matter.

D. Reports from Committees

- a. Curriculum Committee – Mike Graves told faculty that they are trying to get courses through Curriculum Committee. Thus, he asked faculty to make sure they address any technical issues with their courses within 24 to 48 hours. He also advised that faculty email him when technical revisions are made, and he'll send the course forward in the process.
 - i. Dave Clark also suggested that faculty make comments on what technical issues they addressed and course changes they made.
 - ii. Chris Vancil asked if eLumen has fixed the GE "step" so new courses can be submitted for GE approval. Mike Graves said he would look in to it.
 - iii. Maria Fernandez asked if she would only see courses submitted for DE. Mike said "yes".

E. Adjournment

- a. Meeting adjourned at 11:15 am.