TO: GOVERNING BOARD, Siskiyou Joint Community College District
FROM: RANDALL C. LAWRENCE, Superintendent/President
SUBJECT: NOTICE OF REGULAR MEETING AND SUGGESTED AGENDA

NOTICE OF REGULAR MEETING

A regular meeting of the Governing Board of the Siskiyou Joint Community College District will be held on Tuesday, December 7, 2010, at 5:00 p.m., in the Board Room at College of the Siskiyous, Weed, California.

Item 1. Call to Order and Attendance
The 863rd meeting, a regular meeting of the Governing Board of the Siskiyou Joint Community College District.

Item 2. Study Session:
The Board is invited to attend a presentation on participatory governance at 1:30 p.m. in McCloud Hall Room #4-112.

Item 3. Announcement of Closed Session Items

Item 4. Administration of the Oath of Office – Trustees
The oath of office will be administered to Trustee Penny Heilman, and Trustees Alan L. Dyar, James Hardy, and Marilyn J. Hall, who ran unopposed, in the November election.

Item 5. Closed Session
- Public Employee Appointment
  - Adjunct Instructors, fall semester – 16 short-term positions
  - Expert Instructional Aide, Paramedic Program – 1 short-term position
  - Instructional Support Specialist 1, Athletics – 1 substitute position
  - Instructional Support Specialist 1, Upward Bound – 1 short-term position

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the President’s Office at (530) 938-5200, between 8 a.m. – 5 p.m. at least 48 hours before the meeting.
Instructional Support Specialist 2, Fire – 1 short-term position
Instructional Support Specialist 2, Library – 1 permanent position
Instructional Support Specialist 2, Welding – 1 short-term position
Instructional Support Specialist 3, Guide 596 – 2 short-term positions
Student Support Specialist 2 – 1 short-term position
Van Driver – 3 short-term positions
Volunteers – 11 positions

- Public Employee Discipline/Dismissal/Release
- Consideration of Suspension or Other Disciplinary Action of a Student
- Labor Negotiations
  - Name of Organization Representing Employee: CCCA/CTA/NEA
  - Name of Organization Representing Employee: CSEA
  - Name of Organization Representing Employee: Administrative Support/Management

Item 6. Announcement of Open Forum Procedures
Anyone wishing to address the Board on a non-agenda item may do so by completing the Open Forum form and submitting a copy to the secretary.

STAFF REPORTS

Item 7. Board Member Reports
A maximum of three minutes will be allotted to each Board Member who has a report.

Item 8. Report of Administration, Student Trustee and Representatives at the Board Table - Enclosed
A maximum of three minutes will be allotted to each of the above members who have a report.

REPORTS/NO ACTION

Item 9. Proposed Campus Budget Process
Board Report No. 4439 – Enclosed
The President would like input on a newly proposed campus budget process.

Item 10. Administrative Services Procedure 6800 – Safety
Board Report No. 4441 – Enclosed
The Board will be asked to review and accept the revised Administrative Services Procedure 6800 – Safety.

ACTION ITEMS

Item 11. Action From Closed Session

Consent Agenda

Item 12. Reading of the Minutes – Enclosed
Minutes of the 862nd meeting, a regular meeting, held on Tuesday, November 2, 2010 of the Governing Board of the Siskiyou Joint Community College District.
Item 13. **Monthly Summary of Revenue and Expenditures** – Enclosed
**Disbursement Summary** – Enclosed
Statement of revenue and expenditures and summary of warrants for prior month showing approved budget, budget adjustments, actual revenue and expenditures including encumbrances and variances expressed as a percentage of the adjusted budget.

Statement showing anticipated flow of cash in and out of cash treasury and projected balances at end of month for cash in treasury, cash in savings, cash in checking, and cash in Local Area Investment Fund (LAIF).

Item 15. **Status of Reserves** – Enclosed
Statement showing status of reserves projected for end of current fiscal year.

Item 16. **Budget Adjustments – Fiscal Year 2010 - 11** – Enclosed
The Board will consider adjustments to the 2010-11 budget.

Item 17. **2011 Schedules for: Men’s Baseball and Women’s Softball** – Enclosed
The attached schedules for baseball and softball have been finalized. These schedules include a commitment on the part of the coaches to attend a coach’s meeting at the conclusion of the season. These schedules are within the approved budget. All spring sports will compete in the Golden Valley Conference. All league schedules include home and away contests with each conference opponent.

Item 18. **New Course Proposals** – Enclosed
Course proposals in Business Administration, English and Sustainable Communities will be brought to the Board for review and approval. The appropriate area, Curriculum Committee and Instruction Council have approved or reviewed the course.

Item 19. **Date of Upcoming Board Meetings**
- Tuesday, January 11, 2011
- Tuesday, February 1, 2011
- Tuesday, March 1, 2011

Item 20. **Open Forum**

**Regular Agenda**

Item 21. **Annual Financial Audit Report**
Board Report No. 4437 – Enclosed
The Board will consider acceptance of the 2009/2010 audit report.

Item 22. **Annual Measure A Financial Audit Report**
Board Report No. 4438 – Enclosed
The Board will consider acceptance of the 2009/2010 Measure A audit report.
Item 23. **Board Organizational Meeting**  
Board Report No. **4440** – Enclosed  
*The Board will receive and take action on a proposed slate of officers, and appoint Board representatives as primary contacts for various state and local organizations.*

**Items From The Board**

Item 24. **First Level Organizational Chart**

Item 25. **Director of Institutional Advancement List of Duties**

Item 26. **Adjournment**