TO: GOVERNING BOARD, Siskiyou Joint Community College District

FROM: RANDALL C. LAWRENCE, Superintendent/President

SUBJECT: NOTICE OF REGULAR MEETING AND SUGGESTED AGENDA

NOTICE OF REGULAR MEETING

A regular meeting of the Governing Board of the Siskiyou Joint Community College District will be held on Tuesday, February 1, 2011 at 4:30 p.m., in the Board Room at College of the Siskiyous, Weed, California.

Item 1. Call to Order and Attendance
The 865th meeting, a regular meeting of the Governing Board of the Siskiyou Joint Community College District.

Item 2. Administration of the Oath of Office – Trustee
The oath of office will be administered to Trustee Marilyn J. Hall, who ran unopposed, in the November election.

Item 3. Announcement of Closed Session Items

Item 4. Closed Session
- Public Employee Appointment
  - Adjunct Instructors, spring semester – 27 short-term positions
  - Administrative Secretary, CTE – 1 short-term position
  - Administrative Specialist, CTE – 1 permanent position
  - Instructional Network Administrator – 1 short-term position
  - Instructional Support Specialist 2, Technology – 1 short-term position
  - Instructional Support Specialist 2, Theater – 1 short-term position
  - Instructional Support Specialist 3, Theater – 1 short-term position
  - Student Services Advisor, Upward Bound – 1 permanent position
  - Student Services Specialist 1, Student Services – 1 short-term position

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the President’s Office at (530) 938-5200, between 8 a.m. –
- Student Services Specialist 2, Financial Aid - 2 short-term positions
- Volunteers – 4 positions
  ➢ Public Employee Discipline/Dismissal/Release
  ➢ Consideration of Suspension or Other Disciplinary Action of a Student
  ➢ Labor Negotiations
    ▪ Name of Organization Representing Employee: CCCA/CTA/NEA
    ▪ Name of Organization Representing Employee: CSEA
    ▪ Name of Organization Representing Employee: Administrative Support/Management
  ➢ Public Employee Performance Evaluation
    ▪ Title: Interim Evaluation for Superintendent/President

Item 5. **Announcement of Open Forum Procedures**
Anyone wishing to address the Board on a non-agenda item may do so by completing the Open Forum form and submitting a copy to the secretary.

**STAFF REPORTS**

Item 6. **Board Member Reports**
A maximum of three minutes will be allotted to each Board Member who has a report.

Item 7. **Report of Administration, Student Trustee and Representatives at the Board Table** - Enclosed
A maximum of three minutes will be allotted to each of the above members who have a report.

**REPORTS/NO ACTION**

There were no report/no action items.

**ACTION ITEMS**

Item 8. **Action From Closed Session**

**Consent Agenda**

Item 9. **Reading of the Minutes** – Enclosed
Minutes of the 864th meeting, a regular meeting, held on Tuesday, January 11, 2011 of the Governing Board of the Siskiyou Joint Community College District.

Item 10. **Monthly Summary of Revenue and Expenditures** – Enclosed
**Disbursement Summary** – Enclosed
Statement of revenue and expenditures and summary of warrants for prior month showing approved budget, budget adjustments, actual revenue and expenditures including encumbrances and variances expressed as a percentage of the adjusted budget.

*Statement showing anticipated flow of cash in and out of cash treasury and projected balances at end of month for cash in treasury, cash in savings, cash in checking, and cash in Local Area Investment Fund (LAIF).*

Item 12. **Status of Reserves** – Enclosed

*Statement showing status of reserves projected for end of current fiscal year.*

Item 13. **Quarterly Financial Status Report, CCFS – 311Q** – Enclosed

*The Board will review the District’s 2010-2011 Quarterly Financial Status Report (CCFS 311Q) as submitted to the Chancellor.*

Item 14. **New Course Proposals** – Enclosed

*Course proposals in Environmental Resources (Power Generation and Resource Technology) will be brought to the Board for review and approval. The appropriate area, Curriculum Committee and Instruction Council have approved or reviewed the course.*

Item 15. **Date of Upcoming Board Meetings**

- Tuesday, March 1, 2011
- Tuesday, April 12, 2011
- Tuesday, May 3, 2011

Item 16. **Open Forum**

**Regular Agenda**

Item 17. **Sabbatical Leave Request for 2011-2012**

*Board Report No. 4446 – Enclosed
The Board will review the sabbatical leave request submitted by Kevin Broussard.*

Item 18. **2011-2012 Nonresident Tuition Fee**

*Board Report No. 4447 – Enclosed
The Board will discuss establishment of the nonresident tuition fee for the 2011-2012 school year.*

Item 19. **Use of Flexible State Categorical Funds**

*Board Report No. 4448 – Enclosed
This report recommends a partial reallocation of faculty and staff diversity funds to the instructional equipment fund for purchasing faculty computer equipment.*

Item 20. **Approval of Campus Standard Equipment**

*Board Report No. 4449 – Enclosed
The Board will be asked to approve a list of equipment to be included in future construction specifications as “No Substitutes Allowed”.*
Item 21. **Authorization to Award a Bid for the Construction of the Science Building – Phase I: Demolition of Abner Weed and Greenshields Halls and Related Site Work**

Board Report No. 4450 – Enclosed

The Board will be asked to award a bid for the construction of Phase I of the Science Building – demolition and related site work.

Item 22. **Approval of Auxiliary Foundation Board 2011 Officers and New Members**

Board Report No. 4451 – Enclosed

At the Foundation’s Annual Retreat, held on October 30, 2010, the College of the Siskiyous Auxiliary Foundation Board of Directors re-elected Jack Cook – President, Greg Messer – Vice President, and elected Connie Marmet – Treasurer for the 2011 year.

Item 23. **2011/12 Student Housing and Food Services Rates**

Board Report No. 4452 – Enclosed

The Board will establish student housing and food services rates for the 2011/12 school year.

Item 24. **Classified Employee Layoff**

Board Report No. 4453 – Enclosed

The Board will be asked to pass a resolution authorizing the College to lay off a classified employee due to lack of funds and lack of work.

Item 25. **Changes to Board Policy #3250**

Board Report No. 4454 – Enclosed

The Board will be asked to approve changes to Board Policy #3250.

Item 26. **Director of Institutional Advancement**

Board Report No. 4455 – Enclosed

The Board is being asked to confirm the hiring of a cabinet-level position of Director of Institutional Advancement.

Item 27. **Announcement of Closed Session Items**

Item 28. **Closed Session**

The Board will reconvene into closed session.

- **Public Employee Performance Evaluation**
  - Title: Interim Evaluation for Superintendent/President

**Items From The Board**

There are no Items From The Board.

Item 29. **Adjournment**