Pursuant to notice duly and regularly given, a regular meeting of the Governing Board of the Siskiyou Joint Community College District was held on **Tuesday, September 7, at 4:30 p.m.,** in the Board Room on the Weed Campus, Weed, CA.

**Item 1. Call to Order and Attendance**

At 4:33 p.m. Alan Dyar, President, called to order the 860th meeting, a regular meeting, of the Governing Board of the Siskiyou Joint Community College District in the Board Room on the Weed Campus.

The following Members were Present
Alan Dyar, President
Robert Rice, Vice President
Barry Ohlund
James Hardy
Marilyn Hall
Penny Heilman
Greg Hanna

Members Absent
Randall C. Lawrence, Superintendent/President
Amanda Craig, Student Trustee

Also Present:
Steve Crow, Vice President, Administrative Services/Technology
Robert Frost, Vice President, Student Learning
Nancy Miller, Director, Human Resources
Dawnie Slabaugh, Public Relations / Foundation
Beatriz Vasquez, Dean, Liberal Arts & Sciences
Kristy Anderson, Director of Planning, Assessment, and Research
Jesse Cecil, CTA Representative
Jerry Pompa, President, Academic Senate
Mark Healy, Director, Maintenance, Operations, Transportation
Li Collier, Director, Instruction
Mike Midkiff, Director, Technology Services
Kathy Gassaway, Recording Secretary

**Item 2. Study Session: New Software Data Systems**
The Board received information regarding the adjunct salary schedule from Nancy Miller. The study session ended at 5:00 p.m.

**Item 3. Announcement of Closed Session Items**
Board President Alan Dyar reviewed the items to be addressed in closed session.
The Board convened into closed session at 5:01 p.m.

Item 4. **Closed Session**
- **Public Employee Appointment**
  - Adjunct Instructors, summer session – 5 short-term positions
  - Adjunct Instructors, fall semester – 142 short-term positions
  - Accompanist – 2 short-term positions
  - Account Clerk I, Bookstore – 1 short-term position
  - Administrative Secretary, CTE – 1 substitute position
  - Administrative Specialist, CTE – 1 substitute position
  - Assistant Technician, Technology – 1 short-term position
  - Director, Planning Research and Assessment – 1 permanent position
  - Expert Instructional Aide, Music – 8 short-term positions
  - Information Systems Technician – 1 short-term position
  - Information Systems Technician – 1 permanent position
  - Information Systems Technician, High Tech Center – 1 permanent position
  - Instructional Support Specialist 1, Guide 596 – 1 short-term position
  - Instructional Support Specialist 2, EMT – 10 short-term positions
  - Instructional Support Specialist 2, Fire – 2 short-term positions
  - Instructional Support Specialist 2, Library – 1 short-term position
  - Instructional Support Specialist 2, Technology – 19 short-term positions
  - Instructional Support Specialist 2, Welding – 1 short-term position
  - Instructional Support Specialist 3, Theater – 1 short-term position
  - Office Secretary, Nursing – 1 short-term position
  - Program Assistant, Nursing – 1 short-term position
  - Sports Official – 2 short-term positions
  - Student Services Specialist 2, Financial Aid – 1 short-term position
  - Volunteers – 25 positions
- **Public Employee Discipline/Dismissal/Release**
- **Consideration of Suspension or Other Disciplinary Action of a Student**
- **Labor Negotiations**
  - Name of Organization Representing Employee: CCCA/CTA/NEA
  - Name of Organization Representing Employee: CSEA
  - Name of Organization Representing Employee: Administrative Support/Management

The Board took a brief recess at 5:57 p.m.
The Board reconvened into open session at 6:10 p.m.

Item 5. **Announcement of Open Forum Procedures**
Alan Dyar, Board President, announced that anyone wishing to address the Board on a non-agenda item may do so by completing the Open Forum Form and submitting a copy to the secretary.
Item 6. **Board Member Reports**

In addition to the written report the following information from the Trustees was received:

- Trustee Rice reported he had recently attended the CNA graduation, and that it was well done. He then reviewed the nomenclature of power generation, noting that the college should be addressing these 5 areas: biomass, wind, solar, hydroelectric and geothermal. He shared an email from Marcia Armstrong which gave demographics supporting why an increase in Pacific Power rates would be detrimental to residents of Siskiyou County.

Item 7. **Report of Administration, Student Trustee and Representatives at the Board Table**

In addition to the written report provided, the following reports were received:

- Dr. Robert Frost:
  - The District recently received news that the Student Support Services (SSS) grant was renewed for five years for approximately $1.3 million.
  - Kristy Anderson, the new Director of Planning, Assessment and Research, was introduced.

- Steve Crow:
  - The Banner Steering Committee is delighted at where we are today with Banner. Students are being served through the various programs, including recruitment and tracking. There have been some bumps along the way with start-up issues. Currently, there are approximately 60 community college districts using Banner out of 72 in the State.
  - The restoration of the patio benches in front of LRC is complete.
  - A new student email system has been implemented which will tie in with Navigator and Banner.
  - There are several students still in overflow housing.

- Academic Senate:
  - Jerry Pompa read a letter from the Academic Senate regarding a recent faculty poll. Members of the senate were asked to respond to 3 questions regarding administration. There are 10 areas of concern that were also listed in the letter.

- Foundation:
  - Dawnie Slabaugh reported that auditions for school-age children for the Nutcracker will be held this Saturday, September 11th in the Kenneth W. Ford Theater, Room #4.
  - The annual wood sale will be held on Saturday, September 18th. Volunteers to help load pickups are welcomed.

**REPORTS/ NO ACTION**

Item 8. **Presentation of Classified School Employee’s Association (CSEA) Opening of Additional Articles for Successor Contract 2009-12**

Report No. **4424** - Enclosed

This report presents the classified bargaining unit’s request to open additional articles for negotiations.
Item 9. **Action from Closed Session**

A motion was made and seconded (Heilman/Hall) to approve the personnel list. The motion carried unanimously, 7 ayes, 0 noes, 0 absent.

**Consent Agenda**

Item 10. **Reading of the Minutes -- Enclosed**

Minutes of the 859th meeting, regular meeting, held on Tuesday, August 3, 2010 of the Governing Board of the Siskiyou Joint Community College District were approved with the following change:

- Under Item #7, during President Lawrence’s report, the bullet stating:
  “A request has been made to Assemblyman Jim Nielsen and Congressman Wally Herger that COS students be considered as interns on the Klamath River dam removal project”

be changed to:

“A request has been made to Assemblyman Jim Nielsen and Congressman Wally Herger that COS students be considered as interns for studies being conducted by the Department of Interior Technical Advisory Committee team.”

Minutes of the retreat, held on Saturday, July 17, 2010 of the Governing Board of the Siskiyou Joint Community College District were approved with the following change:

- Marilyn Hall was not in attendance, and should be listed under “Members Absent”.

Item 11. **Monthly Summary of Revenue and Expenditures -- Enclosed**

**Disbursement Summary -- Enclosed**

The statement of revenue and expenditures and summary of warrants for prior month showing approved budget, budget adjustments, actual revenue and expenditures including encumbrances and variances expressed as a percentage of the adjusted budget was approved.

Item 12. **Investment Report and Statement of Cash Flow -- Enclosed**

The statement showing anticipated flow of cash in and out of cash treasury and projected balances at end of month for cash in treasury, cash in savings, cash in checking, and cash in Local Area Investment Fund (LAIF) was approved.

Item 13. **Status of Undistributed Reserve -- Enclosed**

A statement showing transfers and adjustments to undistributed reserve projected for the end of the current fiscal year was approved.

Item 14. **Dates of Upcoming Meetings**

- October 5, 2010
- November 2, 2010
- December 7, 2010

It was moved and seconded (Heilman/Ohlund) to approve the consent agenda. The motion carried with the following vote: 7 ayes, 0 noes, 0 absent.
**Item 15. Open Forum**

No open forum items were presented.

**Regular Agenda**

**Item 16. Acceptance of Phase II Expenditure for Banner Project**

Board Report no. 4425—Enclosed

The Board was asked to approve Phase II expenditures for the Banner Project.

It was moved and seconded (Rice/Heilman) to approve Board Report No. 4425. The motion carried with the following vote: 7 ayes, 0 noes, 0 absent.

**Item 17. Administrative Services Procedures**

Board Report No. 4426—Enclosed

The Board was asked to approve the revised Administrative Services Procedures.

It was moved and seconded (Rice/Hall) to approve Board Report No. 4426. After some discussion, it was determined that the Board approves policies, but does not need to approve procedures. It was recommended that some minor language changes be made to several of the procedures. The motion was amended to approve Board Report No. 4426 with the following recommendations:

- In the Board Report, make the following change:
  
  *The Administrative Services procedures have been reviewed and approved are supported by the President’s Advisory Council at the February 11, 2010 (first reading) and August 23, 2010 (second reading) meetings.*

The motion carried with the following vote: 7 ayes, 0 noes, 0 absent.

**Item 18. Acceptance of Board Self-Evaluation for 2009/10**

Board Report No. 4427 – Enclosed

The Board was asked to accept their self-evaluation for 2009/10.

It was moved and seconded (Hanna/Hardy) to approve Board Report No. 4427. The motion carried with the following vote: 7 ayes, 0 noes, 0 absent.

**Item 19. Adjournment**

There being no further business to discuss, President Alan Dyar declared the meeting adjourned at 7:07 p.m.
Respectfully Submitted,

Randall C. Lawrence  
Superintendent/President and the Secretary to the Governing Board of the Siskiyou Joint Community College District

Approved:

______________________________President

______________________________Clerk