Pursuant to notice duly and regularly given, a regular meeting of the Governing Board of the Siskiyou Joint Community College District was held on **Tuesday, January 11th, at 4:30 p.m.,** in the Board Room on the Weed Campus, Weed, CA.

**Study Session:**
Kim Lopez presented the Board with information about the report “A 2020 Vision for Student Success” from the Community College League of California. Kim was a member of the Commission that authored this report, which lists three goals for community colleges:
1. The Commission calls upon California’s community colleges to increase certificate and associate degree completions by 1 million by 2020.
2. The Commission calls upon community colleges to eliminate the achievement gap among demographic and socioeconomic groups.
3. The Commission calls upon community colleges to close the participation gap among socioeconomic and demographic groups.

Recommendations from the Commission were provided in the following areas:
- Leadership and Accountability
- Intensive Student Support
- Teaching and Learning
- Finance and Affordability

The Board thanked Kim for the presentation and her participation on the Commission.

**Item 1. Call to Order and Attendance**
At 5:06 p.m. Alan Dyar, President, called to order the 864th meeting, a regular meeting, of the Governing Board of the Siskiyou Joint Community College District in the Board Room on the Weed Campus.

**The following Members were Present:**
Alan Dyar, President
Barry Ohlund
James Hardy
Penny Heilman
Randall C. Lawrence, Superintendent/President

**Absent:**
Greg Hanna
Marilyn Hall
Robert Rice, Vice President
Amanda Craig, Student Trustee

**Also Present:**
Steve Crow, Vice President, Administrative Services/Technology
Robert Frost, Vice President, Student Learning
Nancy Miller, Director, Human Resources
Dawnie Slabaugh, Public Relations/Foundation
Beatriz Vasquez, Dean, Liberal Arts & Sciences
Jesse Cecil, CTA Representative
Jerry Pompa, Representative, Academic Senate
Mike Midkiff, Director, Technology Services
Dawna Cozzalio, Director, Foundation
Kent Gross, Controller
John Jaffry, Interim Director of Admissions & Records
Renata Funke, Director, Community Education
Kristy Anderson, Director, Planning, Assessment, and Research
Rachael Shea, President, CSEA
Misa Maruyama, Mount Shasta Herald
Kathy Gassaway, Recording Secretary

Item 2. **Study Session**
The study session was held at 4:30 p.m. prior to the Call to Order.

Item 3. **Announcement of Closed Session Items**
Board President Alan Dyar reviewed the items to be addressed in closed session.

The Board convened into closed session at 5:06 p.m.

Item 4. **Closed Session**
- **Public Employee Appointment**
  - Adjunct Instructors, fall semester – 22 short-term positions
  - Adjunct Instructors, spring semester – 124 short-term positions
  - Administrative Secretary, CTE – 1 short-term position
  - Associate Degree Nursing Instructor – 1 permanent position
  - Custodian – 1 permanent position
  - Expert Instructional Aide, Paramedic – 1 short-term position
  - Foundation Director – 1 short-term position
  - Instructional Support Specialist 1, Athletics – 1 substitute position
  - Instructional Support Specialist 1, Reading – 1 permanent position
  - Instructional Support Specialist 1, Upward Bound – 1 short-term position
  - Instructional Support Specialist 2, Video Conferencing – 14 short-term positions
  - Instructional Support Specialist 2, Fire – 18 short-term positions
  - Instructional Support Specialist 2, Welding – 1 short-term position
  - Instructional Support Specialist 2, Early Childhood Education – 1 short-term position
  - Instructional Support Specialist 2, Nursing – 1 short-term position
  - Instructional Support Specialist 2, EMT – 10 short-term positions
  - Instructional Support Specialist 2, Science – 1 substitute position
  - Vocational Nursing Instructor – 1 permanent position
  - Natural Resource Instructor/Coordinator – 1 permanent position
  - Program Assistant, Nursing – 1 permanent position
  - Student Services Advisor – 1 permanent position
Systems Analyst/Programmer – 1 short-term position
Van Driver – 1 short-term position
Volunteers – 4 positions

- Public Employee Discipline/Dismissal/Release
- Consideration of Suspension or Other Disciplinary Action of a Student
- Labor Negotiations
  - Name of Organization Representing Employee: CCA/CTA/NEA
  - Name of Organization Representing Employee: CSEA
  - Name of Organization Representing Employee: Administrative Support/Management

The Board took a brief recess at 5:52 p.m.
The Board reconvened into open session at 6:02 p.m.

Item 5. Announcement of Open Forum Procedures
Alan Dyar, Board President, announced that anyone wishing to address the Board on a non-agenda item may do so by completing the Open Forum Form and submitting a copy to the secretary.

Item 6. Administration of the Oath of Office – Trustee
Marilyn Hall was unable to attend this meeting and will be sworn in at the next meeting.

Item 7. Board Member Reports
In addition to the written report the following information from the Trustees was received:

- Trustee Alan Dyar recently attended the LVN pinning ceremony and was pleased with comments he received about the program and the graduates.
- Trustee Barry Ohlund also attended the pinning ceremony and noted that it was a wonderful evening.
- Trustee Penny Heilman reported that she had just registered for two classes for the spring semester, and noted that there are some glitches with the new registration program.

Item 8. Report of Administration, Student Trustee and Representatives at the Board Table
In addition to the written report provided, the following reports were received.

- Randy Lawrence:
  - Spring classes are now in session and enrollment looks good. A meeting was held today regarding the formation of a Budget Development Committee. Randy will review a governance model with the Board later in this meeting. We are making good progress on the list of deficiencies that were identified by ACCJC.
- Dr. Robert Frost:
  - Rob reported that classrooms are full with enrollment for the spring semester at approximately 2,600 FTES. Exceptional work is taking place between faculty and support staff. Last Thursday, approximately 46 faculty and staff met to continue work on the Educational Master Plan. The goal is to have a draft of the chapters posted to the website in the next 2 to 3 weeks. Another process currently being addressed is program review.
Steve Crow:
- Steve reviewed the list of updates that were performed over the holiday break by the IT Department. John Goerke with SIG will be working on Banner enhancements and tweaks off and on through June. We recently received authorization to proceed with the demolition portion of the Science Project.

Foundation:
- Dawna Cozzalio reported that scholarships are now available to students in Siskiyou County.

Administrative Support Management:
- Mike Midkiff noted that the “green tip” provided by ASM in the Campus Connection will now be replaced with a “student success tip”. The first one is in this month’s printing.

Classified:
- Elections were held in December for CSEA officers. They are as follows:
  - President – Rachael Shea
  - Vice President – Elaine Eldridge
  - Secretary – Jodi Dawson
  - Treasurer – Eric Yerkes
  - Chapter Public Relations Officer – Anne-Marie Kuhlmann

REPORTS/ NO ACTION

Item 9. **Professional Growth Awards**  
Report No. 4442 – Enclosed

During the last six-month period, professional growth awards were earned by three classified staff as follows: Karen Chandler, Pat Kushwara, and Sharon Swingle. Each staff member was paid a $500 stipend for a total of $1,500 in stipends paid. Alan asked Nancy to congratulate these folks on behalf of the Board.

Item 10. **Report of Grant Activity**  
Report No. 4443 – Enclosed

A report of grant activity from July 2009 to December 2010 has been compiled and is available for review. The College has received funding for nine grant applications since July 2009.

Item 11. **Action From Closed Session**

A motion was made and seconded (Heilman/Hardy) to approve the personnel list. The motion carried with the following vote: 4 ayes, 0 noes, 3 absent.

Consent Agenda

Item 12. **Reading of the Minutes – Enclosed**  
Minutes of the 863rd meeting, regular meeting, held on Tuesday, December 7, 2010 of the Governing Board of the Siskiyou Joint Community College District were approved.
**Item 13. Monthly Summary of Revenue and Expenditures – Enclosed**  
Disbursement Summary – Enclosed  
The statement of revenue and expenditures and summary of warrants for prior month showing approved budget, budget adjustments, actual revenue and expenditures including encumbrances and variances expressed as a percentage of the adjusted budget was approved.

The statement showing anticipated flow of cash in and out of cash treasury and projected balances at end of month for cash in treasury, cash in savings, cash in checking, and cash in Local Area Investment Fund (LAIF) was approved.

**Item 15. Status of Undistributed Reserve – Enclosed**  
A statement showing transfers and adjustments to undistributed reserve projected for the end of the current fiscal year was approved.

**Item 16. Budget Adjustments – Fiscal Year 2010/11 – Enclosed**  
Adjustments to the 2010-11 budget were approved.

**Item 17. 2011-2012 Academic Calendar – Enclosed**  
The Academic Calendar for 2011-2012 was approved with the following change: Planning Day will be moved from Wednesday, October 12th to Tuesday, October 11th.

**Item 18. 2011 Schedules for: Men’s and Women’s Track – Enclosed**  
Schedules for men and women’s track were approved.

**Item 19. Dates of Upcoming Meetings**  
- Tuesday, February 1, 2011  
- Tuesday, March 1, 2011  
- Tuesday April 5, 2011 - this meeting will be changed to Tuesday, April 12, 2011

It was moved and seconded (Hardy/Heilman) to approve the consent agenda. The motion carried with the following vote: 4 ayes, 0 noes, 3 absent.

**Item 20. Open Forum**  
No open forum items were presented.

**Regular Agenda**

**Item 21. Recommended Governance Model**  
Board Report no. 4444—Enclosed

The attached draft of a recommended governance model was created at the request of the Board in a letter to Randy asking him to begin the process of agreement on the governance process. Randy thanked 2 groups who provided him with input on this model: the Governance Dialogue Group that met on Friday mornings, and the Executive Cabinet. If the Board accepts this draft model, work will
begin on agreement with constituent groups on campus, then will be brought back to the Board with the findings in March or April. Randy requested that the Board provide guidance on how to reach agreement. Three options include:

- Do as a Board
- Appoint a sub-committee
- Designate that Administration do on the Board’s behalf

Randy proposed that a President’s Council be created with would include the Presidents from all the constituent groups and would meet on a regular basis to give him advise. He further noted that Butte College’s model was used as a starting point for the attached model. Students have not been included in the document currently being used, and have been added to the appropriate divisions on this model.

The four division of the governance model were reviewed: Operations, Budgeting and Planning, Academic and Professional Matters and General Governance. A couple of corrections were made which include reversing the arrow between Academic Senate and the other constituent groups under Academic and Professional matters; and adding a “recommendation” arrow from College Council to the President under General Governance.

Randy recommended that “mutual agreement” be used for Academic and Professional Matters (10+1). Pennie noted that she was happy with the way the models are set up. The recommendation from the Board was that the President be the designee on the Board’s behalf as the option to be used to reach agreement with the other constituent groups. Jerry reminded the Board that there is a current agreement in place that is set forth in policy and procedure with the Academic Senate on governance.

It was moved and seconded (Heilman/Ohlund) to approve Board Report No. 4444. The motion carried with the following vote: 4 ayes, 0 noes, 3 absent.

**Item 22. Approve Interim Vice President/Clerk for January, February and March 2011**

Board Report No. 4445 – Enclosed

The Board was asked to approve the nomination of Penny Heilman to serve as Interim Vice President/Clerk during Bob Rice’s absence in January, February and March.

It was moved and seconded (Hardy/Ohlund) to approve Board Report No. 4445. The motion carried with the following vote:  4 ayes, 0 noes, 3 absent.

**Items from the Board**

**Item 23. Annual Legislative Conference, January 23-24, Sacramento**

Randy suggested that as many board members as possible attend the Legislative Conference scheduled for January 23-24 in Sacramento to hear about the recent budget update. Board members will notify the President’s Office by the end of this week as to whether they are able to attend.
Item 24. **Adjournment**

There being no further business to discuss, President Alan Dyar declared the meeting adjourned at 7:11 p.m.

Respectfully Submitted,

Randall C. Lawrence  
Superintendent/President and the Secretary to the  
Governing Board of the Siskiyou Joint Community  
College District

Approved:

___________________________________President  
___________________________________Clerk