Pursuant to notice duly and regularly given, a regular meeting of the Governing Board of the Siskiyou Joint Community College District was held on Tuesday, April 12th, at 5:00 p.m., in the Board Room on the Weed Campus, Weed, CA.

A study session was held at 4:30 p.m. which was a question and answer period. President Lawrence asked the Trustees about a list of topics that could be discussed in a joint meeting with the Board of Supervisors. After some discussion, it was decided that the following ideas will be presented:

1. A joint lobbying effort on continuing the “payment in lieu of taxes” (forest reserve).
2. An internship program where students get experience in county government.

Randy discussed an email recently sent to all mailboxes which was dedicated to the budget crisis. The summer session has been cancelled with the exception of online classes and state-mandated cohort-based classes. This will provide a $200,000 to $300,000 savings. The campus will be closed on Fridays during the summer as well. Ways to increase revenue streams were also discussed. Trustee Rice suggested looking into the possibility of getting financial assistance from the Forestry Association and the Society of American Foresters for the Environmental Resources program. Steve Crow noted that his office is working on a MOU which will allow COS to provide IT support to one of the high schools in Siskiyou County. Randy noted that the yardstick to be used for cutting programs will be: 1. how the program relates to the mission of the College, and 2. how fiscally efficient the program is. It was also suggested that the Board have a retreat to review the potential budget cuts once a package has been compiled.

Item 1. **Call to Order and Attendance**

At 5:15 p.m. Alan Dyar, President, called to order the 868th meeting, a regular meeting, of the Governing Board of the Siskiyou Joint Community College District in the Board Room on the Weed Campus.

**The following Members were Present:**

Alan Dyar, President  
Robert Rice  
Barry Ohlund  
James Hardy  
Greg Hanna  
Penny Heilman  
Randall C. Lawrence, Superintendent/President  

**Absent:**  
Marilyn Hall  

**Also Present:**  
Steve Crow, Vice President, Administrative Services/Technology  
Jeff Cummings, Interim Vice President, Student Learning and Dean, Career & Technical Education
Nancy Miller, Director, Human Resources  
Kent Gross, Controller  
Andrea Castro, Interim Director, Financial Aid  
Kathy Gassaway, Recording Secretary

Item 2. **Announcement of Closed Session Items**  
Board President Alan Dyar reviewed the items to be addressed in closed session.

The Board convened into closed session at 5:16 p.m.

Item 3. **Closed Session**  
- **Public Employee Appointment**  
  - Adjunct Instructors, spring semester – 17 short-term positions  
  - Administrative Secretary, CTE – 1 substitute position  
  - ASC Coordinator – 1 short-term position  
  - Assistant Athletic Trainer – 1 short-term position  
  - Assistant Director, Financial Aid – 1 substitute position  
  - Assistant Director, Maintenance, Operations & Transportation – 1 substitute position  
  - Financial Aid Director – 1 short-term position  
  - Instructional Network Administrator – 1 short-term position  
  - Instructional Support Specialist 1, Athletics – 1 short-term position  
  - Instructional Support Specialist 2, Fire – 1 short-term position  
  - Student Services Specialist 2, Financial Aid – 1 substitute position  
  - Van Driver – 2 short-term positions  
  - Volunteers – 4 positions  
- **Public Employee Discipline/Dismissal/Release**  
- **Consideration of Suspension or Other Disciplinary Action of a Student**  
- **Labor Negotiations**  
  - Name of Organization Representing Employee: CCCA/CTA/NEA  
  - Name of Organization Representing Employee: CSEA  
  - Name of Organization Representing Employee: Administrative Support/Management  
- **Anticipated Litigation, 1 case, pursuant to subdivision (b) of California Government Code Section 54956.9**  
- **Public Employee Performance Evaluation**  
  - Title: Interim Evaluation for Superintendent/President

The Board took a brief recess at 6:10 p.m.  
The Board reconvened into open session at 6:18 p.m.

**Present After Closed Session:**  
Jerry Pompa, President, Academic Senate  
Mike Midkiff, Director, Technology Services  
Kristy Anderson, Director, Planning, Assessment & Research  
Renata Funke, Director, Community Education  
Dawnie Slabaugh, Public Relations / Foundation Office
Item 4. **Announcement of Open Forum Procedures**

Alan Dyar, Board President, announced that anyone wishing to address the Board on a non-agenda item may do so by completing the Open Forum Form and submitting a copy to the secretary.

Item 5. **Board Member Reports**

The following information from the Trustees was received:

- Trustee Dyar expressed his hope that the German class currently being held in Happy Camp will continue. There are currently 25 students enrolled in the class.

- Trustee Bob Rice thanked Penny Heilman for substituting as Vice President/Clerk during his absence.

Item 6. **Report of Administration, Student Trustee and Representatives at the Board Table**

In addition to the written report provided, the following reports were received:

- Randy Lawrence:
  - Randy noted that Dawnie Slabaugh is working on scheduling open forums throughout Siskiyou County this summer.
  - Two members of the accreditation team were on campus today to review our follow-up report. The exit interview was very positive, and COS was commended for doing a good job of evaluating our processes. We won’t know until July what the official ACCJC response will be. Randy thanked Jason Aaronson and the IT Department for their help in meeting the team members’ needs while they were on campus.
  - Randy noted that he had sent out an email to all mailboxes regarding budget cuts and that the summer session has been cancelled with the exception of online classes which should result in a savings of $200,000 to $300,000. At this point, we do not know what the consequences will be as a result of all the budget cuts that will be necessary.
Jeff Cummings:
- Presentations were made by various staff during the month of March to the Yreka Rotary showing the substantial partnerships in the County.
- A second round of funding has been approved by the Chancellor’s Office for the Environmental Resources program.
- A new portal for student registration has been launched.
- The Power Generation Technology program will begin again in the fall. It is the only program in the nation to offer live simulation.

Steve Crow:
- Steve thanked ASB for the input regarding the smoking area in the middle of campus. This will be taken to the Facilities Committee for review and revision.
- Tree movers were on campus last week. Several live oak trees were moved to different locations in preparation for the Science Building construction. Demolition is currently underway. Other trees that will be cut down will be milled and used for finished work in the new building. Steve noted that the relocation of the oak trees was not a separate expense – it was all part of the demolition budget.
- Steve thanked staff in his area who have taken a voluntarily reduction in salary and/or hours.

Student Trustee:
- Catherine Hager noted that ASB has been discussing recent developments regarding budget cuts and the cancellation of the summer session. She read a statement as follows:
  
  On behalf of the student body and ASB we are extremely shocked and saddened by the major effects this budget cut is causing. Even though it is a tough pill to swallow we can accept the tough times ahead. What we cannot accept is the idea that we had no opportunity, no warning, no involvement, nothing. ASB has been doing our part in fighting against Community College budget cuts, attending events such as March in March and we plan on continuing to attend events and show our schools fight. We have fought for this school and have had very little support from the Board. Being aware of our fight is not enough. As a student body representative, I can assure you that we expect more support, more feedback, and overall more involvement in ASB from our Board. We are battling the same cuts now and in the future. So please, join us in our process to become a more unified college and begin starting the same fight.

Foundation:
- Dawna Cozzalio noted that the Scholarship Dinner scheduled for April 16th has been rescheduled to be held later in the year. August 27th is a possible date.

Academic Senate:
- Jerry Pompa will be attending the Spring Academic Senate meeting in San Francisco where new curriculum will be presented regarding minimum qualifications for instructors.

ASM:
- Mike Midkiff noted that Valerie Roberts, Director of MESA, has been coordinating a laptop giveaway to MESA students. In order to qualify, they must complete 12 hours of community service and complete a Microsoft certificate. This is possible through a grant administered by the Foundation for California Community Colleges, in partnership with the California Community College Chancellor’s Office and the Great Valley Center.

**REPORTS/ NO ACTION**

There were no reports/no actions items presented.
Consent Agenda

Item 7. **Reading of the Minutes** – Enclosed
Minutes of the 866th meeting, regular meeting, held on Tuesday, March 1, 2011 and minutes of the 867th meeting, a special meeting, held on Tuesday, March 8, 2011 of the Governing Board of the Siskiyou Joint Community College District were approved.

Item 8. **Monthly Summary of Revenue and Expenditures** – Enclosed
**Disbursement Summary** – Enclosed
The statement of revenue and expenditures and summary of warrants for prior month showing approved budget, budget adjustments, actual revenue and expenditures including encumbrances and variances expressed as a percentage of the adjusted budget was approved.

The statement showing anticipated flow of cash in and out of cash treasury and projected balances at end of month for cash in treasury, cash in savings, cash in checking, and cash in Local Area Investment Fund (LAIF) was approved.

Item 10. **Status of Reserves** – Enclosed
A statement showing the status of reserves projected for the end of the current fiscal year was approved.

Item 11. **Budget Adjustments – Fiscal Year 2010-11** – Enclosed
Adjustments to the 2010-11 budget were approved.

Item 12. **New Course Proposals** – Enclosed
A course proposal in Nursing was approved.

The revised management salary schedule which includes the addition of a Director of Enrollment Services and Assistant Director of Financial Aid was approved.

Item 14. **Dates of Upcoming Meetings**
- Tuesday May 3, 2011
- Tuesday, June 7, 2011
- Tuesday, July 5, 2011

It was moved and seconded (Hardy/Hanna) to approve the consent agenda. The motion carried with the following vote: 6 ayes, 0 noes, 1 absent.

Item 15. **Open Forum**
No open forum items were presented.
Regular Agenda

It was moved and seconded (Rice/Ohlund) to move Item #21 on the agenda before Item #16. The motion carried with the following vote: 6 ayes, 0 noes, 1 absent.

Item 21. Approval of Tentative Negotiated Agreement Between Siskiyou Joint Community College District and College of the Siskiyous Faculty Association/CCA/CTA/NEA
Board Report No. 4471 – Enclosed

The Board was asked to consider approval of the attached tentative agreement which will revise the bargaining agreement between the District and the Faculty Association. Eleven bargaining sessions were held with the Faculty Negotiation Team. On March 21, 2011 the District and Faculty Association reached a tentative agreement on proposed changes to the Bargaining Agreement. Nancy Miller reviewed the changes which were made in Articles 7, 13 and 20.

It was moved and seconded (Rice/Heilman) to approve Board Report No. 4471. The motion carried with the following vote: 6 ayes, 0 noes, 1 absent.

Item 16. Associate of Science Degree in Environmental Science (new program)
Board Report No. 4466 – Enclosed

The Board was asked to consider approval for the new Associate of Science Degree in Environmental Resources. Jeff Cummings noted that this degree is a good compliment to the certificates we already offer. Trustee Rice expressed his concerns which were as follows: the interdisciplinary studies branch needs to be expanded and include classes other than chemistry, economics and physics; there needs to be social science opportunities; add some math to the curriculum; there should be a policy class to help students understand the National Environmental Policy Act of 1969; there needs to be job opportunities for students.

It was moved and seconded (Rice/Hanna) to approve Board Report No. 4466. The motion carried with the following vote: 6 ayes, 0 noes, 1 absent.

Item 17. CCCT Board Election - 2011
Board Report No. 4467 – Enclosed

It was moved and seconded (Hanna/Ohlund) to discuss the candidates for the CCCT Board election. The motion carried with the following vote: 6 ayes, 0 noes, 1 absent.

The candidates discussed and selected by the Board to submit to the CCCT Election were:
1. David Wheeler, Yuba CCD
2. Stephen Castellanos, San Joaquin Delta CCD
3. Laura Casas Frier, Foothill-DeAnza CCD
4. Nancy C. Chadwick, Palomar CCD
5. Robert Jones, Los Rios CCD
6. Michael Davenport, Gavilan CCD
7. Greg Bonaccorsi, Ohlone, CCD
8. Pauline Larwood, Kern CCD

It was moved and seconded (Hanna/Hardy) to accept the list of candidates to submit to the CCCT Election Committee. The motion carried with the following vote: 6 ayes, 0 noes, 1 absent.

**Item 18. Board Policies**

Board Report No. 4468 – Enclosed

The Board was asked to review existing Board Policies from Chapters 1 and 2, and consider approval of changes to Board Policies 2410 and 2720 as a first reading.

A cycle has been established to review board policies and procedures. This year, the Student Learning Office was scheduled to have the Academic Affairs policies and procedures reviewed. Because Dr. Robert Frost is new to the position of Vice President – Student Learning, it was decided to have the policies and procedures from Chapters 1 and 2 (The District and Board of Trustees) be reviewed this year. Two of the policies (2410 and 2720) have minor changes.

It was moved and seconded (Hardy/Heilman) to approve Board Report No. 4468. The motion carried with the following vote: 6 ayes, 0 noes, 1 absent.

**Item 19. Authorization to Participate in the 2011 Tax Revenue Anticipation Note Program**

Board Report No. 4469 – Enclosed

The Board was asked to approve participation in the 2011 Tax Revenue Anticipation Note (TRAN) program for the 2011-2012 school year.

Resolution No. 2010-11-04 authorizes the issuance by the Siskiyou Joint Community College District of the 2011 Tax and Revenue Anticipation Note, not to exceed $5,000,000. The primary purpose of this action is to secure the cash flow needs of the District until receipt of the secured property tax rolls in early December. The 2011 TRAN will be dated August 2, 2011 and the maturity will not exceed twelve months and will be due by June 30, 2012. The TRAN is issued through a statewide financing program sponsored by the Community College League of California.

It was moved and seconded (Rice/Hanna) to approve Board Report No. 4469. The motion carried with the following vote: 6 ayes, 0 noes, 1 absent.

**Item 20. 2011/2012 Budget Assumptions and Timelines**

Board Report No. 4470 – Enclosed

The Board was asked to approve the 2011/2012 budget development timelines and assumptions. Budget development, which includes participation from all campus employees through utilization of the District’s four-level planning process, begins with the development of the basic assumptions based on the District goals and current state budget information. Due to declining State revenues,
the District will be looking at ways to reduce spending levels for 2011/2012 in order to match apportionment revenue from the State. Trustee Rice suggested that the Associate Vice Chancellor be invited to meet with the Board and the Budget Development Committee for further information/training.

It was moved and seconded (Hanna/Hardy) to approve Board Report No. 4470. The motion carried with the following vote: 6 ayes, 0 noes, 1 absent.

**Items from the Board**

No Items from the Board were presented.

**Item 22. Continuation of Closed Session**

The Board reconvened into closed session at 7:52 p.m. in the Board Room.

The Board reconvened into open session at 8:14 p.m.

**Item 23. Report of Action From Closed Session**

A motion was made and seconded (Heilman/Hardy) to approve the personnel list. The motion carried with the following vote: 6 ayes, 0 noes, 1 absent.

**Item 24. Adjournment**

There being no further business to discuss, President Alan Dyar declared the meeting adjourned at 8:15 p.m.

Respectfully Submitted,

Randall C. Lawrence
Superintendent/President and the Secretary to the Governing Board of the Siskiyou Joint Community College District

Approved:

________________________________________President

________________________________________Clerk