



COLLEGE OF THE SISKIYOU'S CITIZENS' BOND OVERSIGHT COMMITTEE

Minutes

Monday, February 23, 2009

2:00 p.m. – 4:00 p.m.

TC #1 – Yreka Campus

- Item 1. Call to Order and Attendance
James Wrobel, Chair
Earl Wilson, City Administrator
Rex Cozzalio, Foundation Board
Connie Marmet, Retired Businesswoman
Robert McCrillis, Financial Consultant
Norman Shaskey, CPA
Barry Ohlund, Business Owner
Rand Roselli, Foundation Board
Randy Lawrence, Superintendent/President

Absent:

Margaret Dean, Business Owner
Barbara Dillmann, Retired Educator
Allison Leal, Director, Senior Citizens
Robert Rice, Board of Trustees

Also Present:

Steve Crow, Vice President, Administrative and Information Services
Kent Gross, Controller
Mark Healy, Director, Maintenance & Operations
Dan Prideaux, Program Manager, Parsons/3DI
Rose Applewhite, Recording Secretary

- Item 2. Announcement of Open Forum Procedures
There were no open forum items presented.

REPORTS/NO ACTION

- Item 3. Progress Report
- Update on Master Schedule/Master Budget
 - Review of Bond Projects in Progress
- Dan Prideaux distributed copies of the master schedule for review. Dan explained that the science building is being kept on the master schedule because there will be a need to use some of the bond monies to support the demolition of the science building. The science

building will, however, be under the scope of the District as it will receive funding from the Chancellor's Office.

Item 4. Review/Discuss Independent Auditor's Report

Kent Gross provided an overview of the Independent Auditor's Report, certified by public accountants Nystrom & Company. The audit was conducted in accordance with auditing standards generally accepted in the USA. The audit is planned and performed to obtain reasonable assurance about whether the schedule of proceeds and use of general obligation bonds are free of material misstatement.

ACTION ITEMS

Consent Agenda

Item 5. Reading of the Minutes – attached

It was moved and seconded (Ohlund/McCrillis) to approve the minutes of the 8th meeting, a regular meeting, held on Monday, November 17, 2008, of the Citizens' Bond Oversight Committee. The motion carried with the following vote: 8 ayes, 0 noes, 4 absent.

REGULAR AGENDA

Item 6. Review / Discuss CBOC Annual Report

A draft of the Annual Report (July 1, 2007 – June 30, 2008) was discussed by the Committee. The following comments were made:

- Insert areas where LEED Certification materials have come from.
- Mention the Foundation ongoing endowment to maintain new facilities.
- Sub-Contracting With Local Businesses
- Letter from CBOC thanking Foundation for raising funds for endowment.

It was moved and seconded (Shaskey/McCrillis) to approve the Annual Report subject to minor changes/revisions via e-mail vote. The motion carried with the following vote: 8 ayes, 0 noes, 4 absent.

The following comments were received via e-mail from Barbara Dillmann, who was absent during the February 23rd meeting:

"I am not sure as to the audience. If it is only the Board then they would be aware of the last report and would not need that repeated. However, if this is published to the public (many of them would probably not have read the first one), then I would suggest that this be a continuation of the first report as this one does not indicate the work already completed in the dorms. As a K-12 educator, I think it would be good to know the connectivity between the area high schools and COS and the instructional classes that are being offered or articulated. I also do not read much on the progress toward the Distance Learning Network and upgrade of technology and infrastructure in this report. And I remember emphasis on making the training center a "smart" building but I didn't see reference to that either. Just a few thoughts. Hope this helps. Barbara"

Item 7. Date and Location for Next Committee Meeting

The next meeting will be held on Monday, May 18, 2009. The meeting will be held at the Yreka Campus (TC #1). A tour of the Rural Health Science Institute will be given at the end of the meeting.

Item 8. Other

A Grand Opening Reception for the Emergency Services Technology Center (ESTC) will be held on Wednesday, March 11, from 4p.m. – 6 p.m. The event will showcase displays and future Measure A projects. All Citizen Bond Oversight Committee members are being asked to attend.

Item 9. Adjournment

There being no further business to discuss, it was moved and seconded (Shaskey/McCrillis) to adjourn the meeting at 2:50 p.m. A tour of the Rural Health Science Institute was provided by Dan Prideaux and Mark Healy.