



## COLLEGE OF THE SISKIYOU CITIZENS' BOND OVERSIGHT COMMITTEE

### Minutes

Tuesday, February 25, 2014

1:00 p.m.

Board Room – Weed Campus

- Item 1. Call to Order and Attendance  
The 16th meeting was called to order at 1:00 p.m. by Dr. Robert Frost. The following Committee members were present:

Norman Shaskey  
Connie Marmet (by phone)  
Barbara Dillmann  
Barry Ohlund  
Margaret Dean  
Earl Wilson  
Dr. Robert A. Frost – Interim Superintendent/President

Also Present:  
Scotty Thomason – Interim Vice President, Administrative Services  
Kent Gross - Controller  
Kathy Gassaway - Recording Secretary

Absent:  
Robert McCrillis

- Item 2. Announcement of Open Forum Procedures  
There were no open forum items presented.

### **REPORTS / NO ACTION**

- Item 3. Progress Reports  
The progress report was distributed and reviewed. Kent noted that the only activity during 2012/13 included the purchase of signage, as well as a transfer to help with the Science Building completion. Kent further noted that the Bond Anticipation Note has been paid off, and was paid by the District. Even though there will be no activity until the remaining bonds are sold, we will be required to have an annual meeting. Discussion was held on the facilities master plan which the District will be working on this year.
- Item 4. Review and Discuss Independent Auditor's Report  
Kent Gross presented the annual audit reports from Matson & Isom representing the fiscal year 2012/13. The audit was clean with no findings.

## **ACTION ITEMS**

### **Consent Agenda**

- Item 5.     Reading of the Minutes  
It was moved and seconded (Shaskey/Ohlund) to approve the minutes of the 15th meeting held on Thursday, June 13, 2013. The motion carried with the following vote: 6 ayes, 0 noes, 1 absent.

## **REGULAR AGENDA**

- Item 6.     Citizen's Bond Oversight Committee Annual Report  
A draft of the annual report for 2012/13 was reviewed. The report will be posted online once the Board of Trustees has reviewed and approved it. A link will be added to display pictures of the completed Bond Measure A projects. It was moved and seconded (Wilson/Shaskey) to accept the annual report. The motion carried with the following vote: 6 ayes, 0 noes, 1 absent.
- Item 7.     Adjournment  
There being no further business to discuss, the meeting was adjourned at 1:30 p.m.