

How to utilize College of the Siskiyous online Bookstore Marketplace

** College of the Siskiyous Bookstore is not involved in the process of buying or selling any products within the Marketplace. The Marketplace is simply a bulletin board for customer-to-customer interactions. College of the Siskiyous will not be responsible for any issues or transactions with the Marketplace.**

Step 1:

Once you are in the Marketplace you will either need to LOG IN or CREATE AN ACCOUNT. If you need to create an account you will click the blue link that says “log in”. You will need to create an account for both BUYING and SELLING within the Marketplace.



Navigation: [Main](#) | [Search](#) | [Log In](#)

Your Campus Marketplace allows you to view [textbooks for sale](#).
To post a textbook, you will need to [log in](#).

FIND A USED BOOK

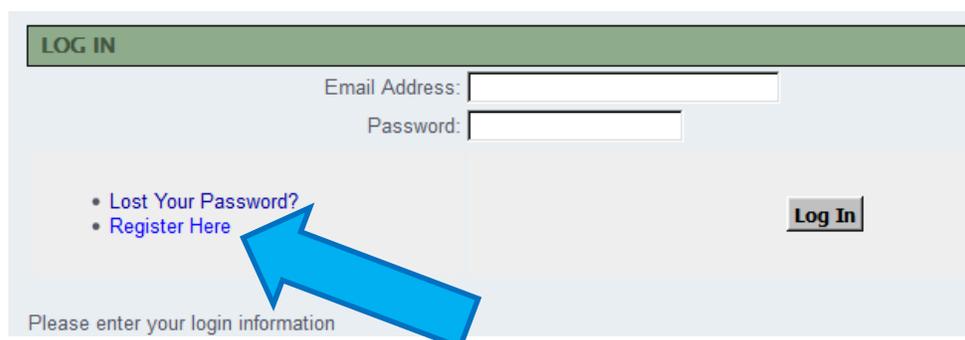
Title	Author
<input type="text"/>	<input type="text"/>
ISBN	Category
<input type="text"/>	Select one (optional) ...

There are no recent posts to display.

If you simply just want to view what textbooks or products are available, the products will be listed below this window shown above.

Step 2:

You will need to set up an account to utilize the Marketplace. Do this step by clicking “Register Here”. If you are a returning user or have already set up an account from purchasing textbooks then you will simply Log In using your email and password combination. If you already have an account, skip to **Step 5.**



LOG IN

Email Address:

Password:

- [Lost Your Password?](#)
- [Register Here](#)

Please enter your login information

Step 3:

This step is important! You will need to click “Create profile for Browsing and Shopping”



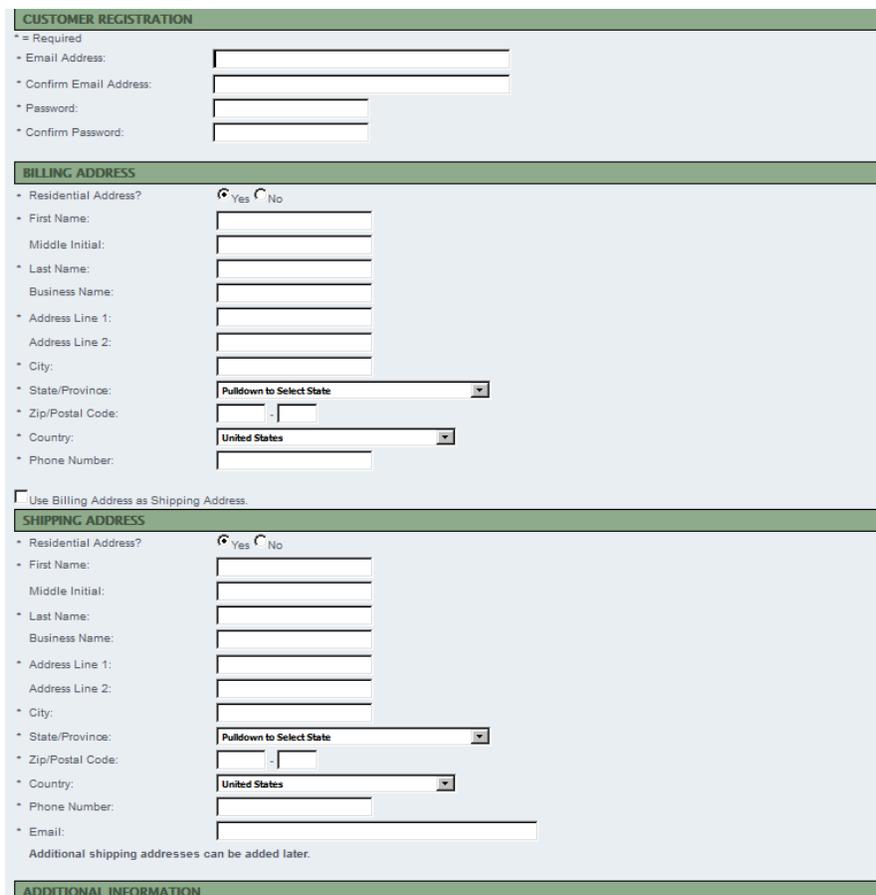
SELECT REGISTRATION OPTION

Make a Selection: [Create profile for Browsing and Shopping](#)
[Create profile for Adopting Course Materials](#)

Textbooks Merchandise My Account Activate eBooks Marketplace

Step 4:

Fill in necessary information. The contact EMAIL you provide will be the primary means of interaction between buyers and sellers so be sure this email is one you check OFTEN and HAVE ACCESS to.



CUSTOMER REGISTRATION

* = Required

- Email Address:
- Confirm Email Address:
- Password:
- Confirm Password:

BILLING ADDRESS

- Residential Address? Yes No

- First Name:
Middle Initial:
- Last Name:
Business Name:
- Address Line 1:
Address Line 2:
- City:
- State/Province:
- Zip/Postal Code: -
- Country:
- Phone Number:

Use Billing Address as Shipping Address.

SHIPPING ADDRESS

- Residential Address? Yes No

- First Name:
Middle Initial:
- Last Name:
Business Name:
- Address Line 1:
Address Line 2:
- City:
- State/Province:
- Zip/Postal Code: -
- Country:
- Phone Number:
- Email:

Additional shipping addresses can be added later.

ADDITIONAL INFORMATION

Step 5:

From this screen you can either browse items for purchase OR if you would like to post your own item(s) for sale, click “Add Post”. If you just want to purchase items skip to **Step 9**

Main | Search | My Responses | My Posts | **Add Post** | Log Out

Your Campus Marketplace allows you to view and post textbooks for sale.

FIND A USED BOOK

Title Author

ISBN Category

There are no recent posts to display.

Textbooks Merchandise My Account Activate eBooks Marketplace

Step 6:

Locate the ISBN of your textbook: under the barcode or inside the first couple of pages of the textbook. This number starts with **978** and is 13 digits in length (some ISBN’s start with **0** and are 10 digits in length). Type this number into the text box, and then click “Search”. If you are posting a NON-TEXTBOOK ITEM or CANNOT LOCATE THE ISBN click “Add a post without an ISBN”.

Main | Search | My Responses | My Posts | **Add Post** | Log Out

Your Campus Marketplace allows you to view and post textbooks for sale.

CREATE A NEW POST

Search for a book to post:

Search by ISBN: - or - [Add a post without an ISBN](#)

Textbooks Merchandise My Account Activate eBooks Marketplace

Step 7:

If the correct textbook appears, click “Post this title”. If the incorrect book appears, ensure that you are using the correct digits. Or choose to “Add a post without an ISBN” to bypass the selection.

Your Campus Marketplace allows you to view and post textbooks for sale.

CREATE A NEW POST

Search for a book to post:

Search by ISBN: - or - [Add a post without an ISBN](#)

Search Results:

Title	Author	Edition	ISBN	
PRENTICE HALL REFERENCE GUIDE	HARRIS	9TH 15	9780321921314	Post this title



Step 8:

Here you will add the price you would like to sell the item for in the “Your price:” window. Next, you can choose to add any other descriptions of the item in the “Enter extra information:” window. Then click “Save Post” to post the item into the Marketplace. Your item will now be for sale in the Marketplace.

[Main](#) | [Search](#) | [My Responses](#) | [My Posts](#) | [Add Post](#) | [Log Out](#)

Your Campus Marketplace allows you to view and post textbooks for sale.

CREATE A NEW POST

Submit Post

PRENTICE HALL REFERENCE GUIDE (9TH 15)
HARRIS
9780321921314

Your price: \$

Category:

Enter extra information:



Step 9: Purchasing an Item

To inquire about purchasing an item from another customer click on the mail icon shown below.

Your Campus Marketplace allows you to view and post textbooks for sale.

FIND A USED BOOK

Title	<input type="text"/>	Author	<input type="text"/>
ISBN	<input type="text"/>	Category	Select one (optional) ...

ACTIVE CAMPUS MARKETPLACE POSTS

Date Listed	Title	Author	ISBN	Asking Price
<input checked="" type="checkbox"/> Jan 06 2016 (1)	PRENTICE HALL HARRIS REFERENCE GUIDE		978032192131	\$60.00

USED or NEW. Include any other information about condition of book.



From here you will message the Seller and make arrangements for the sale. **College of the Siskiyous will not participate in interactions with Sellers or Buyers.**

FIND A USED BOOK

Title	<input type="text"/>	Author	<input type="text"/>
ISBN	<input type="text"/>	Category	Select one (optional) ...

ACTIVE CAMPUS MARKETPLACE POSTS

Date Listed	Title	Author	ISBN	Asking Price
<input checked="" type="checkbox"/> Jan 06 2016 (1)	PRENTICE HALL HARRIS REFERENCE GUIDE		978032192131	\$60.00

USED or NEW. Include any other information about condition of book.

Your message:

