

**CHAPTER 6: BUSINESS AND FISCAL AFFAIRS  
BOARD POLICY NO. 6620**

**BOARD POLICY  
SISKIYOU JOINT COMMUNITY COLLEGE DISTRICT**

**Subject:** Naming of District Property

**Adoption Date:**  
11/4/08

**Revision Date(s):**  
1/14/14

**Policy Reference:** None

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All recommendations for naming district property shall be submitted to the Board by the Superintendent/President for action.

All recommendations shall comply with the following criteria:

1. To designate the function of the building or facility.
2. To reflect the natural or geographic features.
3. To reflect a traditional theme of the College.
4. To recognize a living or deceased person(s), business or corporation, who has contributed to the District in an exceptional way through service or monetary contributions. Proposals shall be submitted no earlier than one year following the retirement or death of the individual to be honored.
  - a. If no major gift is involved, it must honor a person who has made an extraordinary contribution to the college or community;
  - b. If a monetary gift is involved, the Board will take into consideration the significance and amount of the proposed gift in relation to the development of completion of a facility or to the enhancement of the facility's usefulness to the District. For an amount to be considered significant, it shall either cover the total cost of the facility to be named or provide funding for that portion of the total cost which would not have been available from any other source (such as state or federal appropriations, bond issues, or loans);
  - c. No gift shall be considered or accepted by the Board which contains conditions related to District operations, the curriculum, faculty, or any College of District program. However, the Board may consider accepting a gift that enables the District to establish a program, if the program is deemed appropriate and useful.

Name of district property may be granted by the Board as either permanent or for a defined period of time.

**See Administrative Procedure 6620**