

**CHAPTER 7: HUMAN RESOURCES  
BOARD POLICY NO.: 7260**

**BOARD POLICY  
SISKIYOU JOINT COMMUNITY COLLEGE DISTRICT**

**Subject:** Classified Administrators, Supervisors and Managers

**Adoption Date:**

6/7/11

**Revision Date(s):**

**Review Date:**

4/3/12

**Policy Reference:**

Government Code Section 3540.1(g) and (m);

Education Code Section 72411

\*\*\*\*\*

Classified administrators are administrators who are not employed as educational administrators.

Classified supervisors are those classified administrators, regardless of job description, having authority to hire, transfer, suspend, recall, promote, discharge, assign, reward, or discipline other employees, or having the responsibility to assign work to and direct them, adjust their grievances, or effectively recommend such action.

Classified managers are those classified administrators, regardless of job description, having significant responsibilities for formulating District policies or administering District programs other than the educational programs of the District.

Classified administrators may be employed in the same manner as the other members of the classified service. If a classified administrator is employed as a regular member of the classified service, employment shall be consistent with other provisions of these policies regarding employment of classified employees.