

**CHAPTER 7: HUMAN RESOURCES  
BOARD POLICY NO.: 7385**

**BOARD POLICY  
SISKIYOU JOINT COMMUNITY COLLEGE DISTRICT**

**Subject:** Salary Deductions

**Adoption Date:** 8/18/09

**Revision Date(s):**

**Review Date:** 5/3/11

4/3/12

**Policy Reference:**

Education Code Sections 87040; 87833; 87834; 88167

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An employee may request reduction of his or her salary in any amount for any or all of the following purposes:

- participation in a deferred compensation program;
- paying premiums on any policy or certificate of group life insurance or disability insurance or legal expense insurance, or any of them;
- paying rates, dues, fees, or other periodic charges on any hospital service contract.

The request provided for above shall be revocable by the employee.

The District shall with or without charge reduce the salary payment by the amount which the employee has authorized in writing for the purpose of paying his or her membership dues in any local, statewide or other professional organization. Revocation of such authorization shall be in writing and shall be effective beginning with the next pay period.

**See Administrative Procedure 7385**