

**CHAPTER 4: ACADEMIC AFFAIRS  
ADMINISTRATIVE PROCEDURE NO. 4229**

**COLLEGE OF THE SISKIYOU**

**Procedure Manual**

**Title:** Course Repetition – Variable Units

**Revision Date:** 3/2/10; May 14, 2013

**Responsible Office:** Vice President, Student Learning Office

**Policy Reference:** Title 5 Sections 55044

Students may be permitted to enroll in variable unit open-entry/open-exit courses as many times as necessary to enable them to complete the entire curriculum of the course once.

Students may not repeat any portion of the curriculum for variable unit open-entry/open-exit courses unless:

- The course is required for legally mandated training; or
- The course is a special class for students with disabilities which needs to be repeated; or
- Repetition of the course is justified by extenuating circumstances; or
- The student wishes to repeat the course to alleviate substandard work.

Whenever a student enrolls in a physical education activity course offered for open-entry/open exit, the enrollment will count as a repetition of the course.