

**CHAPTER 4: ACADEMIC AFFAIRS  
ADMINISTRATIVE PROCEDURE NO. 4500**

**COLLEGE OF THE SISKIYOU**

**Procedure Manual**

**Title:** News Media

**Revision Date:** 3/2/10; May 14, 2013

**Responsible Office:** Vice President, Student Learning Office

**Policy Reference:** BP 4500

**Philosophy**

College news media are any news/feature publications issued under the name of the college, funded by the District, and produced by students as an integral part of instruction in the Media Communications program. It may include, but is not limited to, student newspaper reporting, broadcast news journalism and internet news journalism. The term "editorial" refers to all content other than advertising.

College news media, as laboratory publications of the Media Communications program curriculum, shall provide vehicles to train students for careers in mass communication. College news media shall also serve the entire college community by reporting the news, including college events and activities, providing a forum for comment and criticism, and encouraging free expression as guaranteed in the First Amendment to the Constitution of the United States.

College news media are valuable aids in establishing and maintaining an atmosphere of free and responsible discussion. College news media shall exercise editorial freedom in order to maintain their integrity as vehicles for free inquiry and free expression in the college community. At the same time, the editorial freedom of the college news media shall entail corollary responsibilities.

Each college newspaper or other news medium is published as a learning experience, offered under the Media Communications program. The editorial and advertising materials published in each news medium, including any opinions expressed, are the responsibility of the student staff. An editorial board should be formed for the news media involved. Under appropriate state and federal court decisions, these materials are free from prior restraint by virtue of the First Amendment to the United States Constitution. These procedures are adopted so as to encourage a responsible exercise of such freedom.

**Journalism or Media Communications Grievance Procedures**

Definition of a Grievance – a grievance is a complaint that alleges facts which, if true, would demonstrate a violation of the grievant's right to free inquiry, free speech, or fair treatment; contains allegations that appear to be substantially credible; and is not frivolous.

Informal Grievance Proceedings for journalism or media communications are provided under the Student Grievance Procedure AP 5530 that includes a written complaint to those with direct responsibility for the program and their responsibilities to respond in a timely manner.

Formal Grievance Proceedings for journalism or media communications are provided under the Student Grievance Procedure AP 5530 that includes a grievance hearing committee and appeal to the CEO or designee in a timely fashion.