

**CHAPTER 2: BOARD OF TRUSTEES
ADMINISTRATIVE PROCEDURE NO. 2340**

COLLEGE OF THE SISKIYOU

Procedure Manual

Title: Agendas

Adoption Date: October 7, 2008

Review Date: April 10, 2012

Revision Date: March 22, 2016

Responsible Area: Superintendent/President

Responsible Office: President's Office

Policy Reference: Education Code Section 72121

1. The agenda for Board meetings shall be developed by the Superintendent/President in consultation with the President of the Board.
2. Agenda items initiated by members of the public shall be placed on the Board's agenda following the items of business initiated by the Board and by staff.
3. Any agenda item submitted by a member of the public and heard at a public meeting cannot be resubmitted before the expiration of a 90-day period following the initial submission.
4. Additional materials pertaining to Board action and/or District records will be made available to citizens of the District at a reproduction cost of \$.50 per page.
5. An agenda shall be posted adjacent to the place of meeting at least 72 hours prior to the meeting time for regular meetings.