

**COLLEGE OF THE SISKIYOU**

**Procedure Manual**

**Title:** Citizens' Bond Oversight Committee

**Adoption Date:** September 7, 2010

**Revision Date:** April 28, 2015

**Responsible Office:** Administrative Services

**Reference:** Board Policy No. 6740; Education Code Sections 15278, 15280 and 15282

The Siskiyou Joint Community College District Board of Trustees established a Citizens' Bond Oversight Committee (CBOC) to:

- To inform the public about the expenditure of bond revenues;
- To review and report on the proper expenditure of taxpayers' money for school construction; and
- To advise the public as to the District's compliance with the Proposition 39 requirements as contained in the California Constitution.

The CBOC will meet regularly, as determined by the CBOC, and will:

- Receive and review copies of the annual, independent performance audit;
- Receive and review copies of the annual, independent financial audit;
- Inspect school facilities and grounds to ensure that bond revenues are expended in properly;
- Receive and review copies of any deferred maintenance proposals or plans developed by the District; and
- Review efforts by the District to maximize bond revenues by implementing cost-saving measures.

The CBOC shall consist of a minimum of seven members to serve for a term of two years and for no more than two consecutive terms. Members shall serve without compensation.

The CBOC shall be comprised of at least:

- One student currently enrolled and active in a community college support group, such as student government. The student may serve up to six months after his/her graduation;
- One member active in a business organization representing the business community located within the District;
- One member active in a senior citizen's organization;
- One member active in a bona fide taxpayer's organization; and
- One member active in the support and organization for the District, such as the Foundation.

No employee, official, vendor, contractor, or consultant of the Siskiyou Joint Community College District shall be appointed to the CBOC.

**District Support**

The District shall provide the CBOC with any necessary technical or administrative assistance, as well as other resources, to publicize its conclusions.

**Public Meetings**

Meetings shall be open to the public and notice provided in accordance with the provisions of open meetings laws.

**Reports**

At least once a year the committee shall issue a report on the result of its activities. Minutes from its proceedings, all documents received, and reports issued as a matter of public record and shall be made available on an internet website maintained by the District.