

COLLEGE OF THE SISKIYOU

Procedure Manual

Title:	Non-resident Tuition and Exceptions
Revision Date:	11/09; January 24, 2012; February 12, 2013; August 12, 2014; December 8, 2015
Responsible Area:	Vice President, Student Services
Responsible Office:	Enrollment Services/Business Office
Reference:	BP 5020; AP 5015; Education Code Sections 68130.5 and 76140 et seq.; Title 5 Section 54045.5

Non-resident students shall be charged non-resident tuition for all units enrolled. Non-residents are determined according to the process in AP 5015.

Non-resident Tuition

A Non-resident Tuition Fee based on the number of units of enrollment shall be charged to non-resident students. Exceptions are defined in Education Code and included in AP 5020 for:

1. Oregon Exchange Students
2. International Student who are on the Fee Reduction
3. Any students, other than non-immigrant aliens under 8 U.S. Code Section 1101(a)(15), who meet all the following requirements:
 - either high school attendance in California for three or more years **OR** attainment of credits earned in California from a California high school equivalent to three or more years of full-time high school coursework and a total of three or more years of attendance in California elementary schools, California secondary schools, or combination of those schools;
 - graduation from a California high school or attainment of the equivalent thereof;
 - registration or enrollment in a course offered for any term commencing on or after January 1, 2002;
 - completion of a questionnaire form prescribed by the State Chancellor's Office verifying eligibility for this nonresident tuition exemption; and
 - in the case of a student without lawful immigration status, the filing of an affidavit that the student has filed an application to legalize his/her immigration status, or will file an application as soon as he/she is eligible to do so.
4. Any students who meet all the following requirements:
 - demonstrates financial need;
 - has a parent who has been deported or was permitted to depart voluntarily;
 - moved abroad as a result of that deportation or voluntary departure;
 - lived in California immediately before moving abroad;
 - attended a public or private secondary school in the state for three or more years; and
 - upon enrollment, will be in his or her first academic year as a matriculated student in California public higher education, will be living in California, and will file an affidavit with the District stating that he or she intends to establish residency in California as soon as possible.

5. Any nonimmigrant aliens granted “T” or “U” visa status under title 8 U.S. Code Section 1101(a)(15)(T)(i) or (ii), or section 1101(a)(15)U(i) or (ii), respectively, who meet all the following requirements:
- high school attendance in California for three or more years;
 - graduation from a California high school or attainment of the equivalent thereof;
 - registration or enrollment in a course offered for any term or commencing on or after January 1, 2002; and
 - completion of a questionnaire form prescribed by the State Chancellor’s Office verifying eligibility for this nonresident tuition exemption.

Non-resident Tuition Calculation

Not later than February 1, the Superintendent shall bring to the Board for approval an action to establish non-resident tuition for the following fiscal year. The fee shall be calculated in accordance with guidelines contained in applicable state regulations and/or the California Community College Attendance Accounting Manual.

Non-resident Tuition and Interstate Exchange Refunds

A student will receive a refund for the number of units by which the student has reduced his/her program in accordance with the schedule below. The student must be officially dropped from a class to be eligible for a refund. Same percentages will apply for short-term and late-starting classes.

Week of Semester Student is Officially Dropped From Class	Refund Percent
Week Prior to Beginning of Semester	100%
During 1 st Week	100%
During 2 nd Week	75%
During 3 rd Week	50%
During 4 th Week	25%

After the 4th week of class meetings, NO REFUNDS WILL BE GIVEN. (Non-resident tuition refunds for classes less than full-term length will be prorated according to the above schedule.)

International Students

See “Non-resident Tuition Calculation”.

Exceptions to International Student Tuition

The College may exempt from all or part of the fee any non-resident who is both a citizen and resident of a foreign country (AP 5012), provided that the non-resident has demonstrated financial need for the exemption and not more than 10 percent of the non-resident foreign students are exempted.

Oregon Exchange Agreement Students

College of the Siskiyous has reciprocal agreements with Southern Oregon University (SOU) and Oregon Institute of Technology (OIT) to exempt Oregon students (up to 100 FTE) from paying out-of-state tuition. These students shall be charged a reduced fee which is determined by Education Code 76140(j) to be three times the California enrollment fee rate. Processes have been established to assure the District is not claiming more than 100 FTE for the Oregon Exchange students.

Qualifications - SOU and OIT establish the qualifications for participation in this program. The Admissions Office at the applicable college should be contacted for information. Students must:

1. Be an Oregon resident.
 2. High school graduate or have earned GED
- OR**
- Have completed one year of academic study in good standing at an accredited institution.

CONDITIONS OF PERMIT

1. This permit will remain in effect for the academic year as requested and will be automatically renewed (up to 72 units or 4 years) if the following conditions are met:
 - a. Student remains in good standing at COS, which requires maintaining a 2.0 GPA and completion of 67% of course work. If these conditions are not met, the student will be removed from the permit the following semester;
 - b. Student must be enrolled in a minimum of 12 units per semester and up to a maximum of 20 units per semester;
 - c. Exchange agreement between College of the Siskiyous, Southern Oregon University, and Oregon Institute of Technology remains in effect.
2. Student will be required to re-apply for the permit if there is more than a one semester lapse in attendance.
3. Each January, student will be required to declare their intent to enroll for the following fall semester.
4. Any time spent at College of the Siskiyous under the auspices of this permit will not qualify toward the establishment of residence in California, i.e., it is presumed that students seeking this permit intend to retain their Oregon residency.

Students from Siskiyou County/COS attending SOU/OIT

College of the Siskiyous also has a reciprocity agreement with SOU/OIT to allow Siskiyou County or COS students to attend those colleges paying in-state tuition. The number of students participating in the program from each institution shall remain “approximately equal.”

Qualifications

For OIT:

1. Must be a California resident.
2. Must not have any COS registration holds.
3. Must not have a prior bachelor’s degree

4. Must have completed one of the following sets of requirements:
 - a. Complete a minimum of 24 semester units of Associate Degree applicable courses at COS with an Associate Degree and an AA cumulative GPA of at least 2.00.

OR

 - b. Have been a Siskiyou County resident for at least one year.

Conditions of Permit

1. Issuance of this permit does not guarantee admission to Oregon Institute of Technology. A student must file a separate application for admission to OIT and meet OIT admission requirements.
2. This permit will remain in effect if the following conditions are met:
 - a. Student remains in good standing at OIT;
 - b. Student follows prescribed course of study at OIT;
 - c. Exchange agreement between College of the Siskiyous and Oregon Institute of Technology remains in effect.
3. Any time spent at Oregon Institute of Technology under the auspices of this permit will not qualify toward the establishment of residence in Oregon, i.e., it is presumed that students seeking this permit intend to retain their California residency.

For SOU:

1. Must be a California resident.
2. Must not have any COS registration holds.
3. Must not have a bachelor's degree.
4. Must have completed one of the following sets of requirements:
 - a. Complete a minimum of 24 semester units of transfer-level course work from COS and have a COS cumulative transfer GPA of at least 2.25.

OR

- b. Complete an Associate degree from College of the Siskiyous with a cumulative transfer GPA of at least 2.00.

Conditions of Permit

1. Issuance of this permit does not guarantee admission to Southern Oregon University. A student must file a separate application for admission to SOU and meet SOU admission requirements.
2. This permit may be used for undergraduate work only.
3. This permit will remain in effect for the academic year as requested and will be automatically renewed if the following conditions are met:
 - a. Student remains in good standing at SOU;
 - b. Student follows prescribed course of study at SOU;
 - c. Exchange agreement between College of the Siskiyous and Southern Oregon University remains in effect.
4. Any time spent at Southern Oregon University under the auspices of this permit will not qualify toward the establishment of residence in Oregon, i.e., it is presumed that students seeking this permit intend to retain their California residency.

Oregon Good Neighbor Agreement Students

Any Oregon resident student who applies and qualifies for the Oregon Exchange program as outlined above but cannot be claimed by the District due to the 100 FTE limit will qualify for the District's Oregon Good Neighbor program whereby the student will be charged a reduced out of state tuition fee equal to the Oregon Exchange rate plus the required California enrollment fee rate charged to non-resident students.