

**CHAPTER 5: STUDENT SERVICES
ADMINISTRATIVE PROCEDURE NO. 5112**

COLLEGE OF THE SISKIYOU

Procedure Manual

Title: Crisis Intervention

Revision Date: 2/25/10; April 10, 2014

Responsible Office: Student Success

Reference: Board Policy 5110

Counselors are available to help when a College of the Siskiyou student or staff member experiences a psychological crisis and is in need of immediate help while on campus. Availability of counselors is limited to regular instruction days and hours (see COS Academic Calendar for specific dates; regular college hours are 8:00 a.m. – 5:00 p.m. unless otherwise noted.)

TO REQUEST CRISIS INTERVENTION ASSISTANCE:

STEP 1. ASSESS URGENCY. If the student is a danger to himself/herself or others, call 9-911 from any phone. Tell the 911 dispatcher the nature of the crisis and where the student is located. Whether you called 911 or not, proceed to STEP 2.

STEP 2. CALL COS COUNSELING SERVICES at x5353. State that you have a crisis situation, indicate if you've called 911, and request help from a COS Counselor.

STEP 3. IF IT IS SAFE TO DO SO, STAY WITH THE STUDENT until contact is made with the 911 responders or the COS counselor. If appropriate, you may walk the student to Counseling and Support Services in Eddy Hall on the Weed campus or the Counseling Office at the Yreka campus, or wait with the student until the counselor comes to you and the student.

If you have a student who you believe is not in actual crisis, but who is exhibiting pre-crisis behavior that will interfere with his/her success, please use STEP 2 above to refer the student.

EMERGENCY: Call 9-911

COS CRISIS COUNSELORS: Call EXT. x5353

AFTER 5:00 PM OR ON WEEKENDS: Call 9-911