

**CHAPTER 5: STUDENT SERVICES  
ADMINISTRATIVE PROCEDURE NO. 5205**

**COLLEGE OF THE SISKIYOU**

**Procedure Manual**

**Title:** Student Accident Insurance

**Revision Date:** 11/09; May 8, 2014

**Responsible Office:** Student Life

**Reference:** BP 5205; Education Code 72506

The District purchases a student accident insurance policy with proceeds from the Student Health Fee. The policy covers injuries received during class related activities. It is a secondary policy unless the student has no other coverage; it then becomes the primary coverage.

When a student is injured an accident report must be completed by a College staff member and submitted to the Student Life Office. First treatment must occur within 120 days of the date of the accidental injury.