

**College of the Siskiyous
Campus-Wide Standing Committee
Self-Evaluation Form**

Committee Name		College Council			
Committee Charge (Summary)		College Council is the primary participatory governance group whose mission is to engage constituent groups in decision-making processes on matters of institutional significance. In carrying out this mission, the roles of College Council are divided into two general categories: (1) to advise the Superintendent/President by reviewing and providing input on college policy, administrative procedures, and significant budget allocations; (2) to serve as liaisons between College Council and the constituent groups for all information and suggestions on matters of institutional significance.			
For Academic Year:		2014-2015		Date of Evaluation: September 30, 2015	
Month	Mtg Date	# Members Present	Agenda Sent 1=Yes 0=No	Minutes Posted 1=Yes 0=No	Please list the major issues or tasks addressed at each meeting
August	12	7	1	1	Discussed College Council meeting times for fall semester; discussed role of College Council; approved minutes of May 22, 2014; recommended revisions to Board Policies 2105, 6200 and 6250; approved revisions to Administrative Procedures 2105, 5020 and 6340; approved adoption of Administrative Procedure 7371; and discussed Planning Day for spring semester.
August	26	9	1	1	Discussed the set date of January 9 for spring Planning Day; approved minutes of August 12, 2014; recommended the 2014/15 Budget; recommended revisions to Board Policies 6150, 6300, 6320, 6330, 6400, 6500, 6520, 6540, 6600, 6740, 6750, 6800 and 6910; and approved the adoption of Administrative Procedure 7212 and 7310.
September	23	9	1	1	Received update on Boles Fire and the role the college has played in working with various agencies; received report on College and Career Day; received report on ASB Officer elections; approved minutes of August 26, 2014; approved revisions to Administrative Procedures 4022, 5040, 5055 and 5520; and approved review of Administrative Procedures 6100 and 6250.
November	4	8	1	1	Approved minutes of September 23, 2014; approved revisions to Administrative Procedures 4020 and 4022; approved adoption of Administrative Procedures 6350, 6365, 6370, 7341 and 7366; and tabled Administrative Procedures 7217.
November	18	10	1	1	Reviewed PowerPoint presentation on class sizes; discussed how instructional services agreements are generating revenue above expenses, but cannot be counted on permanently; reviewed campus maps and examples of signs that will be placed around campus; approved minutes of November 4, 2014; approved revisions to Administrative Procedure 7217; discussed the many different start times for classes; and received announcement of ASB "Employees of the Month."
December	16	8	1	1	Reviewed the revised Institutional Goals; received update on the State Budget; approved minutes of November 18, 2014; approved 2015/16 Academic Calendar; recommended revisions to Board Policies 1200, 2200, 2410, 2430, 2431, 2435, 2510, 2715, 2740, 2745, 3200, 3250, 3410, 3540, 4020 and 4040; approved adoption of Administrative Procedure 6700; discussed afternoon activity for faculty during Planning Day; and discussed the elimination of college hour.
January	20	10	1	1	Approved minutes of December 16, 2014; approved Institutional goals; recommended revisions to Board Policies 4025, 4030, 4050, 5500, 5700, 6200, 6300, 6330, 6520, 6700 and 7120; approved revisions to Administrative Procedures 2410, 4035, and 2510; and approved adoption of Administrative Procedure 2740.


February	10	8	1	1	Discussed the Budget Development Timeline for 2015/16; received update on President Obama's Proposal for Tuition-Free Community College; discussed pilot program allowing fifteen community colleges to offer a limited number of Bachelor Degrees next year; received update from the Accreditation Steering Committee; approved minutes of January 20, 2015; approved Instructional Equipment requests; and discussed changing 800 level courses from pass/no pass or credit/no credit.
February	24	8	1	1	Discussed Hire One – Electronic Financial Aid Distribution; approved minutes of February 10, 2015; approved revisions to Administrative Procedures 2510, 3250, 3410, 3420, 3430, 3500, 3540 and 3560; and tabled adoption of Administrative Procedure 7211; discussed appropriate administrator titles to be used consistently throughout policies and procedures; discussed 2015/16 budget development; updated on Instructional Equipment fund purchases; and updated on \$130,000 budget expenditure coverage in part-time faculty salaries.
March	10	6	1	1	Approved minutes of February 24, 2015; approved ACCJC Follow-up Report; approved revisions to Administrative Procedures 3050, 3200, 4020, 4025, 4050, 5013, 5015 and 5500; tabled revisions to Administrative Procedures 4030 and 4040; received update on enrollment numbers, summer and fall schedule, dual enrollment, Community Construction Grant, and Equivalence Procedure.
March	24	7	1	1	Approved minutes of March 10, 2015; reviewed recommended proposal for Student Health Fee Increase; approved revisions to Administrative Procedures 3720, 5055, 6200 and 7211; approved Adoption of Administrative Procedure 6300; and approved retirement of Administrative Procedures 4030 and 4040.
April	28	9	1	1	Discussed Campus-Wide Standing Committee Self-Evaluation Form; discussed Summer Work Schedule; approved minutes of March 24, 2015; approved revisions to Mission Statement and Vision Statement; discussed proposed College Council Mission Statement; approved blanket statement allowing Policy numbers to be added to "References" in Administrative Procedures; recommended revisions to Board Policy 2010, 3420, 3430 and 3501; recommended adoption of Board Policy 3225; approved revisions to Administrative Procedures 6150, 6400, 6540, 6600 and 6740; tabled adoption of Administrative Procedure 6850; and received update on the status of the Classification Study.
May	12	6	1		Approved minutes of April 28, 2015; recommended approval of the preliminary 2015/16 budget; approved College Council Mission Statement; approved revisions to Administrative Procedures 5055, 6550, and 7400; approved adoption of Administrative Procedures 6850, 7216, 7343, 7346 and 7370; noted that a draft of the Accreditation Self-Evaluation was ready for review.
Avg Attendance		8			

Major Accomplishments or Achievements in Past Year	1. Getting our Administrative Procedures up to date and relevant
	2. Approval of revised Equivalency Procedure
	3. Approval of revised Mission Statement
	4. Approval of New Institutional Goals
Major Obstacles or Problems with Committee	1. Lack of a student representative on the Council
	2. Challenging to have 100 percent attendance at meetings
	3.
	4.

Recommendations for Improving Process or Efficiency	1. ASB needs to provide a student to serve of this Council. There should "always" be a student at the table representing student interest.
	2.
	3.
	4.

Review of Goals from Previous Year & Related Institutional Goal	1.
	2.
	3.

Committee Goals (if appropriate) for Coming Year and list Related Institutional Goal	1. To have an ASB representative every time we meet. Related to: Institutional Goal:
	2. Related to: Institutional Goal:
	3. Related to: Institutional Goal:
	4. Related to: Institutional Goal:

Chair/Co-Chair Signature X 

Typed or Printed Name

Chair/Co-Chair Signature X

Typed or Printed Name

College of the Siskiyous Institutional Goals
Goal #1: Promote and support educational goal completion for all students.
Goal #2: Sustain institutional health and vitality to meet the needs of the community.
Goal #3: Evaluate institutional effectiveness for continuous improvement.

College of the Siskiyous Mission

College of the Siskiyous promotes learning and provides academic excellence for today's global students through accessible, flexible, affordable, and innovative education leading to associate degrees, certificates, college transfer, career and technical education, workforce training, and basic skills preparation.