

College of the Siskiyous
Campus-Wide Standing Committee
Annual Report

Committee Name	College Council
	Scotty Thomason – Superintendent/President Melissa Green – Administration Representative Dr. Todd Scott – Administration Representative Maria Fernandez – Faculty Representative Chris Vancil – Faculty Representative Dawnie Slabaugh – ASM Representative Chris Wehman – ASM Representative Josh Collins – Classified Representative Debbie Dutcher – Classified Representative Wesley Turnquist – ASB Representative (Joined on 3/14/17) Calvin Wagner – ASB Representative Sheila Grimes – Recording Secretary
Committee Charge (Summary)	College Council is the primary participatory governance group whose mission is to engage constituent groups in decision-making processes on matters of institutional significance. In carrying out this mission, the roles of College Council are divided into two general categories: (1) to advise the Superintendent/President by reviewing and providing input on college policy, administrative procedures, and significant budget allocations; (2) to serve as liaisons between College Council and the constituent groups for all information and suggestions on matters of institutional significance.

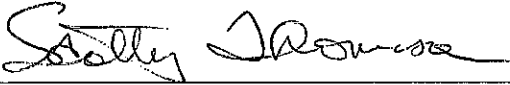
For Academic Year: 2016-2017	Date of Annual Report: May 23, 2017
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Month	Mtg Date	# Members Present	Date Agenda Sent	Date Minutes Posted	Please list the tasks that the Committee will be working on as a result of the meeting.
August	23	8	8/19/16	9/14/2016	<ul style="list-style-type: none"> • Each member of this committee is charged with bringing information from their constituent groups as well as to convey information back to their groups. • College Council will develop a Style Guide.
September	13	9	9/8/16	10/12/2016	<ul style="list-style-type: none"> • Melissa volunteered to do additional research to confirm that Administrative Procedure 3250 reflects League language as well as ensure that the changes we intend to make coincide with Accreditation Standards.
October	11	6	10/6/2016	3/10/2017	
November	08	7	11/3/2016	12/14/2016	
November	22	7	11/18/2016	12/21/2016	
December	13	10	12/9/2016	1/13/2017	
January	10	8	1/6/2017	1/24/2017	<ul style="list-style-type: none"> • Chris Vancil noted that previously a Personnel Request Form was used as the process to request new positions. Chris agreed to locate this form and connect with Theresa Richmond. • Chris Vancil will be discussing with the Administration the idea of using program reviews as only one piece of evidence for building the budget rather than the only way to make a budget request.

Month	Mtg Date	# Members Present	Date Agenda Sent	Date Minutes Posted	Please list the tasks that the Committee will be working on as a result of the meeting.
January	24	10	1/23/2017 Due to Campus closure on 1/20/2017.	2/14/2017	<ul style="list-style-type: none"> • Dr. Scott will reconcile the Instructional List with the Master List and provide an update at the next College Council meeting.
February	14	10	2/8/2017	3/15/2017	
February	28	Meeting Canceled			
March	14	10	3/10/2017	3/29/2017	<ul style="list-style-type: none"> • Committee members were requested to share their suggestions and/or comments for the Campus-Wide Standing Committee Self Evaluation.
March	28	7	3/24/2017	4/4/2017	<ul style="list-style-type: none"> • The topic of training for part-time faculty for harassment, sexual harassment, conduct, etc. will be brought up at Executive Cabinet. • AP 3440 and AP 3500 were tabled allowing for Melissa Green to bring them before Student Services Council.
April	11	6	4/6/2017	As one member abstained from approving the minutes, we did not have a majority vote; therefore, the minutes will be brought back to the next meeting for approval.	<ul style="list-style-type: none"> • Committee members were requested to share their suggestions and/or comments for the Campus-Wide Standing Committee Self Evaluation. • AP 3516 was tabled for further review.
April	25	Meeting Canceled			
May	9	10	5/3/2017	5/24/2017	<ul style="list-style-type: none"> • AP 5111 was tabled so that Chris Vancil, Academic Senate President, could present this AP to the Academic Senate for review.
May	23	9	5/19/2017		<ul style="list-style-type: none"> • Additional Mandatory Reporting Training for faculty requested.
Avg Attendance		8			

Major Accomplishments or Achievements in Past Year	Review of Board Policies and Administrative Procedures were done in a timely manner.
	The Council discussed major College initiatives throughout the year.
	There was good dialogue and open communication between the Council's members. Members had the opportunity to speak freely and ask questions or make statements when appropriate.
	The College's mission was included on agendas.

	<p>The majority of technical errors were corrected prior to the Committee's review.</p> <p>An ASB representative was present for eight of the twelve meetings held this fiscal year.</p>
Major Obstacles or Problems with Committee	<p>Based on the Shared Governance Survey results received from the campus community, College Council representatives are not reporting out to their areas the information they receive during the meetings.</p>
Recommendations for Improving Process or Efficiency	<p>Make sure that when discussing a particular area, the individual responsible for that area is present.</p>

Committee's Goals and Institutional Goals and were expectations met.	<p>Less time was spent on Board Policies and more time was spent on addressing "matters of institutional significance."</p> <p>A Style Guide was not developed; however, less time was spent on discussing grammar.</p>
Committee Goals (if appropriate) for Coming Year and list Related Institutional Goal	<p>Improve participatory governance.</p> <p>All committee members should be appointed to College Council by June 1 and agree to serve a year term so that we are not training new members half way through the fiscal year.</p> <p>Receive input from constituent groups and/or other councils to be shared at College Council.</p> <p>Continue to review Board Policies and Administrative Procedures in a timely fashion as stated in Administrative Procedure No. 2410.</p>
Chair Signature	<p>X </p>
<i>Typed or Printed Name</i>	

College of the Siskiyous Institutional Goals	
Goal #1:	Promote and support educational goal completion for all students.
Goal #2:	Sustain institutional health and vitality to meet the needs of the community.
Goal #3:	Evaluate institutional effectiveness for continuous improvement.

College of the Siskiyous Mission

College of the Siskiyous promotes learning and provides academic excellence for today's global students through accessible, flexible, affordable, and innovative education leading to associate degrees, certificates, college transfer, career and technical education, workforce training, and basic skills preparation.