

If there are any questions or concerns regarding the minutes, please contact your constituent representative for additional information or clarification.

**COLLEGE COUNCIL
MINUTES
February 23, 2016**

The following members were present:

Scotty Thomason – Superintendent/President
Dr. Todd Scott – Administration Representative
Melissa Green – Administration Representative
Jayne Turk – Faculty Representative
Dawnie Slabaugh – ASM Representative
Josh Collins – Classified Representative
Debbie Dutcher – Classified Representative

Absent:

Denis Hagarty – Faculty Representative
Chris Wehman – ASM Representative
Isaiah Olson – ASB Representative
(One position is currently vacant – ASB representative)

Also Present:

Nancy Funk – Vice President, Administrative Services
Sheila Grimes – Recording Secretary

The meeting was called to order at 2:00 p.m.

Consent Agenda

Item 1. Approval of Minutes

It was moved and seconded (Turk/Dutcher) to accept the minutes of the January 26, 2016, meeting.

The motion carried to accept the minutes with the following vote: 6 ayes, 0 noes, 3 absent, 0 abstain (Dr. Todd Scott was not present for the vote.)

Regular Agenda

Item 2. Accreditation Update

Scotty reported that the Accreditation Team will be arriving on Sunday, February 28, and staying at the Best Western Tree House in Mount Shasta. On Monday, the Team will be working all day in their dedicated conference room at the hotel. On Tuesday and Wednesday, the Accreditation Team will be on Campus and they have requested numerous meetings with individual staff as well as with groups. On Tuesday, there will be open forums (morning, afternoon, and evening) where everyone will be able to share their thoughts. The Board will be meeting a few of the members of the Accreditation Team during their Study Session prior to the Board Meeting. On Thursday, March 3, the Team Chair will give a brief presentation of their findings. After the visit, Scotty will receive a draft of the report for correction of facts where we are allowed to correct the spelling of someone's name, change an incorrect number, etc. The Accreditation Commission will take their action in June. In July, the Commission will let us know their findings as well as their recommendations for COS.

Item 3. Enrollment Update

Scotty stated that census was a few weeks ago and it appears we will reach our goal this year of reaching our cap plus two percent growth. COS is one of only 6 California Community Colleges out of about 40, that we have heard from, that is expecting to be able to claim the 2 percent Growth Funds this year. We believe that COS may be able to grow above the 2 percent in FTES and be eligible to receive some of the “unearned” funds from other colleges and at the same time increase our FTES Funding Cap going forward. We are hoping to hear something by June if we will be in a position to receive the reallocated funding.

Item 4. Ellucian Project Update

Nancy Funk stated that she along with Eric Houck, Valerie, and Melissa met last week to review Ellucian’s Action Plan. They are now in the process of reviewing their recommendations and developing a plan of action. Nancy would like to begin sharing their plan with the Campus Community in a few weeks.

Item 5. Budget Update

Nancy Funk recently attended the Chief Business Officer’s meeting in Sacramento and reported that state revenues for January fell short of projections. Therefore, the Governor’s May Revised Budget may not be as favorable as what was initially proposed in January.

The Legislative Analyst’s Office (LAO) is concerned about the mandated costs block grants not paying down debt in the way it was disbursed this year. Nancy explained that approximately six years ago, Community Colleges had the option of continuing to file mandated cost claims or taking a per dollar FTES. Due to the onerous task of filing mandated cost claims, most Community Colleges chose to receive funding based on their FTES. The LAO believe the funding that the Colleges are receiving now do not reflect mandated cost claims that have been filed. The LAO is proposing changing the way those funds are distributed to the Colleges in the future.

Item 6. Recommend Revisions to Board Policy 2200

Revisions to Board Policy 2200 were reviewed.

It was moved and seconded (Turk/Slabaugh) to recommend revisions to Board Policy 2200. The motion carried with the following vote: 7 ayes, 0 noes, 3 absent.

Item 7. Recommend Revisions to Board Policy 2210

Revisions to Board Policy 2210 were reviewed.

It was moved and seconded (Slabaugh/Dutcher) to recommend revisions to Board Policy 2210.

The following revisions were recommended to Board Policy 2210:

- On the first page insert “also referred to as the Clerk” in the last sentence so that the sentence reads as follows: “The Vice President of the Board, also referred to as the clerk, shall assume the duties of the President of the Board in his/her absence.
- On the second page on the second to the last bullet capitalize Board.

The original motion with the changes noted above carried with the following vote: 7 ayes, 0 noes, 3 absent.

Item 8. Recommend Revisions to Board Policy 2220

Revisions to Board Policy 2220 were reviewed.

It was moved and seconded (Slabaugh/Green) to recommend revisions to Board Policy 2220. The motion carried with the following vote: 7 ayes, 0 noes, 3 absent.

Item 9. Recommend Revisions to Board Policy 2305

Revisions to Board Policy 2305 were reviewed.

It was moved and seconded (Turk/Slabaugh) to recommend revisions to Board Policy 2305. The motion carried with the following vote: 7 ayes, 0 noes, 3 absent.

Item 10. Recommend Revisions to Board Policy 2310

Revisions to Board Policy 2310 were reviewed.

It was moved and seconded (Turk/Dutcher) to recommend revisions to Board Policy 2310. The motion carried with the following vote: 7 ayes, 0 noes, 3 absent.

Item 11. Recommend Revisions to Board Policy 2315

Revisions to Board Policy 2315 were reviewed.

It was moved and seconded (Turk/Green) to recommend revisions to Board Policy 2315.

The following revision was recommended to Board Policy 2315:

- On the first page on the fourth bullet capitalize District.

The original motion with the change noted above carried with the following vote: 7 ayes, 0 noes, 3 absent.

Item 12. Other

Scotty stated that Chartwells, our food service provider, will be leaving us at the end of May. Approximately 77 Request for Proposals (RFP) were sent out to local and out-of-area food service providers. No proposals were received by the established deadline; therefore, the deadline was extended. Once again, the result was the same.

Debbie announced that the CTE Department acquired a new structure engine.

Dawnie mentioned that there will be a Women's Basketball Playoff game in the Gym this coming Friday night at 7 p.m.

Josh inquired if the College had a policy or procedure for the disposal of old office supplies, office furniture, etc. Scotty stated that we do have an approved Board Policy (6550) as well as an Administrative Procedure (6550) to dispose of District property. As for office supplies, Scotty suggested contacting Maintenance to pick up the items that are no longer needed.

Item 13. Adjournment

There being no further business, the meeting was adjourned at 3:10 p.m.