

If there are any questions or concerns regarding the minutes, please contact your constituent representative for additional information or clarification.

**COLLEGE COUNCIL  
MINUTES  
May 10, 2016**

**The following members were present:**

Scotty Thomason – Superintendent/President  
Nancy Funk – Vice President, Administration Representative  
(proxy for Dr. Todd Scott)  
Melissa Green – Administration Representative  
Denis Hagarty – Faculty Representative  
Jayne Turk – Faculty Representative  
Dawnie Slabaugh – ASM Representative  
Debbie Dutcher – Classified Representative

**Absent:**

Dr. Todd Scott – Administration Representative  
Chris Wehman – ASM Representative  
Josh Collins – Classified Representative  
Isaiah Olson – ASB Representative  
(One position is currently vacant – ASB representative)

**Also Present:**

Sheila Grimes – Recording Secretary

The meeting was called to order at 2:08 p.m.

**Consent Agenda**

**Item 1. Approval of Minutes**

It was moved and seconded (Turk/Hagarty) to accept the minutes of the April 26, 2016, meeting.

The motion carried to accept the minutes with the following vote: 6 ayes, 0 noes, 4 absent.  
(Debbie Dutcher was not present for the vote.)

**Regular Agenda**

**Item 2. Recommend Revisions to Board Policies**

A motion was made and seconded (Slabaugh/Turk) to recommend revisions to Board Policies 2712, 2715, 2716, 2717, 2720, 2725, 2735, 2740, 2745, and 2750.

Revisions were recommended to the following Board Policies:

- Board Policy 2715 – Under the third bullet insert “where possible” so that the sentence reads as follows: Prevent conflicts of interest and, **where possible**, the perception of conflicts of interest.
- Board Policy 2720 – Add “in order to reach a collective concurrence” at the end of the paragraph.
- Board Policy 2725 – In the third paragraph change “\$100/month” to “\$100.00 per month.”
- Board Policy 2740 – Bold the subject line and policy reference lines.

The original motion with the changes noted above carried with the following vote: 7 ayes, 0 noes, 3 absent.

**Item 3. Recommend Revisions to Administrative Procedures**

It was moved and seconded (Turk/Green) to recommend revisions to Administrative Procedures 2712, 2735, 2740, and 4021.

Revisions were recommended to the following Administrative Procedures:

- Administrative Procedure 4021 – Under the section entitled, “Process” in the second sentence change “or” to “for.”

The original motion with the change noted above carried with the following vote: 7 ayes, 0 noes, 3 absent.

**Item 4. Standing Committee Self-Evaluation Form**

Scotty announced that we will be using the same Standing Committee Self-Evaluation Evaluation form as we did last year. However, over the next few months, we will incorporate the feedback that we have received on this evaluation form. Please email Sheila if you have any input as to the Committee’s major accomplishments, major obstacles or problems, as well as recommendations for improving process or efficiency, and suggested goals to me no later than Tuesday, May 17. In the fall, we will solicit input for improving this evaluation tool.

**Item 5. Style Guide**

Jayne and Sheila will work together to develop a style guide for Administrative Procedures and Board Polices to help streamline the process.

**Item 6. Other**

In this year’s budget, \$500,000 was set aside. Scotty noted that \$200,000 of these funds was transferred in order to make improvements to the Cafeteria and the Lodges. The remaining \$300,000 will be moved to fund 41, upon approval of the Board at their June meeting, so that these funds can be used toward the Ellucian Project, classroom furnishings, and faculty workstations.

Scotty reported that the May Revise is due out on Friday. At this point, the State budget is equal to or a little below the State’s projected revenue. There will be no COLA for 2016-2017.

COS has submitted 300 FTES over our funding cap. Scotty mentioned that only approximately one-third of the colleges are reaching their funding caps and receiving the two-percent growth funds. So two-thirds of the colleges will be sending the money back to the state. It is reported that the Chancellor’s Office would like to spend these funds; therefore, we would be eligible to receive additional funding which would amount to a thirteen percent increase for us this year. We will learn more in June if the State will be fully funding the additional FTES. If the State decides not to pay the full amount for the FTES, we will be pushing some of the FTES into next year.

In order to review the tentative budget for 2016-2017 prior to the June Board Meeting, we will be scheduling a joint meeting of the Budget Committee, Planning Committee, and College Council possibly during finals’ week.

Scotty reminded the Committee that he will be having an End of the Year party at his house on Wednesday, May 18, at 5 p.m. and he hopes that everyone will be able to come.

**Item 7. Adjournment**

There being no further business, the meeting was adjourned at 3:47 p.m.