

If there are any questions or concerns regarding the minutes, please contact your constituent representative for additional information or clarification.

**COLLEGE COUNCIL  
MINUTES  
May 24, 2016**

**The following members were present:**

Scotty Thomason – Superintendent/President  
Melissa Green – Administration Representative  
Denis Hagarty – Faculty Representative  
Jayne Turk – Faculty Representative  
Dawnie Slabaugh – ASM Representative  
Chris Wehman – ASM Representative  
Josh Collins – Classified Representative  
Debbie Dutcher – Classified Representative

**Absent:**

Dr. Todd Scott – Administration Representative  
Isaiah Olson – ASB Representative  
(One position is currently vacant – ASB representative)

**Also Present:**

Nancy Funk, Vice President – Administrative Services (By Phone)  
Kent Gross – Budget Committee  
Lori Luddon – Budget Committee  
Dennis Roberts – Budget Committee  
Cheryl Rosen - Budget Committee  
Bart Scott – Planning Committee  
Mike Tischler – Planning Committee  
Chris Vancil – Budget Committee  
Connie Warren – Budget Committee  
Stephanie Wroten – Budget Committee  
Sheila Grimes – Recording Secretary

The meeting was called to order at 2:09 p.m.

**Consent Agenda**

**Item 1. Approval of Minutes**

It was moved and seconded (Hagarty/Green) to accept the minutes of the May 10, 2016, meeting.

The motion carried to accept the minutes with the following vote: 8 ayes, 0 noes, 2 absent.

**Regular Agenda**

**Item 2. Preliminary 2016-2017 Budget**

Nancy Funk noted that the Preliminary 2016-2017 Budget was emailed to everyone for their review. However, today's discussion will focus on the general fund portion of the budget only. Nancy reported that in terms of FTES growth 29 districts are currently stable or in restoration mode and approximately one third of the remaining 43 districts are growing. She noted that when we filed our attendance report with the State; we filed it assuming that we could claim most of the FTES from summer school for the current year (2015-2016). This would give us the opportunity to grow above the allocated two percent in FTES and be eligible to receive some of

**Item 2. Preliminary 2016-2017 Budget (Cont'd)**

the “unearned” funds from other colleges and at the same time increase our FTES funding cap going forward. If we find that we are not going to be funded for these extra FTES, we will push these into 2016-17 so that we can capture all of the growth dollars that are available to us. With this in mind, the Preliminary 2016-2017 Budget is based on projected revenue from the State for 2,890 FTES.

All budget requests were included in the Preliminary 2016-2017 Budget with the exception of the following three areas: the Athletic Department, Technology Services, and the Maintenance Department. Each of these Departments requested significant increases in their budget and were asked to prioritize their requests resulting in their lowest priority requests being removed from the tentative budget. Also, only positions for which a Personnel Requisition form has been submitted and approved were included in the budget.

The Preliminary 2016-2017 Budget will be presented to the Board at their June 7 Board Meeting. Nancy will continue to refine the Budget as we learn more from the State in regards to funding.

Josh Collins noted that the Planning Committee would like to see a more integrated approach between planning and budgeting. Nancy stated that some progress has been made for a more integrated approach. The Planning Committee is working on their Planning by Design document. Also, in the future, we plan to have a more interactive and open budget development process at the departmental level.

It was moved and seconded (Collins/Turk) to recommend approval of the preliminary 2016-2017 budget. The motion carried unanimously.

**Item 3. Recommend Revisions to Board Policies**

At the May 3 Board Meeting, the Board tabled six Board Policies pending further changes. Of the six Board Policies only four Board Policies (BP 2200, BP 2220, BP 2310, and BP 2330) actually had recommended language changes. These Board Policies were presented to College Council for their review only.

**Item 4. Standing Committee Self-Evaluation Form**

Scotty shared that input from College Council was requested in regards to the Committee’s accomplishments, obstacles, and recommendations for improving and included in this self-evaluation document.

In the fall, we will once again solicit input from membership of the various standing committees for improving the Self-Evaluation form. Scotty has already received several suggested changes for enhancing this document.

It was moved and seconded (Turk/Hagarty) to approve College Council’s self-evaluation for 2015-2106. The motion carried unanimously.

**Item 5. Faculty – Academic and Classroom Violations**

During the Accreditation Team’s visit, it was discovered that a few instructors imposed far more severe consequences than we were allowed. In order to be more consistent regarding academic dishonesty and disruptive behavior, Melissa Green and Jayne worked together to develop a document to assist and support faculty on the subject of potential classroom issues. Melissa extracted language from our current Board Policies and added additional wording for clarification. Also included in this document is a visual representation of the Student Conduct Process.

**Item 5. Faculty – Academic and Classroom Violations (Cont'd)**

Dr. Scott's office will also be reviewing course syllabi to ensure we are in compliance. This document will be posted on the Student Services' webpage as well as included in the Faculty Handbook.

It was moved and seconded (Turk/Hagarty) to approve the document entitled, "Faculty – F.Y.I. - Academic and Classroom Violations" with one minor correction. The motion carried unanimously.

**Item 6. Other**

To address a few of the comments from our self-evaluation, Scotty remarked that we will try to make time in future College Council meetings to talk about matters of institutional significance. In the fall, we will also be developing a Style Guide as well.

**Item 7. Adjournment**

There being no further business, the meeting was adjourned at 3:01 p.m.