

If there are any questions or concerns regarding the minutes, please contact your constituent representative for additional information or clarification.

**COLLEGE COUNCIL  
MINUTES  
August 29, 2018**

**The following members were present:**

Dr. Stephen Schoonmaker – President  
Theresa Richmond – Administration Representative  
Dr. Todd Scott – Administration Representative  
Hallie Coppi – Faculty Representative  
Jayne Turk – Faculty Representative  
Christina Van Alfen – ASM Representative  
Stephanie Wroten – ASM Representative  
Josh Collins – Classified Representative  
Debbie Dutcher – Classified Representative

**Absent:**

(Currently two ASB representatives are vacant.)

**Also Present:**

Kevin Broussard – IBP Representative  
Rhonda Brown – IBP Representative  
Donna Farris – IBP Representative  
Melissa Green – IBP Representative  
Kent Gross – Director, Fiscal Services  
Desiree Kaae – IBP Recording Secretary  
Wayne Keller – IBP Representative  
Darlene Melby – IBP Representative  
Jesse Mullin – IBP Representative  
Dennis Roberts – IPB Representative  
Dr. Mike Tischler – IBP Representative  
Dr. Zachary Zweigle – IBP Representative  
Sheila Grimes – Recording Secretary

The meeting was called to order at 3:33 p.m. by Dr. Schoonmaker.

**Regular Agenda**

**Item 1. 2018-2019 Proposed Final Budget**

Kent Gross explained the variances in the 2018-2019 Proposed Final Budget compared to the Tentative Budget. The majority of changes from the Tentative Budget to the Final Budget related to increased revenue which resulted from the new student centered funding model and the addition of the San Francisco Police Academy classes. These revenue increases are offset primarily by an increase in part-time faculty, other personnel costs, and operational expenses. These changes in revenues and expenses reduced the deficit by \$261,402 from (\$361,543) to (\$100,141). Darlene Melby presented the 2018-2019 Proposed Final Budget. She discussed the various funds and the changes made to each fund since the tentative budget. For funds other than the General Fund, she stated that, while there were no material operational changes since the Tentative Budget, there were additional payroll/benefits expenses due to negotiations with CSEA.

Dr. Tischler asked about the significant increase in the adjunct budget which Dr. Scott replied that this was related to the new police academy and non-credit courses.

**Item 1. 2018-2019 Proposed Final Budget (Cont'd)**

Darlene Melby reported on the updated status of the CQIP Requests and detailed each of the items outlined in the CQIP Report.

Darlene Melby explained the new funding model implemented by the State of California and the three different components that drive the College's apportionment and opportunities in the coming year.

It was moved and seconded (Scott/Dutcher) to recommend acceptance of the 2018-2019 Proposed Final Budget. The motion carried with the following vote: 7 ayes, 1 noes, 0 absent.

**Item 2. Proposed Meeting Time – Fall Semester**

During the fall semester, College Council will meet on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of the month from 3:30 p.m. until 5 p.m. Jayne Turk suggested occasionally moving the College Council meetings to the Yreka Campus. Dr. Schoonmaker and Sheila Grimes will look into this proposal as well as video-conferencing meetings to the Yreka.

**Item 3. Other**

Josh Collins asked when the Food Service consultant's report would be shared with the Campus Community. Darlene Melby stated that there will be a presentation to the Board of Trustees at their November meeting. The Food Service Presentation will also be added to the College Council topics for discussion during the semester.

**Item 4. Adjournment**

There being no further business, the meeting was adjourned at 4:58 p.m.