



COLLEGE COUNCIL MINUTES

**Wednesday, April 1, 2020
3:30 - 5:00 pm
via teleconference**

- ✓ Dr. Stephen Schoonmaker (Chair)
- ✓ Josh Collins
- ✓ Hallie Coppi
- ✓ Debbie Dutcher
- Bela Fujimoto
- ✓ Nancy Miller
- ✓ Char Perlas
- ✓ Theresa Richmond
- Michael Souza
- ✓ Jayne Turk
- ✓ Stephanie Wroten
- ✓ Debbie Goltz (Minutes)
- Resources: Doug Haugen

Committee's Charge

College Council is the primary participatory governance group whose mission is to engage constituent groups in decision-making processes on matters of institutional significance.

MINUTES

1. Approval of Minutes of the March 11, 2020 College Council meeting
It was moved and seconded (Collins/Miller) to approve the minutes with the addition of Darlene Melby's attendance at the 3/11/2020 meeting. Motion carried unanimously by roll call vote
2. Review and approve proposed Food and Housing Rates 2020/2021
Doug Haugen presented the Council with two options for the Food and Housing Rates for 2020/21. (See handout) These options take into consideration several factors:
 - The Consumer Price Index
 - Keeping our enterprise accounts (food service and housing) operational and keep them from encroaching on the general fund; and
 - Providing adequate plans for students to meet their dietary (as well as their budgetary) needs.

A \$150 per semester overhead fee has also been added. Our rates will remain comparable with other, similar colleges in our region. Dr. Haugen reported that the three councils and IPB chose Option 2. It was moved and seconded (Collins/Turk) to approve the proposed Food and Housing Rates 2020/2021, later amended to approve Proposed Option 2 for the 2020/21 Academic Year (Collins/Turk). The motion carried unanimously by roll call vote.

3. Review proposed AP/BP review and approval process
Dr. Schoonmaker and Debbie Goltz reviewed the proposed new process:
 - 1) Debbie Goltz will send each Council member the policies and procedures that have been submitted by the councils. These will be sent in Word format, and will also remain available in the public folder, "College Council Working Documents."
 - 2) Each BP/AP pair will be given a time frame for review and comments. New procedures take the longest to review with new policies next, so they will be given one business day each. Policies and procedures making their second appearance after being sent back for further review will be given a half-day as they should only require the most cursory of reviews. All of these factors are considered when determining how many documents the Council will review in a defined time period.
 - 3) Recommended corrections can be submitted to Debbie using either track changes on the Word document, a list format, or a super-long email (your preference). If you use track changes, please rename your edited document with the addition of your initials.
 - 4) Once the time period for a BP/AP has lapsed, Debbie will compile all comments and corrections into a single document and then (if needed) send it to the issue-forming council for their review and correction.
 - 5) Whether referred to the originating issue-forming council and returned, or ready for College Council's consideration, the final BP/AP will be voted upon by email polling or sending out ballots.

More of the process was discussed and a few questions were answered. The first batch of Policies and Procedures were sent out last night with a deadline of Thursday, April 9th.

4. Governing in the New Normal:

What does Governance look like for the remainder of the year?

- Budget: IPB is going to be working on the budget formation and holding hearings through Zoom. The first hearing has been postponed from this week; starting a week from Friday, we will have the first hearings. College Council will receive updates as the budget-building process continues. The hearings will remain open to the college community.
- Restructuring to close budget gap: Organization charts will be shared at IBP and the next College Council meeting. They are open to thoughts and input.

5. Other

- Good of the Order

A discussion was held regarding the status of CTE and Nursing programs, when they might be resumed, and what it looks like for future cohorts.

- Future Agenda Items – There were no Future Agenda Items requested.

6. Adjournment

Dr. Schoonmaker closed the meeting encouraging the Council members and thanking them for what they're doing.

It was moved and seconded (Collins/Turk) to adjourn the meeting at 4:10 p.m.

Upcoming College Council meeting dates and times: 2nd and 4th Wednesdays, 3:30-5:00 p.m.

~~December 11, 2019~~

~~January 29, 2020 (added) no quorum~~

~~February 12, 2020 no quorum~~

~~February 26, 2020~~

~~March 11, 2020~~

~~March 18, 2020 (cancelled)~~

~~April 1, 2020~~

April 8, 2020

April 22, 2020

May 8, 2020 (added)

May 13, 2020 Joint Mtg with IPB