

## College of the Siskiyous

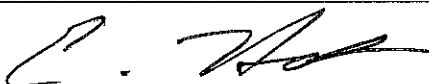
### Campus-Wide Standing Committee Annual Report

<b>Committee Name</b>		Technology Council			
<b>Committee Members</b>		Chair: Eric Houck Members: Jesse Cecil, Nancy Funk, David Gault, Larry Glenn, Bethany Golly, Anne-Marie Kuhlemann, Dennis Roberts, Robert Taylor, Jayne Turk, Chris Wehman, Tanner George (Student Representative)			
<b>Committee Charge (Summary)</b>		Technology Council discusses items related to technology that are brought to its attention by the campus community. It serves as the coordinating body for technology planning, implementation, and maintenance and makes recommendations on these items to College Council.			
<b>For Academic Year:</b>		2016-2017		<b>Date of Annual Report:</b> 6/13/17	
Month	Mtg Date	# Members Present	Date Agenda Sent	Date Minutes Posted	Please list the tasks that the Committee will be working on as a result of the meeting.
Oct	24	5	10/24/16		Developing Tech Master Plan
Jan	27	CANCELLED	1/26/17		
Feb	2	5	1/26/17		Members to read other Tech Master Plans, migrating Banner to the cloud
Feb	23	7	2/22/17		Continue reading other Tech Master Plans, create list of areas needing to be addressed within technology
Mar	8	7	3/7/17		Continue reading other Tech Master Plans, create outline for COS plan
Mar	24	CANCELLED	n/a		
Apr	5	10	4/5/17		Members to write drafts for assigned sections of Tech Master Plan
Apr	28	6	4/28/17		Continue draft preparation for Tech Master Plan
May	3	7	5/2/17		Continue draft preparation for Tech Master Plan
May	19	CANCELLED			
<b>Avg Attendance</b>		<b>7/10</b>			
<b>Major Accomplishments or Achievements in Past Year</b>		1. Progress towards development of Technology Master Plan.			
		2. Addition of student representative.			
<b>Major Obstacles or Problems with Committee</b>		1. Challenges with scheduling/management of meetings.			
		2. Lack of note taker for Fall 2016.			
		3. Lack of full attendance to meetings.			
		4. Changes in membership and delays in filling vacancies.			

<b>Recommendations for Improving Process or Efficiency</b>	1. Better integration with budget development and identification of instructional needs.
	2. Get faculty and student representatives identified earlier
	3. Rather than have inputs from campus areas direct topics for discussion/decision, Tech Council representatives should take proactive approach to gathering information from various areas (Instructions, Student Services, etc.).

Committee's Goals and Institutional Goals and were expectations met.	<b>1. Coordinate student lab software updates and staff software upgrades with operating system updates to meet Instructional and Institutional needs. (IG 1,2)</b>  No significant changes which needed to be addressed came up this year for this area.
	<b>2. Create Technology Master Plan in coordination with campus areas. (IG 1,2,3)</b>  This is a work in progress by the committee with a goal of achieving a workable draft by the end of the Spring 2017 semester.
	<b>3. Ensure continued integration of Distance Learning with technology strategic planning and support of instructional needs. (IG 1,2)</b>  The new position of Distance Learning coordinator was added as a representative to this committee after the retirement of Nancy Shepard and continues to add a voice to the decisions and direction of the Tech Council.
	<b>4. Work towards standardizing classroom technology across campus. (IG 2,3)</b>  No formal standards have been identified by the Tech Council to present.

Committee Goals (if appropriate) for Coming Year and list Related Institutional Goal	1. Review role and evaluate mission/vision of Technology Council with relation to governance structure.  Related to: 2,3
	2. Develop appropriate policies, procedures, guidelines and manuals as needed for District use.  Related to: 2,3
	3. Improved communication with other campus areas.  Related to: 1,2,3

<b>Chair Signature</b>	X 
<i>Typed or Printed Name</i>	ERIC HOUCK

<b>College of the Siskiyous Institutional Goals</b>
<b>Goal #1:</b> Promote and support educational goal completion for all students.

**Goal #2:** Sustain institutional health and vitality to meet the needs of the community.

**Goal #3:** Evaluate institutional effectiveness for continuous improvement.

**College of the Siskiyous Mission**

*College of the Siskiyous promotes learning and provides academic excellence for today's global students through accessible, flexible, affordable, and innovative education leading to associate degrees, certificates, college transfer, career and technical education, workforce training, and basic skills preparation.*