

**MINUTES
COLLEGE OF THE SISKIYOU
ADMINISTRATION OF JUSTICE
ADVISORY BOARD
SEPT. 24, 2009 (THURSDAY) @ 12 NOON
EMERGENCY SERVICES TRAINING CENTER RM 110
COS WEED**

1. CALL TO ORDER

2. ROLL CALL

Present: Jeff Lee, Bucky Jefferson, Louis Mero, William Reed, Dave Spisak, Mark Perrin, Gene Toms, Todd Heie, Joshua Short, Dave Gamache, Brian Bowles, Bernie Paul, Jeff Cummings, Rick Riggins, Kirk Andrus, and Tad White
Absent: Parish Cross, Gabby Tazzari, Rick Alves, Martin Nicholas, Mike Gomez, Blaine Cook, Ken Barnes, Randy Bigler, Rich Wharton, Sunny Greene, and Barry Russell.

3. APPROVE AGENDA

Addition to Agenda: Add Cadet Fund (MSP Reed/Bowles)

4. APPROVE APRIL 09 MINUTES

MSP Short/Gamache

5. OLD BUSINESS

• **LAW ENFORCEMENT TRAINING WORKSHOPS 2009 – DISCUSS**

Tad indicated there is a sign up sheet if a department is interested in scheduling classes or add what training needs they have. Brian Bowles, Yreka PD indicated the new mats worked well for their last training. Tad stated they have new blue and red guns and impact weapons. The SCSO is on a 3 month rotation training schedule. Let Tad know if you need trainers.

• **SPRING 10 COS ADJ COURSES – DISCUSS**

All ADJ classes are full this semester with 28-30 students and some with wait lists. We had officers in these classes completing their AA degree. The academy started with 27 and is now at 23. Tad feels it should hold at that number. Jeff Cummings explained that the COS Adjunct budget has been reduced due to budget cuts and at this time we are looking at possibly cutting a few classes if enrollments are low. We do not have any room at this time to add additional classes.

• **FATS (NEW CONTRACT) AND LEDS (APRIL 2010) UPDATE, ENTERPRISE FUND POSSIBILITIES, SELF SUSTAINING PROGRAM**

COS has a new contract with POST which has increased our training number from 55 to 80 for POST reimbursement. For each officer trained in FOS the college will receive \$80. From that \$10 will be used for the officer's registration fees and the rest will go into the general fund at COS. Tad and Jeff will work on a possible

Enterprise Account for the remaining monies from POST to use exclusively for the ADJ program.

POST brought a Law Enforcement Driving Simulator (LEDS) trailer and two instructors to Siskiyou County last April for a week. 153 officers attended the training during the two week long instructional program.

All LEDS instructors are required to have EVOC and Driving Simulator training. There will be an EVOC class October 12-17 in Sacramento. Tad has two spots reserved. He would like to have at least 4 driving simulator instructors for our program. Jeff said that COS has Perkins money and can support the training costs. Dave Gamache, YPD would like to be involved with the Driver Simulator Training and would like to send one of their officers for the EVOC training.

The FATS system has seen its last days. The system is over 12 years old and needs replaced immediately.

- **2009-2010 TRAINING NEEDS SURVEY RESULTS**

Tad gave a brief overview of the trainings that were available last year. Tad advised that the results of the training needs survey included RIPP Hobbie Instructor training. Tad is working with the company to bring a training the trainer workshop to the area. Other courses identified from the needs survey include all POST Perishable Skills courses, Officer Involved shooting, Internal Affairs Investigation, interview and Interrogation for Patrol Officers, and Advanced Crime Scene Investigation for Patrol. More information will follow on the specific dates for these courses.

Tad thanked the SCSO donated 2 vehicles to the COS ADJ program. The SO and YPD donated bullet proof vests to the program.

Tad has ordered new cameras and 100 cones as well as range safety materials. These should be on campus within the next week or so.

With the addition of all the new training aides, storage will soon become a problem. There was discussion of buying a storage box from Stidham Trucking. Jeff Lee will check with Stidham for a 40' container. Jeff Cummings indicated the problem with these units will be condensation since they do not have a controlled environment. We will be looking for any recommendations for a long term facility.

6. NEW BUSINESS

- **LEVEL 1 ACADEMY –CREATE, COLLABORATE, NO ACADEMY/ RTO ASSISTANCE**

The Level III Academy is at 23 as mentioned earlier. This is the largest number of Cadets to ever attend the academy at College of the Siskiyous. Beginning with the 2009 Level III Academy, all academy students are now in uniform, are inspected each day, and are divided up into squads with Squad Leaders. A First SGT. leads the Cadet formation and inspection. The Cadets are learning the chain-of-command process. Also, all Academies will be required to complete a fitness program while registered in an academy. Tad also stated that COS Level III Academy has the highest scores in the State. At this time we have 40 students interested in the Level I Academy at COS. In the past COS has had a large drop in numbers from Level II to Level I due to cost, travel of over 250 miles to the nearest Level 1 academy, and other enrollment barriers. The majority of the

cadets are working full-time and can not afford to leave for 6 months to complete a Level I academy. At this time only Butte and Redwoods have a Level I Academy in the entire Northern California Region. There is a possibility of collaborating with Butte on a Level I Academy held at COS. Staffing for a Level I Academy would be through Butte and COS Adjunct Faculty. One perk in offering the Level I here at COS would be the availability for departments to see which cadets they might be interested in hiring. Also, departments find that the best cadets to hire for our rural area are those that were raised here and want to stay in the county and raise their families in Siskiyou County. Departments often hire cadets while they are completing Level I.

Dave Spisak from POST indicated that COS has a "Great Program" and that the Program had implemented instructional delivery and accountability that, " no one else in the State is doing." Dave said that Tad took this program to a higher level and called it a "Star program" and that he doesn't have to worry about it.

The Advisory Board approved the offering a Level I Academy at COS by unanimous vote. The Advisory Board directed Tad to begin discussions with Butte College to develop the collaborative. Dave Spisak stated that he would make the necessary calls to begin this process.

CHP is one of the few departments still recruiting. There is a mentor program at CHP where a cadet is provided a mentor to help prepare for their oral interview and all other aspects of the hiring/selection process. Jeff indicated that mentored students are at an 85% hire rate compared to those trying to be hired on their own. Tad indicated that he has three that need mentors at this time.

- **DRIVING SIMULATORS & TRAILER = WHO RESPONSIBLE / TIMELINE**

The ADJ program/SCSO will be receiving two Driver Simulators and a trailer and Tad asked if anyone knew of a vehicle that could pull it. POST assigns simulators to specific entities, which are backed with a 5 year warranty. The availability of a vehicle to pull the trailer to outlying departments is a top priority.

The Committee discussed a possible way to use the driving simulator as a source to earn monies to put in an Enterprise Account for on-going support of the ADJ Program. Jeff Cummings explained how the Fire Program purchased an engine, which in turn is leased during fire season. The monies received from the engine are put in an Enterprise account. The Fire program will be building a 4-5 engine bay for their equipment from that account. It was thought that possibly the POST Contract monies for the FOS classes could be deposited into this account. Monies received at this time go to a general fund.

It was MSP Riggins/Perrin to set up an Enterprise Account with Driving Simulator and FOS monies.

- **PROGRAM GROWTH – 5 YEAR PLAN**

The Committee indicated that we should proceed with adding a Level I Academy in conjunction with Butte College, developing an enterprise account utilizing funds generated from the LEDS and FOS programs, continue to market, promote, and offer ADJ courses and Law Enforcement trainings, develop adequate funding to support the ADJ 5 year plan, Purchase a new Force Option Simulator, Develop the Law Enforcement Driving Simulator Program.

- **RESOURCE ALLOCATION ALIGNED TO 5 YEAR PLAN**

Jeff Cummings stated that at this time there are no extra funds from the state in the immediate future. We only have Perkins monies which will be available for at least the next 5 years.

- **FOS / FATS – BROKEN – UPDATE, REPLACE, DROP PROGRAM**

It was the consensus of the committee that we need to purchase a new FOS/FATS program. Officers are required to obtain shoot, don't shoot training (Perishable Skills). Louie Mero gave an up-date on his researching of new force options simulators indicating pro's and con's for each program. Tad will be viewing other simulators in October and will up-date the committee on his findings. Costs for a new simulator will be between \$70,000 - \$130,000. The committee discussed CCW renewal courses using this for training, but each student needs familiarity with their own weapon, therefore will be unable to. Jeff Cummings suggested the possibility of working with a vender on a lease to buy option and spread the cost over a couple years.

7. ADVISORY BOARD FEEDBACK

Tad stated that he has received donations from Siskiyou Law Enforcement/Veterans fund in the amount of \$500 and a \$500 donation from the Siskiyou County Sheriff's Office. COS Foundation is unable to set up a fund to access for immediate student needs such as an Emergency Scholarship. It was MSP Riggins/Bowles to set up an account at a local bank requiring two (2) signatures to implement an Emergency Scholarship for ADJ students.

Brian Bowles indicated that they would like to continue to have permission to use the FOS once a year for Yreka PD officers only and not ran through the College. All officers would be on duty at the time of training therefore would be under their own insurance and they will use their own instructors. Permission was granted.

Sheriff Riggins stated that we need to work with vendors to obtain ammo for the academy students. This year the academy students were responsible for purchasing their own ammunition. Obtaining ammo was extremely hard with the students to find and ranged in price from \$11-\$25/box. Sheriff Riggins advised that the cost of ammunition at this price would be \$15,000. Tad stated that the current ADJ budget was \$3,000. Some ammo was inferior and produced very hazardous situations. It was suggested that enough ammo would be ordered for the entire academy either through Yreka PD or SCSO to help with costs by purchasing a large quantity and to also obtain good quality ammo. Also there were problems with under age students being unable to

purchase ammo (under 21). Ammo vouchers used to be purchased through the Bookstore, but the monies received did not go back to the ADJ Program, but rather the college general fund. The ADJ Program purchased the ammunition and the voucher process did not cover the cost of ammunition last year while completely depleting the entire ADJ budget of \$1,200. An adequate materials funding stream to offset the initial ammunition purchase or a materials fee for ammunition are possible solutions.

8. SET FALL 2010 MEETING DATE

No Date was set for the next meeting.

9. CLOSURE

Meeting was adjourned at 1:30 pm.