Growing jobs, careers, communities...

DATE: April 15, 2014
TIME: 11:00a.m. – 12:00p.m.
LOCATION: ESTC 110A-B
COMMITTEE
CHAIR: Ronda Gubetta
STAFF: Robert Taylor, Dean – Career & Technical Education
Note taker: Tiffany McDaniel


COMMITTEE AGREEMENTS and/or RECOMMENDATIONS TO COS:

Work on up-dating our Business and Computer Science programs.
Order software up-grades for computers in our labs.

NEXT STEPS Lead/team By When?

**COMMENTS – RE: Program Development**
- Dr. Taylor to contact NorCal Products
- Add Great Northern to committee
- Community Kitchen
  - Non-profits folded into business
- It’s your Business 36th Class
- Making Your Money Work For You will be holding their 19th Class
- Graduation May 13 @ 5:45 p.m. in New Science Building
  - 12 Week, 2 Unit course, late start
- Jedi Mixer May 8th, 5-6:30 p.m. at new location
- 205 Chestnut St, Mt. Shasta

**COMMENTS – RE: Instruction and Curriculum**
- YEP/ Junior Day
  - Great Press
  - Encourage High Scholl students to take .5 unit class to be better prepared
- E-Business
  - How do we teach classes without the qualified people to teach
  - Need to recruit adjunct instructors
- Articulation
  - Dr. Taylor went to Santa Barbara for review of their articulation about duel enrollment
  - Kim Greene and Nancy Shepard are working on 2+2 articulation
  - Collection and data mining
- Shawn Abbott
  - Certificate for Entrepreneurship
    - Courses are not always offered
    - Revision for numbers
    - Get rid of classes that are not being offered and replace with current classes offered that fit curriculum
- Jim Gilmore
  - Mini-Grant
  - Gilmore, Cecil, and Demelle working with Dr. Taylor to get a certificate program with mini grant funding
  - Miron Curtis - Virtual Tour
    - Provided $10,000 for Digital Media curriculum and will be providing another $10,000 for Computer program up-grades.
Jessie Cecil
- Mobots are ordered
  - Mobots are for Math instruction from UC Davis
- Jesse will provide activities to High School math teachers
  - 4 classes at 1 & 1/2 hours
- Linked 13 between COS and High Schools

Mike Graves
- We need to upgrade to Windows 7/ Office 2013 and Mac OS Maverick
- We are behind in technology
- Computer Camp is scheduled for July 14-17, 1.0 unit for 1 week
- Gilmore we do a photo portion for camp

**COMMENTS – RE: Student Recruitment & Marketing**
- Faculty Outreach
  - Abbott, Cecil, and Graves need to re-assess what needs to be taught and find people to teach the classes needed
  - Identify classes that will go for potential adjunct
- Low enrollment
  - Don’t cancel classes so early
  - 32 classes were canceled for Spring 2014
  - Need to have more access for students
    - Have enrollment windows opened longer

**PERKINS**
- Bob Taylor gave an up-date on Perkins funding.

**INDUSTRY UP-DATE**
- Ellie’s Bakery is a product of the Entrepreneurship Program

**COMMENTS – RE: Other**