

Reopen Siskiyou

PHASES OF OPERATIONS

	Red	Orange	Yellow	Green
Campus Status				
Students	<ul style="list-style-type: none"> Essential service program students allowed on campus during class times (i.e., Fire, POST, EMS, Nursing) Lodge Students without alternative housing may remain Limited food services available Strict enforcement of environmental health and safety protocols 	<ul style="list-style-type: none"> Allowed on campus to attend class or receive services by appointment Enrolled lodge students may remain Lodge students access to food service Strict enforcement of environmental health and safety protocols 	<ul style="list-style-type: none"> Restricted access to large public gathering areas Reinforce awareness and compliance with environmental health and safety protocols 	<ul style="list-style-type: none"> Reinforce awareness and compliance with environmental health and safety protocols
Employees	Severely limited access to essential personnel either unable to perform their tasks remotely or providing direct support for remaining students on campus/in the community, and performing most operations remotely.	<ul style="list-style-type: none"> Those working remotely can opt to return to campus with approval Productive remote workers with a related, underlying health risk should not feel pressured to return to campus 	<ul style="list-style-type: none"> Encouragement to resume work on campus (transitional) Strict enforcement of environmental health and safety protocols 	<ul style="list-style-type: none"> All work resuming on campus to the fullest extent possible Reinforce awareness and compliance with environmental health and safety protocols
Community	Campus is closed to the community.	<ul style="list-style-type: none"> Community limited access to public areas (e.g., Bear Trail, Disc Golf course) Facilities locked; access only by appointment 	<ul style="list-style-type: none"> Community expected to comply with environmental health and safety protocols when on campus, or will be refused service and/or asked to leave campus grounds. 	<ul style="list-style-type: none"> Community expected to comply with environmental health and safety protocols when on campus, or will be refused service and/or asked to leave campus grounds.
Communication Campus Status	<ul style="list-style-type: none"> COS Connect 	<ul style="list-style-type: none"> Webpage 	<ul style="list-style-type: none"> Emails 	<ul style="list-style-type: none"> Press releases Recorded phone messages
Policy & Management				
Campus Access	<ul style="list-style-type: none"> Campus closed to the public Bear Trail & Disc Golf course closed Essential personnel/students attending class onsite Services only available virtually 	<ul style="list-style-type: none"> Campus open; restricted access Bear Trail & Disc Golf course open Campus services available by appointment 	<ul style="list-style-type: none"> Campus open; appropriate environmental health and safety protocols enforced No large gatherings permitted 	<ul style="list-style-type: none"> Campus open; appropriate environmental health and safety protocols enforced Large gatherings limited to maintain appropriate physical distancing
Instruction Modalities	<ul style="list-style-type: none"> Primarily Remote Essential CTE/Labs limited F2F 	<ul style="list-style-type: none"> Limited F2F, Hybrid encouraged Essential CTE/Labs resume 	<ul style="list-style-type: none"> Limited F2F, Hybrid encouraged All CTE/Labs resume 	<ul style="list-style-type: none"> All modalities in use; CTE/Labs fully engaged with appropriate PPE
Employee Work Locations	<ul style="list-style-type: none"> Primarily Remote Essential Personnel on campus 	<ul style="list-style-type: none"> Remote workers optional return Essential Personnel on campus 	<ul style="list-style-type: none"> Remote workers transitional return Essential Personnel on campus 	<ul style="list-style-type: none"> All work resumes on campus with reinforced environmental health and safety protocols
Case Management, Testing, & Response	<ul style="list-style-type: none"> IMT meets multiple times weekly for mitigation and suppression of outbreak Isolation of office/lodge spaces as needed Frequent communication with SCPHD for recommendations Collaborate with SCPHD on contact tracing and tracking Testing needs coordinated with SCPHD 	<ul style="list-style-type: none"> IMT meets regularly to monitor conditions and progress towards containment of outbreak Isolation of office/lodge spaces as needed Regular communication with SCPHD for recommendations Collaborate with SCPHD on contact tracing and tracking Testing needs coordinated with SCPHD 	<ul style="list-style-type: none"> IMT meets as needed to ensure clarity on resuming activities on campus and outbreak resolution Isolation of office/lodge spaces as needed Finalize any SCPHD recommendations; or, ramp up communication due to community spread Collaborate with SCPHD on contact tracing and tracking Testing needs coordinated with SCPHD 	<ul style="list-style-type: none"> IMT meets as needed and as global pandemic developments necessitate Regular assessment of preparedness, including inventory of usable isolation spaces as needed Communication with SCPHD over local concerns Testing needs coordinated with SCPHD
	All employees/students returning from travel, or relocating from, outside Siskiyou County must test negative (& isolate if prescribed by SCPHD) within 14 days prior to being allowed on campus. Area of Commute is excluded from mandatory testing while conducting normal activities.			
Pre-Screening & Monitoring				
ALL COLLEGE LOCATIONS ALL PHASES	<ul style="list-style-type: none"> Only essential workers/students allowed on campus Self-monitor before arrival with mobile app or attestation form On-campus check-in at outside kiosk Temperature check (100.4° max.) 	<ul style="list-style-type: none"> Approved personnel/students allowed on campus Self-monitor before arrival with mobile app or attestation form On-campus check-in at outside kiosk Temperature check (100.4° max.) 	<ul style="list-style-type: none"> Most personnel/students permitted on campus Self-monitor before arrival with mobile app or attestation form On-campus check-in at outside kiosk Temperature check (100.4° max.) 	<ul style="list-style-type: none"> All personnel/students permitted on campus Self-monitor before arrival with mobile app or attestation form On-campus check-in at outside kiosk Temperature check (100.4° max.)
All personnel and students on campus will maintain a daily log of individual contact for contact tracking and tracing purposes.				

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Physical Distancing & Personal Protection Equipment (PPE)				
Offices	<ul style="list-style-type: none"> Self-monitoring before arrival using mobile app or attestation form On-campus check-in at outside kiosk Check temperature upon arrival (maximum 100.4°F); one retest allowed per day Enforcing physical distance standard – minimum 6 feet; incidental breach to pass Facial coverings are mandatory in covered spaces outside work area and when unable to physically distance Shared office space marked off enforcing physical distancing (desk, work area, counter, etc.) Limit one person at a time in smaller areas Physical barriers (Plexiglas, etc.) installed in shared spaces One-directional lobbies/narrow hallways with designated entrances and exits Staggered work schedules coordinated by department to not exceed 55% of workforce in any area at any given time In-person meetings limited to 60 minutes with physical distancing and facial coverings enforced before requiring a break 			
Delivery of Services	<ul style="list-style-type: none"> Students must have appointments for services. Students without an appointment report to TRIO Center for initial assistance. ZipWhip numbers will be issued; students will text that number and await assistance. Student services continue remotely as alternative to in-person contact Facial coverings required when services delivered in person Scheduled campus deliveries (mail, foodstuffs, supplies, etc.) whenever possible; facial coverings expected during receipt of deliveries 			
Classrooms, Labs, Studios, Gym, Sports Facilities	<ul style="list-style-type: none"> Occupancy restricted to enforce physical distancing – minimum 6 feet One-directional traffic flow through designated entrances and exits Facial coverings required unless learning mandates sense of smell or use of mouth, etc. with alternative protections employed Learning activities requiring breach of physical distancing shall utilize PPE as recommended for that activity For extended class sessions, regular breaks are highly recommended. 			
Common Areas	<ul style="list-style-type: none"> Common areas either posted closed, or for restricted use Physical distancing enforced using barriers, separated tables/chairs/seating arrangements to discourage gathering in bathrooms, hallways, stairwells, etc. One-directional traffic flow through common areas to the greatest extent possible 			
Cleaning & Disinfecting				
ALL COLLEGE LOCATIONS	Mitigation and suppression of any potential contagion spread through "terminal cleaning" of all impacted facilities; once sanitized, non-essential areas off-limits.	Facility use closely monitored to ensure disinfection and sanitization standards maintained.	High touch surfaces (light switches, doorknobs, handrails, elevator buttons, faucets, dispensers, toilet handles, refrigerator handles, microwave doors, etc.) sanitized several times daily.	High touch surfaces (light switches, doorknobs, handrails, elevator buttons, faucets, dispensers, toilet handles, refrigerator handles, microwave doors, etc.) sanitized several times daily.
ALL PHASES	Appropriate sanitization, disinfection, and cleaning of areas in use will be performed routinely. Basic cleaning and sanitization supplies will be available in District facilities for employees and students to clean spaces and equipment after routine use.			
Safe practices				
ALL COLLEGE LOCATIONS	<ul style="list-style-type: none"> Facial coverings required in common areas and during extended interaction (even with physical distancing) Proper cough/sneeze etiquette, such as using tissues or crook-of-elbow, etc. Consistent use of effective personal hygiene (especially frequent handwashing or use of hand sanitizers) following recommended hygiene protocols posted on campus Refrain from sharing pens, pencils, eating utensils, work spaces, etc., without proper disinfecting and sanitizing between uses Public serving areas much provide a container of clean writing utensils and a container for used writing utensils; used pens will be sanitized regularly Maintain physical distancing to the greatest extent possible Avoid remaining in the same air space for extended periods of time (go outside for fresh air, change surroundings, don't breathe same air for 8 hours) 			
ALL PHASES				
Communication & Education				
ALL COLLEGE LOCATIONS	<ul style="list-style-type: none"> Strongly encourage all students and employees to register for COS Connect (https://member.everbridge.net/453003085611736/login) for regular communication about conditions on campus Expect all to communicate immediately if start to feel ill while on campus (employee to supervisor; student to faculty/staff member) Frequent communication will be issued by the College while global pandemic persists that will contain information important for all on campus to receive Any change in phases of operation will be communicated through COS Connect as well as posted on the College's website and social media Training on important topics (e.g. safe practices, sanitation, revised environmental health and safety protocols, suppression of infectious outbreaks) provided as needed 			
ALL PHASES				