



College of the Siskiyous

Library: (530) 938-5331 • library@siskiyous.edu • www.siskiyous.edu/library

Library Services for Our Community

WELCOME!

All residents of Siskiyou County are welcome to use the COS Library. Library materials and online resources may be used for free inside the Library and Library staff is happy to help you with your research.

THE COLLECTION

The Library collects print books, ebooks, print and online articles from magazines and journals, and media items on a wide variety of topics to support the needs of faculty, staff, and students.

The COS Library owns more than 38,000 print book volumes and has many other types of materials as well, including around 45 print journal and magazine subscriptions, newspapers, pamphlets, plays, maps, movies, music, and audiobooks. The Library's Mount Shasta Collection offers the largest known collection of materials about Mount Shasta and the Siskiyou County area.

A significant part of the library collection is now online. The COS Library subscribes to about 30 databases, which provide access to thousands of full text articles and more than 60,000 full-text ebooks. Online materials are findable through the Library [Catalog](#) and on our website's [Databases](#) page.

The Library also offers computers with Internet access, a black & white photocopier (10 cents per copy), a microfilm reader (printouts are 25 cents per page), and a scanner.

LIBRARY CARDS

Use of the Library's collections and services are free inside the Library, however community members who wish to check out materials and regularly use the Library's computers will need to get a COS library card. Residents of Siskiyou County who are not COS students or employees may purchase a community library card for a fee of \$10 (cash or check). The library card is active for six months from the date of purchase. To apply for a community card, you must visit the Library in person; please bring a photo ID and proof of residency in Siskiyou County (such as your driver's license or a recent piece of mail). You must be 18 or older to get a COS library card. Community borrower cards cannot be used to access our databases from off-campus or for interlibrary loan services.

LOCATION

The COS Library is located on the [Weed campus](#) in Building 2, which is called the Learning Resources Center (LRC). As you enter the Library, you will see our service desk where you can get a library card, check out materials, and ask for research assistance.

BORROWING LIBRARY MATERIALS

Most circulating books and other materials can be checked out for three weeks. Community borrowers are limited to 5 items total at their first checkout; if you are in good standing after your first checkout, you will be allowed the regular maximum of 10 items total. You may renew them twice if no one else is waiting for them. Renewals may be made by telephone, [email](#), or [online](#) using your library account.

Reference books, microfilm, bound magazines, most Reserve books, local history materials, and audiovisual materials may not be taken from the Library; they are for in-library use only.

OVERDUE FINES

All checked out materials have a due date and you can avoid fines by turning materials in on time. Materials may be returned to the outside book drop anytime or placed in the book return slot at the Library desk during [open hours](#). Due dates can be extended if you renew your materials. Renewals may be made by telephone, [email](#), or [online](#) using your Library Account.

Most circulating materials check out for three weeks. Materials not returned to the library by campus closing (10:00 p.m.) on the due date are subject to a fine of **20 cents a day per item up to a maximum fine of \$5.00 per item**. For lost or unreturned materials, borrowers will be billed for the **cost of the item, plus a replacement fee of \$10.00 and any overdue charges**. Requests made by other borrowers may cause an overdue item to be recalled. **Recalled materials must be returned within 48 hours**.

If you have overdue materials, you will not be allowed to check out additional materials until the overdue items are returned. If you do not return your overdue materials or pay your fines, you will lose your borrowing privileges. The library reserves the right to suspend the borrowing privileges of anyone who repeatedly has overdue materials.

YOUR LIBRARY ACCOUNT

You can go online to view your COS library account information, such as the titles you have checked out and their due dates, and to renew your library materials. To do this you will need to [create a password](#) to use with your library card barcode number (use the whole number with no spaces). More information about how to access your account is on the Library's [FAQs page](#).

LEARN MORE

You are always welcome to contact the Library with questions about our collections or services. You can also visit the Library's [web site](#), including our [How Do I...?](#) page with tutorials and other how-to information, and our detailed [FAQs](#) for more info about using the COS Library.

CONTACT US

Stop by: (Fall & Spring Semesters) Mon - Thurs 8:00 a.m.– 5:00 p.m., Friday 8:00 a.m.– 4:00 p.m.

Call: (530) 938-5331

Ask Us!: <http://www.siskiyous.edu/library/askalibrarianform.htm>

Visit us online: www.siskiyous.edu/library