

## COLLEGE OF THE SISKIYOU

### *THE CAMPUS CONNECTION*

*July 12, 2016*

#### *PRESIDENT'S OFFICE*

The California Legislature submitted their proposed FY 2016-2017 State Budget to Governor Brown on June 15, as required by law. The Legislature did not try to spend more than the Governor had proposed in his May Revise. They suggested reducing some of the amounts in areas that the Governor had proposed into other expenditure areas. The Governor approved the Budget this week. It looks like another favorable budget for California Community Colleges and College of the Siskiyous.

We are working on finishing the COS Final Budget for FY 2016-2017. Vice President of Administrative Services, Nancy Funk, will be attending the State Budget Workshop in the Sacramento area on August 2 to receive the specific details of the FY 2016-2017 State Budget.

We have just been notified that our request for over \$1.2 million in Basic Skills funds for next year has been approved. We anticipate making significant enhancements in our Basic Skills Program next year including funds to work with our high schools on English and Math alignment as well as having an additional Institutional Researcher for next year.

Summer Maintenance Department projects are progressing very well. The "older" Yreka Campus buildings have been painted; roof work on the Administration building on the Weed Campus has just been completed; upgrades to students' rooms in the Lodges is progressing well; and furnishings for the student lounge area have been ordered (and are due in shortly). Maintenance Staff are also assisting with a few office moves again this summer, as usually happens during the summer.

Enrollment for the summer semester is a bit higher than last summer and fall semester registrations are a little below last year at this time. Spring 2017 enrollment is already over 100 FTES.

We have received 106 Siskiyou College Promise applications and applications for admissions from over 150 students who graduated from our service area high schools this spring. This will attain the goal that we set to increase 50 above our traditional 100 graduating high school seniors. ☺

Our employee hiring has passed the 40 hires that we have been talking about. We just filled the Associate Vice President of Human Services, Director of Public Relations and College Foundation, Assistant Program Grants Manager, Welding Faculty, and Nursing Faculty positions. I believe that hiring is imminent for our Food Service Manager/Cook, as well as another full-time Nursing Faculty.

Administrators will be attending additional events such as Enrollment Management, Student Success, CTE, and College Promise.

We are expecting to hear from the ACCJC (our Accrediting Commission) any day now about our Accreditation status. I will be attending Accreditation Team Chair Training in the Sacramento area on July 13. I will be leading an Accreditation Visiting Team to Monterey Peninsula College in October.

We will be starting up another advertising campaign for the Fall 2016 semester on television and over the radio soon. We have received a great deal of positive feedback about our efforts in this area.

Seventeen initiatives and referendums have qualified to be in the November Election. Proposition 51 will be the Kindergarten thru Community College Facilities Bond Act of 2016. Proposition 55 will be the California Children's Education and Health Care Act of 2016. If passed, these two initiatives would provide facilities funds to Higher Education and extend the portion of the Proposition 30 "temporary taxes" that are scheduled to end in December 2016.

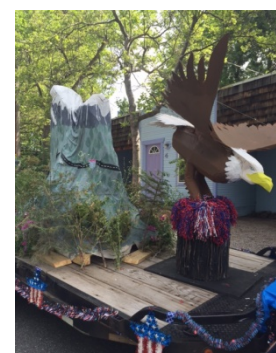
We will be sending out information for people to join the COS Eagle Athletic Booster Club shortly. I invite you to join me in being a member. 😊

Recently the Vanguard group completed its annual visit to COS and the Youth Soccer Camp occurred. We have also had the Upward Bound and NOLS Wilderness Medicine groups on Campus.

Still no word as to who will be the new State Chancellor of the California Community Colleges.

## **FOUNDATION/PUBLIC RELATIONS**

### **Public Relations**



This summer, COS again entered a float in the Mt. Shasta Fourth of July Parade. Much like the Siskiyou Golden Fair, this event is attended by several thousand people (both local and non-local) who spend the weekend in Siskiyou County celebrating our Country's Independence. This year's Fourth of July Parade theme was "Mt. Shasta: Adventure Starts Here." Last month a small group of COS employees met to discuss the creation of the float and then we brought our concept to Nick Fabrio, our Theater Technician. Nick designed and built the mountain and eagle we needed for our float using leftover scrap materials from past theater productions. Once built, we then loaded up the trailer with our masterpieces and brought it to Jayne Turk's house in Mt. Shasta for staging before the parade. July fourth was a really warm day, but we made our down Mt. Shasta Boulevard wearing COS graduation caps and gowns, handing out COS lollipops, and having a lot of fun in the process (Scotty Thomason, our fearless leader, even rode on the float waving to people). Next up, the Weed Carnevale Parade scheduled for Wednesday, July 20, at 7 p.m. Come check out our float. See you on Main Street! 😊 A special "shout-out" to the students who came and participated in the parade – my two kids (Corey and Kaleb); Daniel Wolfe, his girlfriend, and his daughter Annabelle; and, Brian La Fleur.

Later this month, Vice President Green and I will be traveling to Dallas, Texas, to attend the National Conference on Student Recruitment, Marketing, and Retention. The conference has a great lineup of speakers, informational sessions, and I'm looking forward to meeting and networking with other professionals who also work in the field of marketing and public relations.

### **Visit us at the Fair**

COS will have a booth at the Siskiyou Golden Fair, August 10-14. This is a great recruitment/marketing opportunity for the College. Thousands of people attend the Siskiyou Golden Fair each year to see what Siskiyou County has to offer, spend time with their family, and support agriculture and the arts (and have fun!).

### **July/August Events**

- July 11: Camp Broadway Begins Summer Program – 9 a.m., COS Theater
- July 12: COS Board of Trustees Monthly Meeting – Open Public Session at 6 p.m., COS Board Room
- July 15: Campus Closed
- July 19: COS Foundation Board Meeting, 3 p.m., COS Board Room
- July 21: Upward Bound Closing Ceremony, 6:30 p.m., COS Theater
- July 22: Campus Closed
- July 29: Campus Closed (last Friday closure for Summer 2016)
- August 2: COS Board of Trustees Monthly Meeting – Open Public Session at 6 p.m., COS Board Room
- August 4: Summer Session Ends
- August 5 & 6: Camp Broadway Presents – Willie Wonka Jr., 7 p.m., COS Theater
- August 7: Camp Broadway Presents – Willie Wonka Jr., 3 p.m., COS Theater
- August 11: Staff Orientation Day, 8 a.m., Campus

### **Foundation**

#### **Siskiyou Promise**

In June, members of the COS Foundation Siskiyou Promise Fundraising Task Force group, met to brainstorm and discuss the development of the campaign strategy for fundraising for the Siskiyou Promise this year. From this group, a sub-committee was formed to begin working on the case statement (why this activity needs support). Once the statement has been drafted, it will be presented to the Task Force and timelines set for fund raising activities. Stay tuned...we need "all hands on deck" to help make this next year of fundraising for the Siskiyou Promise successful!

#### **New Members**

The Foundation Board of Directors is growing again. We recently invited two community members to join the Board: Bruce Deutsch, Dunsmuir, and Logan Smith, Yreka. Bruce is a retired U.S. Navy Commander who lives in Dunsmuir and is a member of the Dunsmuir City Council. Logan currently serves as the Senior Program Manager for the Siskiyou County Economic Development Council (SCEDC) and also teaches part-time for COS. Both share a commitment to education and passion for their communities and are thrilled to be new members of the COS Foundation Board of Directors.

#### **Swing into Action COS Golf Tournament**

An update on the Golf Tournament (held July 9) will be given at the Board Meeting.

#### **COS Soccer Camp**

What a Success!! This year's first soccer camp for girls and boys, ages 7 to 18, held June 19 – 24, was a great success!! Over 120 local and regional youth soccer players came to COS for a week-long camp to learn and grow their soccer-playing skills. Coach Ed Kephart and his team of staff and counselors definitely made sure the kids had a great time and shared their love for the game.

### **Scholarship Dinner**

Save the date! The 2016 Scholarship Fundraising Dinner will be held Saturday, October 15, at the Weed Sons' of Italy Memorial Hall. More information about this event will be provided as we get closer to the event. Tickets will go on sale beginning September 1 - \$25 per person.

### **Come Join Our Team!**

Angel Fisher, Eagle's Nest Manager, is looking for new volunteers to join their team (volunteers must be at least 17 years of age). Volunteers work three to four hour shifts per week or more. Volunteers work as cashiers, screen items as they come in, price merchandise, repair items, research antiques, etc. There is never a dull moment at the Nest. If you know of anyone who may be interested in volunteering, have them call 938-4663 or stop by the Eagle's Nest.

## **ADMINISTRATIVE SERVICES**

The State Budget was approved on time with no changes from the May Revise with regards to Community College funding. It is overall a good budget even though it is not quite as robust as FY 2015-16. We reported our increased FTES at P-2; and, at this point in time, it looks as if they are going to fund all our growth. Our final 320 Attendance Report looks to be down just a bit from our estimates at P-2 but still reflects strong growth. That is a great outcome for us. As the FTES challenges begin to come to bear, this additional funding will allow some extra time to grow our own base FTES to that level. It also gives us a larger base on which to calculate future growth. At this point in time, the Chancellor's Office is also projecting a zero deficit factor. I am not sure I expect that to stay, but we can be hopeful. We will really need to be conscientious in our spending plans to not deplete our fund balance, thereby allowing available funds should our FTES drop; which will give us time to build our base FTES. We will be working on fine tuning our final budget over the next few weeks, bringing our spending in line with what our actual revenues are expected to be.

### **Food Services**

Food Service is operating under the direction of our interim Supervisor/Cook, Rose Sanchez. She has been really busy feeding all the various groups who have been on Campus. Rose has been great in getting vendors set up, planning our menus, and extending the lunch program to those of us on Campus. They have done a great job.

Menus are being posted weekly and folks on Campus can purchase meal cards at the Business Office for any of the three meals a day that are being prepared. The meals are \$6.50 for all you can eat. They also have a summer beverage punch card available in the Business Office for sodas and coffee.

### **Maintenance**

Maintenance is still going gangbusters over the summer with so much on the list to do before school starts up again in the fall. The Administration building has a new roof coat, some dorm rooms have been remodeled, the dorm apartment is almost complete, painting and landscaping has been done at Yreka, painting is beginning on the DLC and ESTC buildings, in addition to other major repairs and replacements. Our crew has been crazy busy.

### **Technology**

We had our first "process improvement plan" meeting for Ellucian in the Student Services area so things are beginning to take off on that huge project. The technicians have also been working on getting new computers up and running for replacement for staff and our student labs. In addition, they get to work with the rest of us on new programs being developed such as our point of sale system for Food Services and new technology in Yreka.

### **Eagle's Nest**

The Eagle's Nest looks great and will soon be having their summer sale to make room for fall clothing. Lots of furniture donations have come in and have sold almost as quickly as they came in.

## **STUDENT SERVICES**

### **Vice President of Student Services**

We met as a team in June to debrief our graduation process and commencement event. A lot of great ideas were generated for next year, one of which includes the creation of a Commencement Committee. We will be reaching out to potential committee members before the end of fall semester. We also welcome volunteers! Please let us know if you want to be part of this wonderful event.

Melissa Green, Doug Haugen, and Nancy Miller participated in the "Title IX Access for Transgender," WebEx by Keenan Associates. This WebEx provided information and guidance on compliance with the recent Justice Department ruling, which is to treat a student's gender identity as a student's sex. This means that a school must not treat a transgender student differently from the way it treats other students of the same gender identity. This interpretation is consistent with courts' and other agencies' interpretations of Federal laws prohibiting sex discrimination.

Title IX protects people from discrimination based on sex in educational programs or activities. We are mandated to comply with Title IX as a condition to receive Federal financial assistance.

Melissa also attended the Chief Student Services Officers meeting hosted by the California Community Colleges Chief Student Services Administrator Association (CCCCSSAA) in Sacramento. The meeting's information items included Title IX and Student Services, Mental Health issues, Student Equity Best Practices, Educational Opportunities Programs and Services (EOPS), Student Success and Support Program (SSSP), and Student Conduct. The meeting was highly informative and provided a wonderful opportunity to discuss important issues with Student Services colleagues. The CCCCCSSAA plans on hosting another event in connection to the Fall Chancellor's Office Conference in September.

The long awaited Ellucian visit occurred the last week of June and the primary focus was on Admissions and Records. Chris, our Ellucian Representative, spent a lot of time with various staff members to ask questions as well as give us advice on easy Banner process changes. We are confident that the end result of these visits and analysis will be an increase in efficiencies, better service to students, and improved data collection.

### **Student Life/Lodges**

The Lodges are filling nicely with 117 applications and with 82 students who have signed an Annual Lodge License as of July 1. New beds are on order and our 72 rooms will soon house up to 162 students.

The Residents Advisors will be returning to Campus on August 1 to begin their fall training and help with new Lodge students moving in.

Our Lodge room renovations are continuing at a rapid pace. The Maintenance Crew is about ready to move from vacant rooms in Ponderosa Lodge and begin on vacant rooms in Juniper Lodge. The renovations may take a few summers as renovations will continue whenever a room is vacant. Please feel free to contact us if you'd like a tour of the rooms.

Summer conferences are in full swing. On July 12, we'll have three camps on Campus; Upward Bound, National Outdoor Leadership School, and a United State Geological Survey Camp for Native American Youth.

### **Admissions and Records**

The Admissions and Records staff posted 173 Associate Degrees and 65 Certificates of Achievement for the 2015-16 academic year, with more petitions on the way.

### **320 (Apportionment Attendance Report)**

Admissions and Records staff is currently working with the Business Office to complete the 320 (Apportionment Attendance Report), which reports our FTES to the Chancellor's Office. College of the Siskiyous is funded by the State based on the concept of full-time equivalent student (FTES). For every FTES in credit course that the College serves, it receives approximately \$4,724 in funding from the State. For every FTES in non-credit courses, we receive \$2,840 in funding from the State.

FTES represents 525 student contact hours in credit and non-credit courses. A full-time student is assumed to be enrolled in 15 units per semester or 30 units per year. Although we run the report twice a year (P1=January 15, P2=April 20), the final report is due July 15.

### **Audit**

The annual COS Audit has been moved up to the week of July 11-15 this year, which is earlier than last year. The registration staff has been reviewing course records from the 2015-2016 year (approximately 1,212 courses) to make sure that all grades/hours are entered and that the appropriate back up documentation has been submitted.

Some of the items reviewed in the audit include:

- Concurrent enrollment courses.
- Documentation that each instructor teaching each concurrent enrollment course satisfies applicable minimum qualifications.
- Positive Attendance records from sampled courses.
- The academic calendar for the fiscal year, and the previous fiscal year under audit to ensure we posted important registration and drop dates.

The audit also includes Financial Aid, Student Support Services, and Business Office processes and records.

### **Counseling and Student Success**

#### **Articulation with UCs**

New and revised course outlines were submitted for review by the University of California articulation folks for approval or for continued transfer status. This is an annual process with two submission dates; the primary submission being in June. This year 17 courses were submitted. Status/notification will be shared in late summer/early fall.

#### **Assessment**

Valerie Roberts and Beckie Hobbs have been selected to participate in the Common Assessment Initiative's Ambassador Program. The Common Assessment is the assessment for English and Mathematics placement that all California Community Colleges will be using beginning fall 2017. College of the Siskiyous has been selected as an Early Adopter because we are currently using COMPASS (which will no longer be available beginning this November). Participation in this two-day training, held at the end of July, will be important and beneficial as we prepare to use the Common Assessment.

#### **CalWORKs**

Valerie Roberts and Shannon Eller met with the Trish Barbieri, the Program Coordinator who oversees CalWORKs at Human Services in Yreka. This meeting allowed us all to share information which will help us to better understand the role of both the County and the College in supporting CalWORKs participants/students (many of whom are also in EOPS, CARE, and/or Student Support Services programs) and to better coordinate reporting as mandated by the State.

### **Disabled Student Program & Services (DSPS)**

Sunny Greene and her team (Donna Farris, Denise Broomfield, and Beckie Hobbs) served 179 students in the spring semester. These services include counseling, support, and accommodations for students with learning, physical (short and long term), and psychological disabilities.

### **EOPS/CARE**

EOPS awarded 168 grants and 7 CARE grants for spring 2016. As a result of the restoration of EOPS funds, this is the first time EOPS has been able to award grants in many years. Students receiving grants have been very appreciative and many have expressed that the money will help them to continue their educational goals. Thank you to Shannon Eller, Jan Harris, and Connie Warren for their assistance in getting these grants awarded.

We are pleased to report that we had 16 EOPS students graduate in the spring 2016 semester.

### **Foster Youth Success Program (FYSP)**

Shannon Eller is working on creating a webpage for the FYSP. This will be helpful in getting the word out on the FYSP and recruiting potential foster youth students to participate.

Letters about the FYSP have been sent to 38 potential foster youth students regarding their next steps for attending COS. Some of these students have contacted Shannon to schedule a SOAR, receive assistance in working out some financial aid kinks (thanks to Tena in Financial Aid for her help), and to register for a full course load. Thanks to David Gault for helping Shannon obtain a report of all the potential foster youth that come from CCCApply. It has really been helpful!

Val and Shannon visited Stronghold Court School in Canby, California, (near Alturas) and presented information on College of the Siskiyous, college in general, and the opportunities for Foster Youth in the higher education system. Two presentations were made to groups of about 15 students, ranging in age from 13 to 18 years old. The students and the staff at Stronghold were very appreciative of our visit (students cannot leave the facility). This was the first time most of the students have had someone talk with them about college.

### **MIS Data Submissions for Spring 2016**

MIS data was submitted for Spring 2016 EOPS participants, CalWORKs participants, DSPS students, Foster Youth students, students receiving Veteran's benefits, and all students receiving Student Success & Support Programs (SSSP) core services – assessment, orientation, education planning and advisement, and at risk support for those students on academic probation and/or dismissal.

MIS data is used to determine funding (at least in part) for many of our programs.

### **SOAR**

Five SOAR sessions were held in June and continue to be offered throughout the summer. The schedule is on our website and new sessions are added as the need arises.

Josh Collins will conduct large group orientation sessions for the fall student athletes, based on sport. This will allow the students to enroll in classes earlier in the summer and still get the required and important information covered in orientation (typically completion of orientation is required prior to a full-time student registering). This pilot effort, requested by Charlie Roche, Ed Kephart, and Dennis Roberts, is intended to result in a more streamlined process for these large groups of full-time students.

### **Financial Aid**

Hard to believe we've come to the end of another financial aid year, and we have already been immersed in the 2016-2017 financial aid year for the last 3 months! During 2015-2016 we awarded Pell grants to 869 students and awarded a total of \$2,995,575. The automated process to award financial aid to our students went well! We have also awarded 76 students summer Pell and will be running another disbursement on July 22.

Other news is that BankMobile has taken over Higher One which has resulted in a new process for students to set up their accounts. Students will now receive a "Refund Selection Kit" that includes an access code to select one of the three options listed below. A physical card will no longer be provided.

1. Direct Deposit into a personal bank account; the refund will be received in their account in 1-2 days.
2. Students can choose the BankMobile card; the refund will be received on the financial aid advertised disbursement date. Students can use the BankMobile card, not only in the ATM located in the Student Center at the Weed Campus, but also at Allpoint ATM's located in all of the local Ray's grocery stores. This will allow the students to access their refunds with no fees. For out-of-the-area ATM's, students can use the Allpoint locator: <http://allpointnetwork.com/atm-locators.aspx>.
3. Students can still chose to receive a paper check that will be mailed through the U.S. Postal Service.

We are working hard to get ready for the upcoming 2016-2017 aid year. So far we have awarded Pell grants to 330 students. We are currently receiving loan applications and have awarded approximately 22 loans so far with more applications waiting to be processed!!

We have updated the Federal Work Study/Student Worker application. It is located on under "Job Opportunities" on our COS webpage. It's been a joint effort between the Financial Aid Office and Human Resources to create a single application that will work for all student workers. We have posted a list of available jobs for students to review and select an area they'd like to work in. If you have a position that you would like to post, please contact the Financial Aid Office or Human Resources to complete an Intent to Hire form. Please check out the Job Opportunities webpage, <http://www.siskiyous.edu/employment/> and click on the "STUDENT WORKER APPLICATION," on the side bar and "STUDENT WORKER" Job List link at the bottom of the Positions list.

We hope you all are enjoying your summer!!



## **ACADEMIC SENATE**

While faculty may not be as visible on Campus during the summer as they are during the semester, they continue to work hard for the District. Over the course of June and July, courses are being taught by full-time and part-time faculty. The Senate Curriculum Committee, chaired by Mike Graves, continues to clean up a few courses that were left in the curriculum queue in May. Mr. Graves has also been working this summer, along with Jodi Dawson and Elaine Eldridge, to create a Curriculum Committee Handbook that will help guide the curriculum process in Fall 2016. His goal is to present a draft of the Curriculum Handbook to the Curriculum Committee by August for their comment/approval and then have it approved by the Academic Senate no later



than December 2016. In addition to approving courses, Sunny Greene, Mike Graves, two administrators, several staff, and I traveled to Anaheim at the beginning of July to attend the ASCCC Curriculum Institute where the Chancellor's Office provided in-depth workshops on various aspects of curriculum. In particular, I attended sessions designed for Senate Presidents as well as workshops on Minimum Qualifications and Associate Degree for Transfer (ADT). The faculty who attended the Curriculum Institute will provide a detailed report of what they learned to the Senate, and I will pass that information along in my next report to the Board of Trustees. Faculty have also been serving on numerous faculty and non-faculty hiring committees this summer.

Like you, we wait anxiously for ACCJC to report out what action it took on College of the Siskiyous (if any) at its June meeting. When ACCJC communicates its action, the Senate looks forward to working with the Accreditation Liaison Officer, Dr. Scott, to address any issues that ACCJC may identify. In June, Dr. Scott and I met to work on the upcoming Institutional Effectiveness consultation from the Chancellor's Office which will include an October visit to COS by a group of faculty, administrators, and Chancellor's Office personnel from across the State. Primarily, that group will focus on helping us improve our SLO and research processes. We also discussed ways to possibly restructure the Planning Committee to make the body more inclusive and effective. During that meeting, Dr. Scott, Jayne Turk, Bart Scott, and I met to clarify the process for Senate participation in recommending the goals that were approved at the last Board meeting. We made great progress and agreed that the goals that were approved will be reviewed by the Senate in the fall. It is possible that the Senate may recommend amending some, all, or none of the goals. In the future, the Senate will play a primary role in recommending goals that deal with completion, preparation, success, etc., to the Board of Trustees.

I would like to take this opportunity to echo what previous Senate Presidents and Academic Senates have asked the Board – please reconsider the offering of foreign language at College of the Siskiyous. COS will have no foreign language offerings in 2016-2017. While local high schools do offer some Spanish classes and the offering of American Sign Language is a vital service that allows students to transfer, the Senate believes that COS is limiting student's educational experiences by not providing students with access to at least Spanish I and II. As the District makes their decision, please reconsider not only the financial costs but also the lost opportunities for students and the impact that not offering any foreign language will have on every student's education and our reputation as an institution of higher education.

*No other reports were submitted this month.*