

College of the Siskiyou  
***The Campus Connection***  
October 3, 2017

## Superintendent / President

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Seasons change whether we wish them to or not. There is no stopping the forces of nature and time; we can only learn the benefits from embracing the new arrival, reflecting on and remembering the best of seasons past, and reminding ourselves to make the most of each day we are given.

Several individuals have commented the new compressed calendar schedule has been taking a bit of getting used to. With the first two Mondays of instruction weeks (classes began on Tuesday of week one followed by the Labor Day holiday on week two) being non-instructional days, it wasn't until week three that Monday classes were held – and those classes that meet on Mondays and Wednesdays benefitting from two class sessions in one week. Looking ahead to the next academic calendar that has been shared by the Office of Instruction, it does appear this conflict will not be repeated in fall 2018.

Here are a few highlights of what has been happening on campus and our President's interactions in the community over the past month:

- Dr. Schoonmaker met with Yreka Police Chief, Brian Bowles, and conversations about how Chief Bowles and President Schoonmaker work together with our two agencies (YPD and the

District) to improve the quality of life in the North County. The conversation was timely in gaining some additional support to the Yreka campus regarding recent vandalism and trespassing challenges.

- A lot of fun was had at the annual Scholarship Dinner September 9<sup>th</sup>. Dr. Schoonmaker is the recipient of the Coat of Many Colors and the Mongolian fur hat which he will wear to every Board of Trustee meeting held over the course of the next year. He did proudly wear it for the ENTIRE Board meeting September 12<sup>th</sup>, but at future meetings has determined to honor the LETTER of the bid and wear it TO the Board meetings as other proud recipients have done in the past. 😊 All in all, the robust bidding for the desserts and the coat/hat raised so many worthy contributions to help COS students gain an invaluable and irrevocable education at College of the Siskiyous.
- Dr. Schoonmaker has enjoyed supporting several of the fall athletic teams by attending men's football, and men's and women's soccer games on campus. As the fall season progresses he plans on attending more athletic contests for all fall athletic programs to cheer on our students and their coaching staff. Go Eagles!
- The Administrator Evening Duty pilot program began October 2<sup>nd</sup> with Dr. Schoonmaker taking the first night duty shift. Administrators will be shifting their schedules for evening duty on the Weed Campus, Monday through Thursday from 5 to 10 p.m. when evening classes are in session. They will be monitoring the campus 5911 calls and providing an administrative presence and decision making aspect to our instructional evenings.
- Earlier in September Dr. Schoonmaker reached out to instructional faculty and shared his interest in stopping by from time to time to visit classrooms and get a feel for the teaching and learning that is being led in the classrooms. The response was tremendous and he has begun visiting classes as his schedule permits. On September 19<sup>th</sup> he visited a wonderful lecture on DNA by Bill Odegard – standing room only (and was happy to stand in the back!).
- On September 21 Dr. Schoonmaker was invited to be the guest speaker for the Weed Rotary Club meeting; and at the Yreka Rotary Club meeting on September 27<sup>th</sup>. It was wonderful meeting community members in both groups and he appreciated having the opportunity to share what is happening at College of the Siskiyous!
- After many hours of District meetings and calculations on the District's budget outlook and how to best address increasing health and welfare benefits, Dr. Schoonmaker reported he is proud that the District was able to offer all employees eligible for medical benefits a 3% increase in the District's contribution from the 2016-2017 levels towards the medical plan rates for 2017-2018. This offer was made to all employees through the College's Insurance Committee which has representation on it from the CSEA and CTA bargaining units, and the unrepresented employees. Of course, for the bargaining units this offer can only be considered a proposal from the District until such time as an agreement is reached. New plans, and new plan rates, begin October 1, 2017.
- Adult Ed, Non-credit, and Entrepreneurial Collaboration. A productive initial meeting was held in September with Heather Stafford, the new Director of Adult Education at Siskiyou County and Kim Freeze, and Lorinda Meyer from COS. There is definitely a capacity for FTES growth in these areas.
- As part of his continuing onboarding as President and role at College of the Siskiyous and in California, Melissa Green, Val Roberts, and Carly Zeller met with Dr. Schoonmaker regarding

the pending integration of the College's efforts in these three areas, SSSP, Equity, and Basic Skills Integration, to collaborate on creating an integrated strategic plan that will benefit more COS students through the braiding of supportive services to students.

- It was Dr. Schoonmaker's pleasure and honor to welcome 350 high school students to the Weed Campus for both the College Preview Day and the annual College Fair held September 20<sup>th</sup>. Kudos to the College employees who planned the event, contributed to the Preview Day workshops, attended the College Fair, and who made sure the campus was presentable for this important outreach event to help our high school seniors transition to becoming college students.
- On September 25<sup>th</sup> Dr. Schoonmaker attended the Golden Valley Conference (GVC) Fall Meeting hosted by Shasta College. It was an informative meeting and gave him a better sense of how athletic recruiting and conference sports the college participates in (as well as those we currently don't – beach volleyball anyone?! 😊) are handled. Also, did you know... our very own Dennis Roberts currently serves as President of GVC!
- In the afternoon of the GVC meeting, Dr. Schoonmaker met with his counterparts in the Far North region of the State for an Area 1 CEO meeting. It was an important opportunity for him to connect with the college's closest colleagues (in California), by proximity, and hear from them about current issues for community colleges – especially small, rural Districts like COS. Another meeting is planned to be held December 6-7 which will offer an opportunity to share more about what he is learning from his colleagues and how that can be used to positively impact College of the Siskiyous.
- While in Redding on September 25<sup>th</sup>, Dr. Schoonmaker met with key stakeholders in the McConnell Foundation. All parties became acquainted both in the history and past support of the McConnell Foundation to Siskiyou County and the College, as well as an opportunity for Dr. Schoonmaker to share with them his background and experience that can continue to lead to mutually beneficial partnerships going forward.

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*Quote of the Month: "Let us make our future now, and let us make our dreams tomorrow's reality."*  
– Malala Yousafzai

## Public Relations & College Foundation

**COS Preview Day and College Fair:** On September 20, approximately 350 high school seniors, parents, and staff, attended the College Fair and COS Preview Day event at the Weed Campus. High school seniors were able to meet many of our faculty and staff, view demonstrations, receive information about COS academic programs; and take campus tours.

**Holiday Craft Fair:** The 20<sup>th</sup> Annual COS Holiday Craft Fair will be held on Friday evening, December 1 (5 to 8 p.m.) and Saturday, December 2 (9 a.m. to 3 p.m.) at the COS Weed Campus in the gym. This craft fair celebrates



the finest of hand-crafted products produced by local and regional artisans and crafters. Vendor registrations are currently being accepted, however spaces are filling quickly. For more information or to request a registration packet, call (530) 938-5373.

**Billboard Advertising:** We are trying something new!! For the first time ever we are trying out "billboard" advertising. Our first billboard is up and is located on Hwy 97 (looking towards Weed) just before the Big Springs Road turnoff.



**Join the COS Eagle Booster Club Today:** Over the past several years, due to budget cuts at the State level, we have had to find new and creative ways to support our athletic programs at COS. We know athletics is an important part of many of our student's lives and it shows in how well our students perform, both in and out of the classroom. Becoming a member of the Eagle Booster Club is an opportunity to show your support of College of the Siskiyous, and at the same time makes a difference in the lives of our student athletes. All donations to the COS Eagle Booster Club are tax-deductible.

### October Events

- October 3: Soccer vs. Lake Tahoe, 2PM (Women) and 4PM (Men) – Baseball/Soccer Field
- October 3: Board of Trustees Monthly Meeting – Closed Session at 5PM, Open Public Session at 6PM, Yreka Campus RHSI Room 123
- October 6: Volleyball vs. Butte, 6PM – Gym
- October 8: Volleyball vs. Umpqua, 12PM and Mendocino, 4PM –Gym
- October 9: Board Game Night, 5PM – Student Center
- October 11: Volleyball vs. Shasta, 6PM – Gym
- October 12: Volleyball vs. Redwoods, 4PM – Gym
- October 12: Senior Theatre Presents The Boardinghouse, 7PM – Black Box Theater
- October 13: Senior Theatre Presents The Boardinghouse, 7PM – Black Box Theater
- October 14: Senior Theatre Presents The Boardinghouse, 7PM – Black Box Theater
- October 15: Senior Theatre Presents The Boardinghouse, 2PM – Black Box Theater
- October 17: Soccer vs. Redwoods, 11AM (Women) & 1PM (Men) – Baseball/Soccer Field
- October 20: Non Credit Informational Event, Time TBA – Yreka Campus
- October 20: Soccer vs. Feather River, 2PM (Men) & 4PM (Women) – Baseball/Soccer Field
- October 20: Volleyball vs. Feather River, 6PM – Gym
- October 20: Paramedic Program Graduation, 6PM – Theater
- October 21: Football vs. Butte, 1PM – Stadium
- October 23: Board Game Night, 5PM – Student Center
- October 27: Volleyball vs. Lassen, 6PM – Gym
- October 28: Football vs. Sacramento City College, 1PM - Stadium

## Administrative Services

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Happy October! Administrative Services is moving “full steam ahead” finishing up the close of Fiscal Year 2016/2017; attending trainings on Banner and Argos; and completing the Technology Master Plan which is being moved forward for Board approval.

**Cafeteria:** Just a reminder... menus and hours of operation are posted on our website - <http://www.siskiyous.edu/foodservices/>. Our Food Services are now offering breakfast, lunch and dinner seven days a week. Stop by and enjoy some exceptional food!

**Business Office:** Chuga, chuga, chuga...! September has been a very busy month answering student financial questions; processing financial aid; and, processing a lot of paperwork. In addition to those items, the Business Office had a very productive visit with the Ellucian team (September 12 – 14). During the three-day visit, our staff learned more about student accounts, receivable accounts, and other financial processes related to student aid and billing. From the visit and through conversations with the Ellucian team, our staff was able to find solutions to a number of issues; identified one or two process changes to be implemented immediately; and, created a task list for solutions that will take a little time to test and clean up.

The 2017/2018 Final Proposed Budget was approved at the Board meeting on September 12, 2017. This is the first time the College will be using Banner’s Budget Development module whereby we can interface and post the budget information directly into the general ledger. Staff are in the final review stage of creating slides that will instruct budget managers of the details to be able to post into the Banner system by October 15<sup>th</sup> where it will be available for the departments to review and monitor through Banner Finance Self-Service.

Work continues on year-end reconciliations and adjustments in order to prepare the 2016/2017 Annual CCFS-311 final financial report due to the Chancellor’s Office by October 10<sup>th</sup>. Once the final report is complete, we will continue preparing for the final portion of the District audit.

On a final note, the Business Office was well represented at the recent home Football game against Delta College (September 23<sup>rd</sup>) where we watched an exciting matchup that COS won on the last play of the game. Go Eagles!

**Facilities:** Facilities continue to address projects for the coming year and preparing the college for the winter months. Remember to watch for debris from trees on the walks and roadways. Fall is here and leaves, needles and branches will be dropping especially during windy days. Updates include:

- The new Ponderosa, Juniper and LRC boilers are online.
- The Learning Resources Center (LRC) exterior repair and paint project is complete.
- The Kitchen remodel phase III is complete.
- The McCloud Hall room 4-111 classroom remodel is complete.
- Facilities and Athletics are meeting with Landscape Architectural firms requesting proposals to design and create construction documents for the artificial turf football/soccer field.

- Quotes are being requested to repair the leaking fire sprinklers and the non-functioning emergency shower drains in the new Science building.
- And, quotes have been requested for additional cameras and security systems for the Yreka Campus.

**Technology:** Technology Services is working on a few new projects and is close to finishing others.

- The Curriqnet to E-Lumen transition is almost complete.
- Technology Services is about to purchase a backup solution that will solve our backup needs for up to 5 years.
- The ground work was started this week for the Banner upgrade to Banner 9.x which must be finished in 2018.
- The feasibility to extend network connection to the football, softball and baseball fields will be assessed in the coming days as well.

## Instruction

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Several members of the campus community attended a “data disaggregation” workshop held at the Weed Campus September 15. As the focus has been on identifying student performance gaps, this workshop presented an opportunity to re-focus the College’s efforts on collecting and reporting appropriate data regarding the success of our students.

The Adult Education Block Grant consortium in Siskiyou County recently hired a new Director named Heather Stafford. Her office will be located at the Siskiyou County Office of Education. Kim Freeze, Director of Non Credit and Community Education will serve as the COS representative on this consortium.

The Instructional equipment requests are making their way through the governance process.

Several members of the Instruction area attended a guided pathways seminar held in Sacramento at the end of September. To be eligible for funding, attendance at this seminar was a requirement. Guided pathways have the potential to transform a student’s experience at a college and will help them lessen the time they take to get their degree or certificate. More to come on this exciting opportunity...

Mark Klever and Dr. Todd Scott attended the Rural Community College Alliance conference held in Oklahoma City the last week of September. This conference provides the opportunity for rural colleges to discuss opportunities and challenges they have in common.

The COS Nursing Department will be offering a spring 2018 Certified Nursing Assistant (CNA) course, and testing for certification will again be hosted on the Yreka campus. Later in the spring, the Nursing Department will offer a Certified Home Health Aide course for CNA's to be certified to deliver care in the home. Both courses answer requests from our community partners in healthcare and are identified “needs” in Siskiyou County. Nursing is fortunate to

have qualified faculty who meet the requirement for nursing board approval to provide instruction in these courses.

Nursing Program Director, Cora Brownell, has been appointed to the California Community Colleges Nursing Advisory Committee (3CNAC), to represent the far north of the State. This is a statewide committee which focuses on regulations, grants, and programs impacting community college nursing programs. Congratulations Cora!

Professor Alison Varty and a colleague from Shasta College have had their article "*Why teach natural history courses hybrid and online?*" accepted by the *Journal of Natural History Education and Experience* for publication. Congratulations Alison!

## Student Services

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Happy autumn everyone! The month of September began with the first Enrollment Management Plan Committee meeting. An effective enrollment management plan includes campus wide membership whose task is to help the college create and implement strategic initiatives that will move the College toward the success of its students, fulfillment of its mission and meet its enrollment recruitment and retention goals. A draft plan that identified actions taken place this past academic year was shared with the committee, along with articles about Strategic Enrollment Management from the American Association of Collegiate Registrars and Admissions Officers (AACRAO) organization. Contact Melissa Green, Vice President of Student Services, for more information. Everyone plays an important part in recruitment and retention!

And speaking of enrollment, now that fall semester has started, it's time to look to 2018/2019! As of the writing of this report, 126 applications have been received for spring 2018, and 195.44 estimated FTES and one application for winter session with 9.1 estimated FTES. Come October 1<sup>st</sup>, the College will begin receiving both CCCApply - College of the Siskiyous applications and Free Application for Federal Student Aid (FAFSA) applications for the 2018/2019 academic year. High focus is now on recruitment and communication for 2018—spring, winter and fall applicants.

Per Chancellor's Office initiative, Val Roberts, Carly Zeller and Vice President Green met to begin the process of writing the SSSP, Basic Skills and Student Equity Integrated Plan. All three of these categorical programs will retain its specific program requirements per Education Code and Title V regulations, but the new plan will be written focusing on greater integration and alignment of these areas to better support students. The COS plan will be vetted through the Academic Senate, Student Services Council, and College Council prior to submitting for approval by the Board of Trustees in December. Anyone who would like to help with the writing of the plan is invited to participate – the group meets every Friday. 😊

One of the largest events coordinated through Student Services is the annual COS Preview Day!! This event is held in conjunction with the annual College Fair. College Options works with COS to promote the event and also sponsors lunch for the high school students attending. During

the morning event, high school students are able to attend breakout sessions, tour the campus, and meet with college and university representatives in the Gym. Here is a list of some of the sessions/workshops held:

- Break a Leg – Meet the Instructors of our Performing Arts Dept.
- College Fair and COS Showcase – This is your opportunity to meet with representatives from colleges and universities, as well as COS staff and faculty.
- Myth Busters... Everything you want to know about College! From the experts...our own COS Students.
- Save \$\$, same degree. Start here, and then go there! Learn about the benefits of transfer.
- High School Counselors: Please join us for a roundtable meeting with our own COS Counseling Department Staff
- Two years FREE!! What?? NO WAY!! -Find out how you can attend COS for free by receiving scholarships and the Siskiyou Promise.
- Learn all about the Ford Foundation Scholarship application deadlines and tips for submitting a successful application
- What do you want to be when you grow up? – Learn about the degrees, majors, and certificates COS
- Fire is Catching! Demo by Weed /CalFIRE and COS Fire Academy

**Admissions:** We will be opening the application for summer 2018, fall 2018, and spring 2019 on October 1<sup>st</sup> in CCC Apply. Our Admissions Specialist, Jennifer Rubio has been working on a Step by step instructions to assist students in the Admissions Process.

- International Admissions - Michelle Gaddini from the Social Security Office came to meet with International Students interested in working on Campus.
- Registration - We conducted first census on Monday, September 18<sup>th</sup>. Census is how COS reports all registered students to the state. These numbers are used to determine the college's apportionment funding, so it is critical to our fiscal health.
- Student Ambassadors - The student ambassadors participated at the COS Foundation Scholarship dinner and in Preview Day this past month. They have been sharing their experiences and views on COS. Check out our new Social Media links on Instagram and Snapchat for the latest information and activities.

**Counseling and Student Support Programs:** The annual College Fair/Preview Day was a success. Over 350 local high school students were on campus. The College Fair is the portion of the day organized by the Counseling office, with Josh Collins as the primary contact. There were 17 colleges, the armed services, Ford Family Foundation Scholarships, and several COS programs represented in the Gym. We would like to increase the number of COS students that attend the College Fair, as it is a great opportunity for them to obtain more information on transfer options.



The staff in the Counseling and Student Support Programs area recently participated in training on the use of SARS (Scheduling and Reporting Software) Anywhere. This full training was two days and consisted of four training sessions – Front Desk, Counselor and Advisor, Administrator (decisions and data entry to make the system work best for our local use), and Reports. This software will allow students to make, cancel, and reschedule their own appointments if they choose, will track student contact by type, will allow us to track peak time periods thus better utilizing counselor and advisor time, and will feed MIS data for more accurate reporting of SSSP core services (for funding). Other features will make it easier to share information within the staff regarding student appointment topics and advice, finding open appointment times, and tracking student no-shows. This software was purchased with SSSP funds. The estimated “go live” date will be mid-November.

- CalWORKs - The 2016/2017 CalWORKs Year End Expenditure Report was submitted (due Sept 29<sup>th</sup>), and the 2017/2018 Program Plan is due in November. Our initial allocation for 2017/2018 has increased by over \$3,000 to \$169,767. This is far more money than we need to serve our small CalWORKs population so money is returned mid-year to ensure redistribution to the colleges who can use the funds to serve a larger population state-wide.
- EOPS/CARE - The EOPS program has notified the students in the program of the availability of \$75 meal cards and many students are excited about this additional support. Final allocation notification will be sent in early October (no specific date given), and we have received notification that our required District Match has been reduced to \$60,737 (from \$65,660). The 2016/2017 EOPS and CARE Year End Expenditure Report was submitted (due Sept 15<sup>th</sup>), and the 2017/2018 Program Plan is due in November.
- Foster Youth Success Program - The 2<sup>nd</sup> Monthly Meet Up will be held in early October. One student recently told Shannon Eller that the Meet Ups last year helped her meet people who understood what she had gone through and the challenges she still faces, and is the reason she decided to continue at COS.
- TRiO - SSS (Student Support Services) and Upward Bound - Student Support Services (SSS) continues to recruit with monthly orientations held. The SSS program has added a textbook lending library to the services they provide SSS participants. If you know students who plan to transfer and earn a BA/BS after COS and who have financial and educational need, please refer them to the TRiO Office.

**Financial Aid:** Happy fall from the Financial Aid Staff! Time sure flies when you are having fun in Financial Aid!! We have had two Pell disbursements so far this semester with the third one going out this week. We have awarded \$554,271 Pell grants to 437 students. We’ve also awarded \$212,897 to our returning borrowers and will award our first time student borrowers on October 6, 2017.

And speaking of loans, we just received our official FY 2014 three (3) year cohort rate of 23.4%. It's slightly higher than the FY 2013 of 22.9% but still well below the danger zone of 30%. According to our September 2017 Portfolio update our FY 2015 three (3) year cohort rate is 20.68% so we are getting closer to the 20% mark!

The California Student Aid Commission just announced the new California Community College Grant (CCCG) to encourage students to enroll in 15 units each semester. This will allow the students to complete their degree and/or transfer to a university in two years. Students MUST be enrolled in 15 units and follow their Comprehensive SEP (Education Plan) every semester. The CCCG is a \$1,500 annual grant for those students attending at least 15 units per term. These students will also receive the Cal Grant B annual amount of \$1,672 and the Full Time Student Success Grant annual amount of \$1,000. This is an exciting opportunity for our students!

Remember!! The 2018/2019 FAFSA is available to students October 1, 2017! And students can still complete the 2017/2018 FAFSA, it's not too late!

**Student Equity:** The month of September has absolutely flown by, and much of our coordinator's time has been spent assisting students in the resource center with a variety of things, such as completing their financial aid files, navigating canvas and mySiskiyous and also CalFresh application assistance. Coordinator Regina Weston is enjoying getting to know the new students and looks forward to working with them throughout this year.

Over the next few months Regina Weston will be conducting outreach events at all high schools in Siskiyou and Modoc County to provide students with information about the Siskiyou Promise Scholarship, as well as assist them with applying to the college and completing their FAFSA. The first of these outreach events took place during Weed High School's Back to School night on September 6<sup>th</sup> where we had a table with information about College of the Siskiyous and were available to answer questions that parents and students have about COS programs and services. Once the FAFSA application period opens up October 1<sup>st</sup>, we will be very busy coordinating with local schools to plan these events.

On September 19<sup>th</sup> we were very lucky to have a California Student Aid Commission (CSAC) training right here in Siskiyou County in Yreka. High School Counselors were in attendance from Siskiyou and Modoc County and we had representatives from CSAC on hand to give us updates regarding Cal Grants and other changes that will be taking place over the next year. I then gave the afternoon presentation on changes to the FAFSA as well as our financial aid process here at College of the Siskiyous.

Preview Day was Wednesday, September 20<sup>th</sup> and it was wonderful to have seniors from all of our area high schools on campus to learn about what COS has to offer. Students had a variety of breakout sessions to choose from, one of which was a presentation by Regina Weston and Dawnie Slabaugh about the Siskiyou Promise Scholarship as well as COS Foundation

Scholarships. Students who attended had great questions and were very engaged in the sessions. Over all it was a great day!

**Student Housing:** Lodge occupancy continues to be high with over 95% of beds filled. The high occupancy is a great opportunity for Resident Assistants who are planning events and activities to educate and entertain these full time students. Roommate agreements are being coordinated through the Resident Assistants on each floor as needed. Helping roommates communicate better is a regular cycle for residential life paraprofessional now that we're a few weeks into the semester.

**Associated Student Body:** In September ASB leaders held elections for senators and then selected officers for the year. Congratulations to Calvin Wagner, President – Jesse Mullin, Vice President – Hailey Dixon, Secretary, and Ivonne Vazquez, Treasurer. ASB is able to appoint additional Senators to fill vacant seats to help get student participation in the shared governance process. If you'd like to recommend a student for a Senator position please send their name to [asb@siskiyous.edu](mailto:asb@siskiyous.edu) ASB meetings are open to the public and are scheduled every Friday at 3 p.m. in the Board Room.

## Human Resources

Recruitment	
Position	Status
Instructional Support Specialist, Performing Arts	Amy LaMachia
Food Services Assistant	Reference Checks
Assistant Athletic Trainer	Final Interviews Scheduled
English Instructor	First Review November 2, 2017
Custodian	First Review October 25, 2017
Director, Information Technology	First Review October 27, 2017

The Annual Flu Shot Clinic will be held during the month of October. An email with details will be sent out soon.

*No other reports were submitted this month.*