

**College of the Siskiyou**  
***The Campus Connection***  
**November 7, 2017**

## **Superintendent / President**

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As I sit in my office to compose this month's entry for the Campus Connection, I can hear the wind howling and see the leaves swirling around our grounds. This most certainly reflects the whirlwind experiences of this past month! Reflecting on the past several weeks – and looking ahead to the month of November, activities and efforts are in full swing; days are stretching a bit longer in order to accommodate the needs to consult, confer, meet, discuss, share, strategize, listen, learn, and formulate plans and inform decisions that best meet the needs of our students, faculty, and staff as we strive to fulfill our mission to transform student lives through learning and success.

As we continue to ponder our governance model and start to consider some evolutions to our committee structures, some concerns have been raised about requests for constituent representation on committees. I want to be sensitive to the number of committees that can far too easily proliferate in many different types of organizations, and colleges are particularly vulnerable to over-extending the capacities of our human resources. While some new committees or councils have been proposed and/or formed, a few have been combined or subsumed in the process in order to keep our overall commitments to committee work stable. It is definitely a work in progress, and I am appreciative of everyone's patience as the College Council and other groups consider the best governance model to ultimately propose and recommend.

Below are a few highlights of what has been happening on campus and interactions in the community for the past month:

- Administrator Evening Duty. Our first month of this pilot program, including Halloween, went without incident. About the most "excitement" occurred when one of our own "on duty" administrators set off an alarm trying to retrieve a charger for a dead radio and had to call 5911 for help. I am pleased with the willingness of administration to step up for these evening hours, and hopefully our presence is helping heighten the safety of the campus.
- On October 4, I attended the Siskiyou Tourism Improvement District reveal of the Discover Siskiyou – California's North State branding campaign held at Belcampo Farms in Gazelle.
- Guided Pathways... College of the Siskiyou's efforts towards this statewide initiative is to incorporate many separate initiatives already underway into a comprehensive campus culture redefinition and refinement campaign under the conceptual construct and paradigm of the nationally successful Guided Pathways Student Success framework. I am grateful to Drs. Sunny Greene and Zach Zweigle for leading Guided Pathways for College of the Siskiyou. Thank you also to all of you who attended the information session and completed the assessment survey. Your input and contributions matter! ☺



- More class visits this month. I particularly enjoyed visiting Shirley Louie's statistics class.
- On October 11, I met with Superintendent Kermith Walters regarding an opportunity for the two of us to spearhead a county-wide effort on education and community, economic, and workforce development sponsored by the McConnell Foundation. Kermith and I agreed that this is a valuable partnership opportunity offered by our strong community partner in the Foundation, and it is aligned with two other projects: the first is underway through the Ford Foundation, and is known as SOAR (Siskiyou Occupational Advancement Roadmap); and the second is a Chancellor's Office opportunity for which College of the Siskiyous was solicited to participate as one of seven (7) colleges in counties identified within the state of California as economically distressed. Kermith and I want to make sure that all three of these efforts (if all three come to fruition) build upon each other comprehensively in a way that multiplies the funds devoted to these three similar efforts – all focused on workforce and economic development – and magnifies the positive and lasting impact of these efforts in a sustainable way.
- Friday the 13<sup>th</sup> turned out to be a very prosperous and lucky day for College of the Siskiyous and our District. We were honored to host a small delegation of six (6) Chinese educators on tour in Northern California. As a result of this introduction and initial relationship building, there seems to be some real possibilities for partnership, cultural exchange, and educational opportunities between our County and Region and the Qingyuan Education Bureau from the city of Qingyuan in the Qingcheng District of the Guangdong Province in China. Special thank you to Wenli Chang for her help with language and culture protocols; Cindy Martel and her staff for catering the luncheon; and, Sheila Grimes and Lori Luddon for logistics.
- On October 14, I was able to attend the Senior Theatre presentation of "The Boardinghouse" in the College's Black Box Theater.
- On the 16<sup>th</sup> of October I attended the Eagles Nest Meet and Greet event at the store. The event was well attended and it was great opportunity to meeting our Volunteers and students who work at the Eagle's Nest Shop.

- From October 18-20, I was attending Achieving the Dream’s annual coaches retreat where I learned some of the latest emerging theories and evidentiary data on Guided Pathways, Integrated Advising, and Institutional Capacity Frameworks. While there, I met Dr. Martha Romero and Dr. David Pelham – two former Superintendent/Presidents here at College of the Siskiyous (see photo on right). We all thought it was somewhat remarkable – and spoke well of our College – that three (3) of the 81 coaches from around the Country were connected to the Siskiyou Joint Community College District.
- We were able to launch the 2017/2018 President’s Listening Tour with two community forums held during the week of October 23<sup>rd</sup> – one in Dorris and the other in Happy Camp. It was a wonderful introduction for me to these two communities and the hard working citizens living there. Both forums produced good ideas and ‘food for thought’ about how the College can better serve our students, schools, community leaders, businesses, and industries throughout Siskiyou County, and our Region.
- Thanks to the hard work of many folks here at COS, I was so pleased to see us live stream our first home athletic event as our Eagle Football team played a strong game and produced an impressive victory over visiting Sacramento City College. I was attending the national HACU (Hispanic Association of Colleges and Universities) Conference in San Diego but was able to stream the game for parts of the third and fourth quarters.
- The HACU Conference was a strong step forward for College of the Siskiyous and our partnership with the FIELD School program. We met with other College and University partners (including Bakersfield College, CSU-Bakersfield, University of Lucerne, Palo Verde College, among others). Highlights of the conference included “Latino Thought Makers,” a live conversation hosted by comedian Rick Najera. Guests included actor Esai Morales, comedian Cheech Marin, and FIELD President/CEO David Villarino. COS works directly with FIELD President/CEO David Villarino through an Instructional Service Agreement (ISA) with FIELD (Farmworkers Institute for Leadership and Development), which is overseen by Ms. Worthington.



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**Quote of the Month:**

*“We will naturally pursue our goals on the strength of our own resources, skills and enterprise. But, we know that we will be more successful when we do this in partnership with the world.”*

– Narendra Modi, Prime Minister of India



Pictured are Dr. Schoonmaker and Ms. Worthington with Rick Najera and Cheech Marin.

## Public Relations & College Foundation

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Lots of activities and events occurred during the month of October, which meant a lot of promotion. The COS Senior Theatre group presented their fall showing of "The Boardinghouse" in the Black Box Theater with sold out showings; and the Football, Volleyball, Soccer, and Cross Country teams continued their seasons with excellent competition and successful outcomes. Coming up this weekend is the opening for the musical "Spamalot." Performances are scheduled for November 10, 11, 17, and 18 at 7 p.m. and November 13 and 19 at 3 p.m. in the COS Kenneth W. Ford Theater. The College also made history recently with the first "live streaming" of an event. On October 28, we went "live" on Facebook with our home football game against Sacramento City College. Those Eagle Fans who were not able to join us in the stands were able to watch the game on Facebook. We broadcast the game in two sessions (1<sup>st</sup> half – 25-30 views / 2<sup>nd</sup> half – 20-25 viewers). Since this first "test" broadcast, the Women's Basketball team and both Soccer teams broadcast live their games during the past two weeks. This type of broadcasting is temporary as the College is working to figure out a way to run a stronger connection out to the Stadium so we can offer a better streaming method for our viewers.

I was recently asked to be the guest speaker at the Weed Rotary meeting held October 26 to talk about the Promise Scholarship. Word is out...the community is hearing about our Promise Scholarship Program and the community is excited!!! Save the date... North State Giving Tuesday is November 28<sup>th</sup>. All funds we raise on this day will be used to support the Promise Program.



**Pin the Pumpkin – Pledges are Promises!** From October 31 – November 3, many were able to see Dawnie Slabaugh on campus wearing a Pumpkin costume and visiting offices. This was in part due to the spirit of Halloween as well as the spirit of Giving. Ms. Slabaugh was on a Campaign to increase the number of COS employees who participate in the monthly COS Employee Payroll Deduction Program. For each new (or increased contribution) made, the employee was able to "Pin the Pumpkin." During the All Campus Employee meeting held November 3, she announced 30 employees joined the payroll deduction program (bringing the total to 47) in support of COS and mostly in support of our **STUDENTS!!!**



**Siskiyou Promise and North State Giving Tuesday:** On November 28, our community will come together for #NorthStateGivingTuesday, and we need YOU to join us. From 6 a.m. to 8 p.m. you can give where you live. Support the College of the Siskiyous Foundation and our Siskiyou Promise Scholarship Program by making a tax-deductible donation at [www.northstategives.org](http://www.northstategives.org).

*When Syshana (SySy) Hocker graduated from Mount Shasta High School in 2016, she "couldn't wait to get out of Dodge!" But the promise of free tuition at College of the Siskiyous lured her into staying in her hometown of Weed. Now in her second year at COS, she's glad she did. She is currently a second year Promise recipient attending COS full-time, while working as a Student Ambassador. "It's a small college, and the classes are small so it's easier to have one-on-one communication with your teachers," she says. "There's a real sense of community!"*

What does the Siskiyou Promise pay for?

- First Year (term immediately following high school graduation)—Tuition and Fees for fall and Spring Semesters (Student must register as full-time student and maintain full-time status for both terms).
- Second Year Continuation (term immediately following first year at COS—Same as 1<sup>st</sup> Yr
- \$200 Book Voucher—for both the Fall and Spring Semesters

**2017/2018 Foundation Mini Grant Recipients:** This fall, 25 applications for Foundation mini grants were received. Of the 25, eleven were funded. The list of recipients and projects funded include:

Requestor	Department	Project Name
Neil Carpentier-Alting	Theater	Upgrade & Replacement of Lighting Equipment
Jude Baldwin	Library	Library Display Stand
Shannon Eller	Counseling & Support Services	Eagle's Nest Outfits & possible food/drinks
Kim Freeze	Noncredit/Adult Ed – Yreka	Adult Ed Physical Fitness Equipment
Kyle Heath	Athletics – Basketball	Men's Basketball Hudl Video Exchange Program
Jenny Heath	Chemistry	Closest Packed Structures Lab Equipment
Ed Kephart	Athletics – Soccer	Hi Pod for filming soccer games
Mark Klever	Yreka Campus	Art Room Washing Station
Lori Luddon	Safety Committee	Door Lock Blocks
Charlie Roche	Athletics – Football	HD Camcorder for performance review
Mandy Twitchell	Science	Dissolved Oxygen Meter & Components

**Winter Intersession and Spring Semester Registration is Open** – Just a quick reminder open registration for the 2018 winter intersession and spring semester is open. Remind students to register early to get the classes they want and need. The spring schedule is available online.

**Holiday Craft Fair** – The COS Holiday Craft Fair will be held on Friday evening, December 1 (5 to 8 p.m.) and Saturday, December 2 (9 a.m. to 3 p.m.) at the COS Weed Campus in the Gym. This Craft Fair celebrates the finest of hand-crafted products produced by local and regional artisans and crafters. Help spread the word and encourage family, friends, and neighbors to attend the Craft Fair. Lots and lots of great items will be available.

**Eagle's Nest Shop** – On December 7, the Eagle's Nest will celebrate its 20<sup>th</sup> anniversary with a "Roaring 20's" party. Please stop by and say Hi to the many volunteers and students who work in the Shop from 5 to 7 p.m. We could not do what we do without their many hours of volunteer service in support of our students.

**Join the COS Eagle Booster Club Today:** Over the past several years, due to budget cuts at the State level, we have had to find new and creative ways to support our athletic programs at COS. We know athletics is an important part of many of our student's lives and it shows in how well our students perform, both in and out of the classroom. Becoming a member of the Eagle Booster Club is an opportunity to show your support of College of the Siskiyous, and at the same time makes a difference in the lives of our student athletes. All donations to the COS Eagle Booster Club are tax-deductible.

### **November Events**

- November 7: Soccer vs. Butte, 2PM (Men) and 4PM (Women) – Field (Last Home Game)
- November 7: Board of Trustees Monthly Meeting Closed Session at 5PM, Open Public Session at 6PM – Board Room
- November 10: Campus Closed for Veteran's Day Holiday
- November 10: COS Performing Arts Dept. Presents "Spamalot," 7PM – Theater (Purchase advance tickets from COS Bookstore Weed and Yreka, or from Ticket Box Office evening/day of performance)
- November 11: Football vs. Feather River, 1PM – Stadium (Last Home Game)
- November 11: COS Performing Arts Dept. Presents "Spamalot," 7PM – Theater
- November 12: COS Performing Arts Dept. Presents "Spamalot," 3PM – Theater
- November 16: COS Performing Arts Dept. Presents "Spamalot," 9AM – Theater (Student Matinee)
- November 17: COS Performing Arts Dept. Presents "Spamalot," 7PM – Theater
- November 18: COS Performing Arts Dept. Presents "Spamalot," 7PM – Theater
- November 19: COS Performing Arts Dept. Presents "Spamalot," 3PM – Theater (Finale)
- November 20: Men's Basketball Youth Clinic, 9AM to 12PM - Gym
- November 20: Board Game Night, 5PM – Student Center
- November 21: Men's Basketball Youth Clinic, 11AM to 2PM - Gym
- November 22: No Evening Classes
- November 23-24: Campus Closed for Thanksgiving Holiday
- November 27-December 7: Student Art Show (photography, ceramics, and sculpture) in the LRC Student Art Gallery
- November 28: North State Giving Tuesday (Online Giving Event – Support the Siskiyou Promise), 6AM to 8PM ([www.northstategives.org](http://www.northstategives.org))

- November 30: POLS 101 Class to Host Dennis Duncan (Congressional Candidate), 9 to 10:30AM – Building 3, Room 3
- December 1: COS Holiday Craft Fair, 5 to 8PM – Gym (Admission - \$2)
- December 2: COS Holiday Craft Fair, 9AM to 3PM – Gym (Admission - Cash Donation or Non-Perishable Food Item)

## Administrative Services

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Happy November from Administrative Services! As we see a colder climate on the horizon, Facilities is still hard at work getting ready for winter, Food Services continues to offer wonderful meal choices receiving compliments from across the campus, the Bookstore is reorganizing the layout of this area to be more appealing to customers, IT continues to support the campus in a proactive manner and a shout out to the Business Office for a successful year-end audit. It has been a productive month in all areas of Administrative Services, kudos to everyone!!

**Cafeteria:** Just a reminder... menus and hours of operation are posted on our website - <http://www.siskiyous.edu/foodservices/>. Food Services is now offering breakfast, lunch and dinner seven days a week. Stop by and enjoy some exceptional food!

**Business Office:** The Business Office continues to work on Ellucian projects related to our student accounts receivable. With the help of the IT Department, testing was completed and we took a good step toward addressing a number of student accounts receivable issues with three more afternoons in November scheduled to work on this project. In addition, we will be taking a first look at the changes to 1098-T processing for the 2018 calendar year reporting due in January of 2019. There is a significant shift in reporting philosophy by the IRS which will require a change in programming starting January 1, 2018.

The District had a very successful visit with the auditors during the week of October 16<sup>th</sup>. We are expecting two or three items District-wide that will be findings this year. One is a carry-over issue that was already corrected after last year's audit, but since it fell into the 2016/2017 fiscal year as well, it will be shown again. A draft copy of the report is expected to be received in the first week or two of November and the final copy presented to the Board of Trustees at the December 5<sup>th</sup> Board meeting.

**Facilities:** Facilities continue to address projects for the coming year and preparing the college for the winter months. Remember to watch for debris from trees on the walks and roadways. Fall is here and leaves, needles and branches will be dropping especially during windy days. Updates include:

- The 2017 surplus sale is complete. Remaining items are being scrapped, recycled, or stored for the next sale.
- Administrators and Facilities staff will be meeting in November with several synthetic turf football/soccer field design architects.
- The repair of the kitchen floor is scheduled for December 18-21.

- Quotes are being sought to repair the leaking fire sprinklers and the non-functioning emergency shower drains in the new Science building. The tentative Phase I repair schedule is Christmas break.
- Quotes are being reviewed for additional security cameras for Yreka and Weed campuses. Contracts will then be prepared to upgrade and install additional security systems at the Yreka campus.
- The gravel area northwest of Siskiyou Way (Weed Campus) is being used as parking. This area was not designed for parking and has been the site of several near injuries. For safety reasons, a proposal to install no parking signs in this area has been moved forward for approval by the Safety Committee.
- Please remember the campus speed limit is 10 MPH. We have been receiving complaints of speeding through out campus since the roads were repaired. Removable speed bumps will soon be installed. The Weed and Yreka Police are responsible for criminal, traffic, and parking violations on both campuses. Those speeding are in danger of being ticketed by the police.

**Technology:** Technology Services is working on multiple projects. The Windows Domain Controllers will all be updated to Windows 2012 R2 and will be running as virtual servers by the end of November. The Solidworks 3D design lab at the Yreka campus is being expanded with nine new computer work stations, desks and a new speaker system. Bugs and kinks are being addressed on the new wireless technology implementation at both campuses. Each week an old physical server is shut down and converted to a virtual server to save on power and maintenance costs. MIS reporting for the fall term is nearing completion. And finally, Cisco Umbrella, an added layer of security against malware and virus attacks, will be implemented later this month.

## Student Services

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Happy November! We are quickly moving on the downward slope of fall and continuing our upward climb for winter and spring terms. Listed are some of the various initiatives Student Services has been working on this past month.

The **Enrollment Management Committee** has been reviewing our "Recruitment Funnel" - everything from how we capture the attention of potential students through getting them on campus for the first day of class. Our review began with the CCCApply application process. A couple of us applied to the college via CCCApply for the first-hand experience. We then followed up with a "Strengths, Weaknesses, Opportunities and Threats (SWOT)" analysis. During the month of November, we will review our media outreach which includes advertising and web presence. Our next meeting will be November 15.

Janice Gonzalez is making plans for **Commencement 2018** and will be scheduling work-group meetings soon! She will be leading this charge and we are looking forward to your input and assistance. Please be on the look-out for her invitation -- and/or if you already know that you

want to be part of this event (and are willing to roll-up your sleeves and pitch-in), feel free to contact her first.

The **Diversity Council** has identified its goals for the 2017/2018 year. Goals set include: 1) build a more inclusive environment; and, 2) build a hate-free campus. Activities under consideration include: coordinating a multicultural winter holiday celebration (which would require the help of all interested parties on campus); and, professional development workshops. Please look for the Diversity Council announcement and invitations.

The College is gearing up for **winter and spring recruitment and registration!** As of the writing of this piece, we have three closed classes for spring – so classes are filling! We are expecting our registration “rush” to begin around Thanksgiving. We are also reaching out to our students this month to encourage registration. Activities planned include sending out SOAR mailers to applicants and Student Ambassador phone-a-thon evenings (pizza included!). If you’d like to be part of the phone-a-thon, please contact Student Services. Jennifer Rubio is coordinating these evenings and we can get those dates to you. Enrollment is everyone’s business! 😊

The **“508 Workgroup”** has been meeting to review our 508 compliance. “508” refers to Section 508 of the Rehabilitation Act, which requires all electronic and information technology be accessible to people with disabilities. Technology ranges from our webpage, documents on our webpage, videos, and online learning materials. (Please note – “accommodations” are not the same as “accessibility”) An outside vendor specializing in 508 Compliance will review our website for accessibility and make recommendations. We will then move to the creation and adoption of an accessibility statement and as a result of the assessment, an accessibility compliance timeline. The outcome of our efforts will be shared with the various campus councils.

Vice President Green recently attended the **Siskiyou Community Services Council** meeting, which showed the movie, *“A Place at the Table: One Nation Underfed.”* This documentary focused on food insecurity in this country. Food insecurity affects the employed and unemployed, aged and children, in urban and rural America. Food insecurity has been defined as not having enough resources to buy the food needed – which ranges from going hungry due to no food, to not enough resources to obtain *nutritional* food. (Side note: processed, refined food in packages is often cheaper than organic, fresh food) College of the Siskiyous has been working towards addressing this issue with sack lunches and meal cards for eligible students. Regina Weston, Equity and Promise Coordinator, has been working with Great Northern Services (GNS) to establish a satellite foodbank at the Weed Campus. If you know of a student in need, please refer them to Student Services.

## NOVEMBER

*November comes, and November goes,  
with the last red berries, and the first white snows.*

*With night coming early, and dawn coming late,  
and ice in the bucket, and frost by the gate.*

*The fires burn, and the kettles sing,  
and earth sinks to rest, until next spring.*

-by Elizabeth Coatsworth



**Admissions and Records:** With students settled into classes, the traffic through the Admissions and Records Office has dwindled down. On October 1, the CCC application for summer 2018 and fall 2018 opened! We have already been seeing some students applying for next year! With our Registrar Meghan Witherell out of the office, Mary Mericle and Jennifer Rubio have been keeping busy with many tasks around the office.

- **Registration:** Mary Mericle continues to receive a plethora of transcript requests as students begin applying to colleges! The office recently received the annual load of Instructional Service Agreements (ISAs). The first set included 760 registration forms, and the second set included approximately 700 more!
- **Student Ambassadors:** Ambassadors have been busy conducting tours and have been hard at work with their annual ambassador project. Mikayla (Miki) Hocker attended her first recruitment event with Jennifer Rubio on October 20<sup>th</sup>. They attended the 4<sup>th</sup> annual North State S.T.E.M Day held in Anderson, CA. Miki enjoyed promoting College of the Siskiyous and recruiting future Eagles! Later this month, Ambassadors will participate in a "calling campaign" to reach out to our students who have not yet registered for spring 2018.

### Counseling:

- **Assessment:** Important decisions regarding assessment/placement practices have recently been made at the State level. Recently passed was AB 705 which requires community college districts to maximize the probability a student will enter and complete transfer-level coursework in math and English within a one-year timeframe and requires assessment measures that include high school performance. This initiative will take effect on January 1, 2018. In response, Chancellor Oakley, after consulting with the Chancellor's Office team, and in consideration of this recent legislation, decided to terminate the CCCAssess ("Common Assessment") Project. In a recent statement he said "standardized assessments are no longer seen as an effective placement strategy" and "are not well-suited to accurately assess college students as the often result in inappropriately low placement recommendations." The Chancellor's Office no longer advocates the use of standardized skills exams as the primary tool to place students in college courses. The recommendation for more accurate assessment and course placement and ultimately student completion of college-level

coursework is the use of multiple measures. Findings from colleges piloting the Multiple Measures Assessment Project (MMAP) – part of the Common Assessment Initiative work – which included the use of non-cognitive variables and high school transcript information, are highlighted in Chancellor’s Oakley’s memo to the community colleges.

COS has been using multiple measures since spring 2016 for fall 2016 math course placement, and began the use for English in spring 2017 for fall 2017 course placement. This decision was prompted by the sunset of COMPASS last November, as well as the research from MMAP shared statewide. Because we have this system in place, these recent decisions will not affect us as drastically as they will some California Community Colleges. To aid in the placement of students whose high school information is dated or unavailable, or if a student is uncomfortable using this information, the use of ACCUPLACER will be implemented for English placement.

- **SOAR (Orientation):** SOAR sessions have been scheduled for students who will be new to College of the Siskiyous for winter intersession or spring semester. Students who are interested in attending an in-person orientation, which includes a campus tour and an advising session, can sign up by contacting the Counseling Office.
- **Counseling and Advising:** Kim Peacemaker will be presenting information on College of the Siskiyous programs and services to the County Behavioral Health Department. Counselors will begin meeting with students eligible for the new Completion Grant available to students who take 30 units in an academic year. More information on the Completion Grant is available from the Financial Aid Office.
- **Articulation:** A new vendor has been selected to house the new ASSIST project – ASSIST Next Gen. The public launch is scheduled for January 2018. Articulation agreements for 2017/2018 are now available on the Legacy page. The annual Articulation Report was submitted to the Chancellor’s Office in October.
- **Transfer:** The application period for students wanting to attend a California State University campus for fall 2018 is October 1 - November 30, 2017. The application period for students wanting to attend a University of California campus for fall 2018 is November 1-30, 2017. The annual Transfer Center Report was submitted to the Chancellor’s Office in October.

### **Student Support Programs:**

- **CalWORKs:** We received our 2017/2018 allocations. The Program (also signed by the County CalWORKs Manager) and Budget Plan have been submitted to the Chancellor’s Office. The spring CalWORKs Association Annual Conference will be held in Redding this year, and is scheduled for April 2018. Regions 1 (includes COS), 2, and 3 are in charge of coordinating this event for the state.

- **EOPS/CARE:** We received our 2017/2018 allocations for EOPS and CARE. Program and Budget Plans are due November 20. EOPS is currently serving 216 students for fall semester. We are now accepting applications for new EOPS students attending in the spring.
- **Foster Youth Success Program:** The College was recently notified that Stronghold Court School (Canby CA), with whom we have built an excellent working relationship, has closed. The Office has built a strong working relationship with JE Barr School in Yreka, and it is hoped some of the students who would have been placed at Stronghold are placed at JE Barr.
- **Student Support Services:** This semester SSS had two Preview Days scheduled – CSU Chico (10/21) and SOU (11/7). These informative trips are gaining in popularity. All costs associated with these trips are covered for students in the SSS program. FAFSA Fridays are happening again this semester. The TRiO Center is open to SSS and Upward Bound students who need assistance in applying for, or updating, FAFSA. SSS is also assisting students to apply to various California State Universities and University of California campuses during the fall application period. SSS is always accepting applications and are providing on-going Program Orientations and Financial Literacy workshops for students accepted to the program.
- **Upward Bound:** Saturday School is held monthly at the Weed Campus and is well attended. Recruitment for the 2021 UB cohort is solidified with 21 students to date. High school recommendations for the program are now open.

**Financial Aid:** The Financial Aid Office is pleased to announce a partnership with Inceptia, a third party servicer, has been established to expedite the federal verification process. Verification is the confirmation through documentation that the information provided on a student's FAFSA is correct. Some students are selected for verification by the U.S. Department of Education and others by the College of the Siskiyous. The verification process can be lengthy and complicated. With Inceptia's automated verification process, students are guided through the necessary steps in a secure and user-friendly environment, simplifying the verification process for both students and parents. The Verification Gateway offers the Financial Aid department a means to award students faster! If you have any questions please call Financial Aid at (530) 938-5209, or visit the Financial Aid home page [www.siskiyous.edu/financialaid/](http://www.siskiyous.edu/financialaid/).

Karen Chandler and Teri Boyd traveled to Monterey for the annual CASFAA Conference to learn all about the upcoming changes in the Financial Aid world. While our fearless leader, Director Jan Harris is out, Karen and Teri along with students Gracie, Haley, and Javonnee are holding down the fort making sure that the office is still standing when Jan returns.

**Student Equity:** The month of October has flown by, and many exciting things are happening in the world of Student Equity!

Valerie Roberts and Regina Weston were able to attend the *Strengthening Student Success Conference* held in Burlingame, October 11-13. There were many wonderful sessions related to Student Equity, Promise Programs in California and Guided Pathways. Regina enjoyed meeting colleagues from throughout the state and hearing more about what other community colleges are doing.

Now that the FAFSA has opened for the 2018/2019 school year, Regina Weston has been busy scheduling outreach events at local high school to provide application assistance. The first event was held on October 16 at Mattole Valley Charter School in Yreka. Both students and parents were in attendance and were able to complete their CCCApply applications as well as the FAFSA. Information was also provided on College of the Siskiyous and the Siskiyou Promise Scholarship Program during Dunsmuir High School's (DHS) Senior Night, October 26. A follow up visit with DHS will be held November 15<sup>th</sup> with FAFSA and CCCApply assistance.

Food insecurities continue to be an issue for our students and to help address this need, COS has partnered with Great Northern Services (GNS) to provide a Food Pantry for students. It is expected the pantry will be up and running in the coming weeks. The pantry will be located in the Student Resource Center, inside of the Welcome Center. Along with the addition of a food pantry, we also offer CalFresh application assistance. If you know of students who are struggling with food insecurities, please refer them to me. Not only can we help them by providing snack packs and food from the pantry, but we can also help them apply for CalFresh.

**Student Housing:** Resident Assistants have been doing an outstanding job keeping the Lodge residents safe over the past few months. One of the RA's most important duties is helping students who have locked themselves out of their rooms. Having student staff living right in the building means residents has a fairly easy method to get doors unlocked. Keeping bedroom doors locked and secured is a key prevention strategy for our safety-conscious Lodge staff. Resident Assistants have also completed several informative bulletin boards in each building covering topics from STDs to safe winter driving tips. Come by for a tour of the lodges and see these students' created works of art. October was also a month where Lodge residents engaged in interactive events which included pumpkin carving, suicide and bystander intervention, and prostate cancer awareness.

**Associated Student Board:** October meetings were led by ASB president, Calvin Wagner who helped new ASB Senators learn about the purpose of ASB and how to hold effective meetings. Senators also selected the campus committees on which they will serve for the academic year. The Senators are also making plans to attend the November general assembly of student government leaders held in Sacramento each fall. In addition to the learning about their role on campus, ASB Senators have approved two new campus club petitions. These new clubs are the 3D Printing Club (advisor, Mike Graves) and the Fusion Welding Club (advisor, Mark Beaulieu). Existing clubs have been selecting officers and are sponsoring events like game night, a toy drive, and a safe space sticker campaign to identify staff supportive of students in our LGBTQ community.

## Instruction

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During the latter half of October, there were a number of conferences Dr. Todd Scott had the opportunity to attend. One of the major issues across the State is the Guided Pathways Initiative. From the words of the State Chancellor, *"this Guided Pathways strategy is more of creating a framework in which the college operates and not so much an initiative."* Dr.'s Sunny Greene and Zachary Zweigle are leading this effort.

With the assistance of Christina Van Alfen, Jill TeVelde and Mark Klever, the Advanced Manufacturing Program is making progress. On October 6<sup>th</sup> a Consultant visited the Campus to assist with the development of the Program and setting up the facility in Yreka. The Campus received a visit from the Follow-Up Report Accreditation team on November 6<sup>th</sup>. The team requested meetings with individuals or departments related to those recommendations as noted by the visiting Accreditation Team in their report.

## Human Resources

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Recruitment	
Position	Status
Food Services Assistant	Mason Hornbeck
Food Services Assistant	Christopher Rees
Assistant Athletic Trainer	Zachary Meyers
Custodian	First Review October 30, 2017
Director, Information Technology	First Review October 27, 2017
English Instructor	First Review November 2, 2017

**Wellness:** California's Valued Trust (CVT) is pleased to announce the addition of Solera4Me, a new preventive healthcare benefit for Blue Shield of California PPO members. Solera4Me is a lifestyle change program that can help you lose weight, adopt healthy habits and reduce your risk of developing diabetes. The program is 16 weeks, and is available at no charge to members who qualify. There are a number of different options to choose from: some are national programs like Weight Watchers and Jenny Craig; some are online like HealthSlate and Retrofit; and still others are local programs you can attend in your community. Solera4me helps members to determine if they qualify and then matches them with the program that's the best fit. While the programs have different formats, most include the following elements:

- A focus on making healthier food choices and increasing activity levels
- Weekly lessons
- 1-1 interactions with a lifestyle coach
- Tools like a wireless scale or activity tracker

You can find out if you qualify by visiting [www.solera4me.com/cvt](http://www.solera4me.com/cvt) and taking a 1-minute quiz. Want to speak to someone directly? Contact Solera at (877) 486-0141.

**Professional Development:** On October 11, as part of a Training Consortium we belong to with the northern most 14 California Community Colleges, eleven supervisors, managers and HR staff participated in a training entitled, *Frequently Used Education and Title 5 Sections for Community College Districts*. The training is presented by attorneys with expertise in higher education and was offered via video conferencing so it allows the College to provide high quality training without employees having to leave the District. In addition to the training a comprehensive reference book is provided so supervisors and managers have an in-depth reference document to use when situations arise in their day to day work. The workbook also provides sample letters, forms, policy language. The other trainings to be provided through this Consortium during this fiscal year are:

- Leaves, Leaves and More Leaves -- December 7, 2017 – Webinar Format
- The Disability Interactive Process – February 7, 2018 – Webinar Format
- Disciplinary and Harassment Investigations: Who, What, When and How

The month of October is also time for supervisors and managers to complete their AB 1825 Sexual Harassment training for supervisors. Supervisors have completed or will be completing this training on-line, through our on-line training library provided by our Liability Insurance JPA. This is mandated training that supervisors and managers must renew every two years and new supervisors must complete when they are hired. On November 3, 2017, HR hosted two trainings at the Weed Campus by Presenter Eileen O'Hare Anderson, from Liebert Cassidy Whitmore.

- During the morning session, we offered training for Equal Employment Opportunity Representatives and Screening Committee chairs. Over 40 individuals were in attendance.
- During the afternoon session, training on the Brown Act and specifically target requirements for the Academic Senate and Sub-Committees of the Senate was presented with twelve individuals in attendance for the afternoon training.

**Training:** The *Mandated Reporter: Child Abuse and Neglect* training was sent out through Keenan Safe Colleges to all **permanent staff and faculty**. Please log into the system to complete this training before **December 1<sup>st</sup>**. Employees can log into Keenan Safe Colleges either by following the link provided in your email, or going to the following website - <http://siskiyous.keenan.safecolleges.com/login>. This is a training that we are required by law to complete each year and must have at least an 80% completion rate for the district. The total time to complete the training is roughly 30 minutes. After the training has been completed, please sign the Acknowledgement Form and return it to the Human Resources office.

## Academic Senate

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September and October were busy months as the faculty adjusted to the new compressed calendar. Faculty evaluations, both tenured and non-tenured, are ongoing with each tenured faculty members serving on at least three of these committees, as well as conducting part-time

evaluations. Faculty sponsored clubs continue to be active and visible on campus. Particularly active in October were Psychology Club and the Multicultural Club. The Psychology Club, sponsored by Andrea Craddock, is hosting a Toy Drive. Please drop off your donations in the Student Center. The Multicultural Club, sponsored by Mike Tischler, hosted a movie afternoon for the campus community. Katie Gale's Political Science class is hosting a Congressional candidate, Dennis Duncan, on November 30, 2017 in Building 3, Room 3. The event will begin at 9 a.m.

The Curriculum Committee will begin training in eLumen during the month of November, and the remaining faculty will receive training in December and January. So far it appears eLumen will be a significant improvement over Curricunet.

Mike Graves and Chris Vancil are working on a program review manual that will guide the faculty program review process. The goal is to have a draft to the Senate in December. Mike Tischler and Maria Fernandez are chairing the Student Learning Outcome Committee, which includes Andrea Craddock, Wenli Chang, Sean Kenny, and Shirley Louie. They are tasked with creating an entirely new SLO process and writing a manual to serve as a resource for faculty who are working on SLOs.

During the month of November the Senate will focus on creating a codified process for course general education approval and on providing input for our revised shared governance model, which is being worked on in College Council.