



Academic Senate
College of the Siskiyous
800 College Avenue
Weed, CA 96094
www.siskiyous.edu/academicsenate/

Academic Senate Meeting Minutes

October 19, 2018 (Convened at 10:05 am) in DLC Rm #3 (Weed Campus) and Bldg. 4 Rm #5 (Yreka Campus)

Attendees: Jude Baldwin, David Blink, Kevin Broussard, Rhonda Brown, Liz Carlyle, Neil Carpentier-Alting, Wenli Chang, Dave Clarke, Hallie Coppi, Andrea Craddock, Katie Gale, Karen Harper, Jenny Heath, Bill Hirt, Ed Kephart, Michelle Knudsen, Michele Korkowski, Shirley Louie, Kim Parham, Charlie Roche, Ron Slabbinck, Patrice Thatcher-Stephens, Mike Tischler, Jayne Turk, Chris Vancil, and Alison Varty.

A. No Public Comment

B. Reading and Approval of Minutes

- a. Neil Carpentier-Alting moved to approve minutes. David Blink seconded. Motion passed.

C. Action / Discussion Items

- a. **FANS (Joint Senate committee – Faculty Acknowledgment, Affirmation, Needs, and Support):** This committee would coordinate celebrations on achieving tenure, P/T rehiring rights, milestones and other causes for celebration; help faculty negotiate issues including maternity leave, offer to coordinate leave drive donations for crises; and coordinate new faculty mentorships.

- i. Regarding the issue of donating leave time, Chris Vancil would like some clarification from HR.

1. Ron Slabbinck found that COS adopted a Catastrophic Leave Program in 2009 that permits “employees of the District to donate eligible leave credits to an employee when that employee or a member of his or her family suffers from a catastrophic illness or injury. The Superintendent/President shall establish administrative procedures to administer the program that comply with the requirements established by the Education Code.” There appears to be no written administrative procedures (AP) to carry out this policy.

- a. It was suggested that Jayne create an AP on this issue and get the support from the Classified and ASM Senates before taking the issue to College Council

- ii. Andrea Craddock put forward a motion to form a FANS committee; Katie Gale seconded it. Motion passed; 1 “nay” was a registered.

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1. Senate Exec will come back to Academic Senate with more details on this committee
- b. Delegates when missing meetings** – Bill Hirt motioned that if a committee member sets up an informal understanding with a fellow faculty member that they will be their delegate (i.e., stand-in) if they miss a meeting, they must notify the Academic Senate president and the chair of the committee of this arrangement. Neil Carpentier-Alting seconded. Motion passed.
 - c. Interstate Passport update/recommendations** – Jayne Turk stated that the Interstate Passport is still being worked on. Importantly, though, the Chancellor’s Office will not allow the Interstate Passport to be used by colleges as their GE pattern for local degrees.
 - d. Revised governance document ASM Senate** – Jayne Turk shared the list of personnel who are included as part of ASM Senate and help faculty navigate issues (The list does not include VPs, Deans, and Director of Nursing)
 - i. Chris Vancil noted that it is still unclear which positions will be included in ASM Senate. ASM Senate is still in the process of writing their constitution.
 - ii. Jayne Turk stated that a revised shared governance document has been shared and approved by College Council
 1. Chris Vancil stated that a shared governance model be approved by the Academic Senate before it is implemented by the college.
 - e. Procedure change – appointing new committee members in April/May** – The staff would like to appoint individuals to committees at the end of spring semester (April/May) instead of at the beginning of the fall semester. The staff said they would consider faculty class times when scheduling meetings. Dave Clarke motioned for this procedure change in appointing new committee members. Chris Vancil seconded. Motion passed.
 - f. Instruction Council new member appointments** – This council requires two faculty members from both the LAS and CTE areas and one faculty member from the kinesiology area to be included in this committee (five faculty members total). Currently, only two faculty members, Neil Carpentier-Alting and Katie Gale, serve on this committee (Jude Baldwin serves in the capacity as “librarian”). Ed Kephart agreed to serve on this committee in the spring semester. Mike Wilson and Kim Parham also volunteered to serve on this committee.
 - i. Motion passed to add these faculty members to Instruction Council.
 - g. Adjunct Faculty Representation in Academic Senate** – Dave Clarke motioned for Senate Exec to look at the process by which adjunct faculty representation is selected for the Academic Senate
 - i. Bill Hirt seconded; motion passed
- D. Reports from Committees**
- a. Curriculum Committee – Dave Clarke said the committee is meeting again.
 - i. Chris Vancil stated that GE courses can now be submitted to the committee because the eLumen issue has been resolved.

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- ii. Jayne Turk brought up that only one non-credit course has been approved by the Board this semester.
- b. Distance Education – Mike Tischler said the committee is meeting regularly and getting “stuff” done.
- c. Equivalency – Jenny Heath said this committee has been meeting. They looked at one application. They are also in the process of updating policies.
- d. Flex/Staff Development – No representatives at the meeting to give a report
- e. Planning/Budget Committee – They are planning the upcoming Flex Day (Friday, Dec. 14th). In the morning, the campus will come together to look at a new “Master Plan.”
 - i. In the afternoon, the faculty will have time to discuss Program Reviews (PR) and SLOs. Mandated Reporter training is also being discussed.
 - ii. Charlie Roche and Ed Kephart have not met with their dean to discuss PR.
 - 1. It was also noted by Chris Vancil that the PR manual is still in “draft” form on the website with spelling errors. Forms are also not accessible
 - 2. Jayne will reach out to Dr. Stephen Schoonmaker as acting VPI to determine if deans (including Dennis Roberts and Cora Brownell) are meeting with their faculty to discuss PR. Also, it needs to be determined if Nathan Rexford is preparing data and needed forms for faculty.

E. Adjournment

- a. Meeting adjourned at 11:10 am.

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