



**Academic Senate**  
College of the Siskiyous  
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[www.siskiyous.edu/academicsenate/](http://www.siskiyous.edu/academicsenate/)

## Academic Senate Meeting Minutes

November 15, 2019 (Convened at 4:08 pm) in DLC Rm #3 (Weed Campus) and RHSI Rm #119 (Yreka Campus)

**Attendees:** Shawn Abbott, Jude Baldwin, David Blink, Rhonda Brown, Liz Carlyle, Neil Carpentier-Alting, Dave Clarke, Hallie Coppi, Andrea Craddock, Marcy Demetro, Sunny Greene, Ed Kephart, Ann Klein, Michelle Knudsen, Michele Korkowski, Kim Parham, Charlie Roche, Ron Slabbinck, Jayne Turk, Mike Wilson, and Carly Zeller. Dr. Mark Klever, Dr. Burt Peretti, Dr. Nathan Rexford, Dennis Roberts, Kim Peacemaker, Christina Van Alfen, Stephanie Wroten, Debbie Dutcher, and Dr. Sherry Ackerman also attended the meeting.

### A. Public Comments

- a. No public comments were given.

### B. Approval of Two Sets of Minutes (Academic Senate Meetings on Oct 25<sup>th</sup> and Nov 5<sup>th</sup>)

- a. Andrea Craddock motioned to approve minutes. Shawn Abbott seconded. Motion passed.

### C. Action / Discussion Items

- a. We will hear appeals from faculty members to hire certain faculty positions. Jayne will send out supporting documents bolstering these appeals next week. Faculty will be asked to rank hiring faculty positions by next Friday (11/22). Dr. Perlas has shared with Jayne a program that weights the hiring positions. Depending on retirements, it will rank the top positions. The Deans and VPs will also rank the faculty position. Hopefully, we can reconcile these two lists.
  - **Rhonda Brown spoke on hiring nursing faculty** – Kim Parham may retire and Hallie Coppi may go on sabbatical next year. Rhonda has also been doing more administrative duties. If these instructors are unavailable, the nursing program will not be able to continue.
  - **Jayne Turk spoke on hiring communications faculty** – Communications classes are a necessary component in completing General Education. In addition, communications is the most popular academic major on campus. Thus, these classes are always full and many students are on the

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waiting list. We need another full-time instructor to expand offerings in communications courses.

- **Dave Clarke spoke on hiring physics/physical science faculty** – We lost both of our full-time physical science faculty last year with the retirement of Dr. Bill Hirt and Mike Read. We need a full-time faculty member in the physical sciences in order to offer adequate STEM courses.
- **Andrea Craddock spoke on hiring sociology faculty** – Andrea highlighted that enrollment in sociology courses has increased substantially the last couple of years. From 2016 to 2017, enrollment increased by 50% and enrollment increased an additional 22% from 2017 to 2018. This year’s enrollment continues to be strong. We offer two/three sociology courses each semester and each class fills to capacity.
- **Michelle Knudsen spoke on hiring for DPSS Director/Counselor and LD Specialist position (Sunny Greene is leaving)** – This position is mandated by law so it must be replaced.
- **Charlie Roche spoke on hiring for hyperkinesiology faculty** – A major contributor to our student population are athletes. However, because full-time instructors are down in the discipline, there has been a drop in athletes recruited. Almost 50% of courses are taught by adjunct faculty. In order to get athletes to come to our campus, we must hire more full-time faculty in hyperkinesiology.
- **Shawn Abbott spoke on hiring for business/computer science faculty** – Mike Graves is retiring this year. The other computer science instructor (Jesse Cecil) only teaches online courses. It’s important that COS offer face-to-face courses in computer science.
- **No one spoke for hiring math faculty** – No math faculty attended Academic Senate to speak in support of hiring a math instructor. It is uncertain whether we will need a new full-time math instructor next year.
- **Dr. Peretti spoke on hiring for art faculty** – Sean Kenny is in union negotiations. Dr. Peretti pointed out that Jim Gilmore retired last year. There is a heavy reliance on adjuncts to teach these courses.
- **Liz Carlyle spoke on hiring English faculty** – Currently, the English department has only two-full time English faculty because Maria Fernandez dedicates part of her time to being DE chair. AB705 helps with completion rates. 57% of the English courses are being taught by part-time instructors. English courses account for 8% of FTES. We need well-trained instructors to elicit better reading/writing skills.
- **Neil Carpentier-Alting spoke on hiring theater faculty** – We never replaced Tom Murdock who left in 2011. We need someone who has a performing arts degree. The theater department offers four shows a year and a summer program. Neil needs more support to maintain this

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productivity. He also wants to focus on other elements of the program, which he is unable to do so at this time.

- **Mike Wilson spoke on hiring fire faculty** – There is only one full-time faculty for the fire program. When Mike was hired, he was promised that another full-time instructor would be hired to help with the load. 95% of adjunct faculty have other full-time jobs and are often called away to fight fires. The program is important because it puts people to work. Also, regulations mandate that there must be 1 instructor to 10 students at all times.
- b. **Voting for Part-Time Faculty** – Jayne asked that the electoral committee – Sunny Greene, David Blink, and Liz Carlyle – reach out to part-time faculty to see if any of them would like to be part-time representatives in the Academic Senate. Based on this feedback, the part-time faculty will vote for two adjunct faculty members to represent them in the Academic Senate. Jayne was hoping this process would be completed by Dec. 1<sup>st</sup>
- c. **ILOs** – Instruction Council recommended that Academic Senate look at our Institutional Learning Outcomes (ILOs) to see if they could be more accessible and simplified.
  - Dave Clarke motioned for Dr. Rexford to investigate how ILOs are assessed at other community colleges and report his findings at the next Academic Senate. David Blink seconded. Motion passed.
- d. **Guided Pathways** – The four pillars of guided pathways are meeting. Jayne who is heading Pillar 1 will ask for faculty input in February.
- e. **Senate Representation Requests** – There are no faculty representation requests for committees currently, but Jayne will keep this as a regular part of our agenda.
- f. **Emeritus** – Letters recommending emeritus are voted on during the first Academic Senate meeting in the spring semester.
- g. **Under 16 Special Admits Task Force Update** – Jayne showed the three categories of classes for under 16 special admits (e.g., please do not admit, admit with conditions, please admit). Ann Klein asked that the second category (i.e., admit with conditions) include instructor approval. This was requested for chemistry and microbiology courses that involve working with chemicals.
  - Jayne asked faculty members to fill out the document indicating which classes go under which category. She asked that those courses (e.g. CTE courses, hyperkinesiology courses) that have special legal requirements be spelled out on this document as well.
- h. **Report Outs from Jayne/Andrea regarding ASCCC Plenary and Maria Fernandez regarding Can-Innovate 19 online Conference** – Maria was not at the Academic Senate meeting because she's in negotiations. Jayne will put her "report out" on the next Academic Senate agenda. Jayne shared ASCCC Plenary material with the faculty.

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- Andrea Craddock went to a Program Review session at the ASCCC Plenary. They indicated that technology should not drive the Program Review process, but instead supplement it. In addition, student input was also emphasized as important in the Program Review process. In addition, Andrea attended a session that focused on C-ID. It was conveyed that as long as the core material/concepts in the C-ID are reflected in the COR (e.g., such as in the course objectives) then the SLO's do not necessarily need to cover all the points outlined in the C-ID.

#### **D. Reports from Committees**

- a. **Curriculum Committee** – Dave Clarke said that not much is happening because no courses have been submitted for review.
- b. **DE** – Shawn Abbott stated that they're reviewing best practices for Proctorio from a teacher and student perspective.
- c. **Equivalency** – Andrea Craddock stated that Nancy Miller asked for the Equivalency committee to meet with her in December.
- d. **Planning / Budget Committee** – Jayne Turk mentioned that two faculty members will be missing from the meeting today if any other faculty want to attend in their place.

#### **E. Adjournment: 10:00 am**

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