



Academic Senate
College of the Siskiyous
800 College Avenue
Weed, CA 96094
www.siskiyous.edu/academicsenate/

Academic Senate Meeting Minutes

February 21, 2020 (Convened at 8:35 am) in DLC Rm #3 (Weed Campus) and RHSI Rm #119 (Yreka Campus)

Attendees: Jude Baldwin, David Blink, Rhonda Brown, Liz Carlyle, Neil Carpentier-Alting, Wenli Chang, Dave Clarke, Hallie Coppi, Andrea Craddock, Marcy Demetro, Maria Fernandez, Katie Gale, Karen Harper, Jenny Heath, Ann Klein, Michele Korkowski, Kim Parham, Charlie Roche, Ron Slabbinck, Mike Tischler, and Jayne Turk. Dr. Char Perlas, Dr. Burt Peretti, Christina Van Alfen, and Sarah Kirby also attended the meeting.

A. Public Comments

- a. No public comments were given.

B. Announcements

- a. ASCCC Secretary, Cheryl Aschenbauch, is planning to visit our Academic Senate to discuss participatory governance on Tuesday, Feb. 25th at 3 pm in DLC Rm 3 (Weed Campus) and RHSI Rm #119 (Yreka Campus). Please plan to attend if you can!

C. Approval of Minutes

- a. Neil Carpentier-Alting motioned to approve minutes. Charlie Roche seconded. Minutes approved; one abstention.

D. Action / Discussion Items

- a. **Guided Pathways Co-Chair with Dr. Char Perlas** – Dr. Perlas asked if any faculty member was interested in replacing Sunny Greene’s position as co-chair on Guided Pathways. Dr. Perlas said she would do the “heavy lifting” as the co-chair of Guided Pathways and this faculty member would just be responsible for Flex activities and attending a Steering Committee meeting scheduled once a month (3rd Tuesday from 9 am to 10 am). If you are interested, please let Dr. Perlas know.
 - .In addition, Pillars 1 and 4 need replacement co-chairs. If you are interested in co-chairing one of these pillars, please let Dr. Perlas know. Jayne is one of the co-chairs for Pillar 1 and asked for someone who is familiar with curriculum.

Academic Senate Officers:

President: Jayne Turk
Secretary: Andrea Craddock
At Large: Maria Fernandez

Vice-President: Mike Tischler
At-Large: Ed Kephart
Past President: Chris Vancil

- b. **Cannabaceae Studies Conference** (Information Only) - Dr. Perlas passed out flyers on this conference. It will take place Friday, April 3rd and Saturday, April 4th from 9:30 am to 3 pm in the Science building. The conference will entail completing four cannabaceae studies classes and will be open to the community. On Friday, there will also be demonstrations and vendors present.
- c. **Faculty Handbook Draft** – Dr. Perlas would like a task force to review the faculty handbook draft and have a finished product available on the COS website by the end of spring semester. Maria Fernandez, Liz Carlyle, Ron Slabbinck, and Sarah Kirby said they would look over faculty handbook and update it and make it a useful resource for faculty members.
- d. **University Center** – Dr. Perlas indicated that many community colleges are adopting a “university center” approach where students enroll in a support unit at the community college and take courses through a partnership with four-year institutions. These would be a way to increase FTES at our college.
 - Jude Baldwin, Carly Zeller, and Maria Fernandez will meet with Dr. Perlas to discuss this idea further.
- e. **Classroom Management** (Crisis De-Escalation Techniques used with K – 12 Students) - Jayne wanted to bring this issue up because of the email we received that outlined crisis de-escalation techniques used with K- 12 students. She pointed out that these techniques do not address the unique safety issues found with college students
 - Michele Korkowski is on the BIT committee is concerned about the lack of safety on campus. She states that BIT is effective at dealing with minor issues like classroom disturbances, but doesn’t think they would be able to handle a serious incident on campus. Michele stated there should be a Weed police officer on the BIT team. She also stated that senior administrative staff should be the ones who rotate night duty because their title and authority carries more weight than a random supervisor.
 - Kim Parham stated that there is less safety support offered on the Yreka campus. She said there was a threat made to a faculty member and it took two days before it was addressed.
 - Jayne thanked the Academic Senate for their feedback and will be bringing something forth about the issue in the future.
- f. **Senate Representation Requests** –
 - We need 3 faculty members to serve on the hiring committee for a Physics/Astronomy Instructor – Ann Klein, Wenli Chang, and Jenny Heath volunteered to serve on this committee.
 - We need 3 faculty members to serve on the hiring committee for the Business/Economics Instructor – Jayne Turk, Andrea Craddock, and Jude Baldwin volunteered to serve on this committee.
 - David Blink motioned to approve these hiring committees. Jude Baldwin seconded. Motion passed.

Academic Senate Officers:

President: Jayne Turk
 Secretary: Andrea Craddock
 At Large: Maria Fernandez

Vice-President: Mike Tischler
 At-Large: Ed Kephart
 Past President: Chris Vancil

- g. **Distance Learning (DL) Handbook** – Maria Fernandez stated that the DL committee updated the handbook to reflect current Title 5 guidelines, as well as federal and OEI guidelines. The DL handbook also has some new information about accessibility and academic integrity. Dave Clarke motioned to approve the DL handbook. Jenny Heath seconded. Motive passed.
- h. **Emeritus nominations** – Kim motioned to nominate Ms. Gerri Fedora for Emeritus Faculty. She pointed out that Ms. Fedora was a monumental figure for the nursing program for 26 years. Her accomplishments included maintaining a curriculum that enabled nursing pass rates to be substantially above state and national average. She secured grant funding that allowed students to have very little out-of-pocket costs while attending the program. She secured a grant for \$500,000 to start the ADN Step-Up program, which continues today.
 - Dave Clarke seconded motion. Motion passed.
- i. **Senate Exec Meetings** – Senate Exec meetings are scheduled for Tuesday afternoons from 4:30 pm to 5:30 pm at the Weed Brewery. We meet the week before and the week after the scheduled Academic Senate meeting. Anyone is welcome to attend.
- j. **Mentor for new faculty member, Kirk Thomsen** – Jayne inquired about assigning a mentor to the new faculty member, Kirk Thomsen, who is the new EMS coordinator. Michele Korkowski clarified that it was just a temporary position. Michele has already been helping Mr. Thomsen acclimate to his new position.
- k. **Letter from the Board** – There will be a Faculty Union response to the letter, which will be discussed at the next Faculty Union meeting.
 - Senators agreed we will continue making our voices heard through resolutions.

E. Reports from Committees

- a. **Curriculum Committee** – Jayne Turk asked the Curriculum Committee to extend the deadline of submitting courses for approval (In a previous email, Mike Graves stated that courses must be submitted by March 30th to be considered for approval before summer break). Academic Senate requested that the Curriculum Committee send an updated, clarifying email out to faculty members about this issue and requested that submissions be accepted until, at least, May 1st. Senators understood that late submissions may not complete the approval process until next Fall.
- b. **DL** – Maria Fernandez said there will be some changes to the DL addendum because of Title 5 changes. She will make it a fillable PDF into eLumen. She cautioned that eventually DL courses will need to be reviewed by a secondary committee, which will slow the approval process for new courses.
- c. **Equivalency** – Andrea Craddock stated that the Equivalency committee asked for clarification regarding a matter where the individual met the suggested master's degree, but did not hold a bachelor's degree in the recommended field. If the person had the necessary coursework to meet equivalency for the bachelor's degree in the suggested field, but does not have that exact bachelor's degree, do

Academic Senate Officers:

President: Jayne Turk
 Secretary: Andrea Craddock
 At Large: Maria Fernandez

Vice-President: Mike Tischler
 At-Large: Ed Kephart
 Past President: Chris Vancil

they still meet equivalency? For example, in terms of a person seeking equivalency in Physics, if they hold a master's degree in Engineering, but do not have a bachelor's degree in Physics, but completed the required coursework for that degree are they still qualified to teach Physics? Academic Senate confirmed the response is "yes."

- d. **Safety** – Jenny Heath, who is on the Safety committee, stated that Abner Weed showed up to their last meeting and expressed an interest in joining their committee. Jenny motioned for Abner Weed to join the safety committee. Charlie Roche seconded. Motion passed.

F. Adjournment: 9:55 am

Academic Senate Officers:

President: Jayne Turk
Secretary: Andrea Craddock
At Large: Maria Fernandez

Vice-President: Mike Tischler
At-Large: Ed Kephart
Past President: Chris Vancil