

**Academic Senate**

College of the Siskiyous

800 College Avenue

Weed, CA 96094

www.siskiyous.edu/academicsenate/**Academic Senate Meeting Minutes**

December 16th, 2020 (convened at 4:00 pm) in Zoom.

Attendees: David Blink, Natalie Bradley, Liz Carlyle, Neil Carpentier-Alting, Wenli Chang, Dave Clarke, Hallie Coppi, Andrea Craddock, Marcy Demetro, Katie Elwood, Maria Fernandez, Jenny Heath, Ed Kephart, Ann Klein, Michelle Knudsen, Tyler Knudsen, Michele Korkowski, Shirley Louie, Ron Slabbinck, Patrice Thatcher-Stephens, Kirk Thomsen, Mike Tischler, Jayne Turk, Chris Vancil, Alison Varty, Mike Wilson, Abner Weed, Carly Zeller and part-time faculty representatives Sherry Ackerman and Sarah Kirby. Dr Schoonmaker, Mark Klever, Dr Char Perlas, Val Roberts, Kent Gross, Bill Hurt, and Kitty Kiem also attended the meeting.

A. Public Comments

Andrea Craddock asked if faculty had received the Holiday cards from the Faculty Association yet. No other comments were made.

B. Approval of the Minutes

Jayne Turk motioned to approve the minutes from the Academic Senate meeting on November 20th, 2020); VP Neil Carpentier-Alting seconded. Motion passed.

C. Committee Reports

1. Distance Learning: Chair Maria Fernandez reminded faculty to send badges for online certification to Canvas Admin or to their Dean.
2. Curriculum: Chair Katie Elwood reported that the Curriculum Committee is working hard to get courses through. In last week's meeting, the committee approved the new course approval form. The committee is also having discussions about the new GE Area: Ethnic Studies
3. Flex:
 - Chair Patrice Thatcher-Stephens reminded faculty that they should send badges and receipts for OEI training to the Instruction Office to count towards Flex. Faculty asked for clarification on whether you can get both Flex and reimbursement for training. Patrice will look into this issue further.
 - Flex Committee is purchasing books from the Racial Literacy training, which will be pre-approved for Flex.

Academic Senate Officers:*President: Ron Slabbinck**Secretary: Liz Carlyle**At Large: Ann Klein**P/T Faculty Rep: Sherry Ackerman**Vice-President: Neil Carpentier-Alting**At-Large: Shirley Louie**At-Large: Patrice Thatcher-Stephens**P/T Faculty Rep: Sarah Kirby*

- Jayne Turk volunteered to serve on the Flex Committee to replace Shawn Abbott.
- Flex committee is looking for recommendations for the keynote during Flex in January. Matt Lawrence from Long Beach City College will run one of our workshops.

4. Equivalency: No report.

D. Action / Discussion Items

1. Shawn Abbott retirement— Senate President Ron Slabbinck congratulated Shawn Abbot on her retirement.
2. Guided Pathways Assessment—VPAA Dr Char Perlas informed Senate that we have made great progress this last year. We got a lot of input from students and we made progress in mapping, increased student supports, and implementing MyPath, which is integrated into My Siskiyous. Students have a good success rate of moving from application to enrollment, but we struggle with registering them in classes. MyPath will help with this issue. The ASC is also doing tremendous work thanks to Carly Zeller, ASC faculty coordinator, and Emkay Sikora, the tutor coordinator. Student success stories will be included in this document. We completed a pilot of UCanDolt, an early alert system, which didn't realize the results we were looking for and we continue to look for other options. Other needs include a dedicated Guided Pathways coordinator and an SLO coordinator. We are working on ways to engage students, most likely through Eagle Ambassadors. We also need to find a way to align course offerings with Student Education Plans.
3. GLEAN—DSPS Director Natalie Bradley presented on GLEAN, an audio-recording software. DSPS will continue to use note-takers but we do need this extra accommodation. GLEAN will only be used for synchronous classes including on Zoom, where students who can't take notes need accommodations. The service requires a student password and the college would like to acquire 25 licenses. The recordings are kept on a server and then deleted at the end of the course. Jayne Turk noted concerns around students recording lectures without the instructor's permission. Natalie confirmed that the student has the right to record if they have an accommodation. These concerns are addressed in the student and instructor agreements, and they can be modified to address local concerns in the class. Katie Elwood noted that log-in information should not be shared—this would be good to put in the agreement. Alison Varty asked if there were FERPA protections for other students in the class. Natalie shared that students in the class don't have to consent to being recorded as this is an entitled right of the student with accommodations. We have to rely on the integrity of the student to stop recording when requested by the instructor. There are consequences in the contract, such as suspending or terminating accommodations. It would also be good to align this agreement with the Zoom policy being discussed by DL committee. Halli Coppi asked about HIPAA concerns in the hospital where patient consent is not possible. Natalie clarified that

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this software can only be used in school settings where the intent is to facilitate students with learning challenges. This information could be added to the instructor agreement for EMT and Nursing courses to ensure students don't have HPAA violations that might prevent them from getting licensed in future.

4. GE Area F: Ethnic Studies—Senate Exec had a fairly lengthy discussion after the deliberations in the last Academic Senate meeting. President Ron Slabbinck suggested that the Senate Exec should make a recommendation for a FT position in this new GE Area. Andrea Craddock had further questions but due to time constraints this item was tabled to the next meeting. Ron will not make any recommendations to the Instruction Office without approval of the Academic Senate.
5. VERTO—This item was tabled to the next meeting due to time constraints

E. Good of the Order

Senators noted that we aren't always able move through all the items in the time allotted. Senate Exec will consider longer meeting times so Senators have ample time to discuss items.

F. Adjournment: 5:06 pm

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