



**Alcohol and Drug/Human Services
Advisory Committee
MEETING MINUTES**

Growing jobs, careers, communities...

DATE: May 9, 2020
TIME: 3:30-5:00p.m.
LOCATION: Zoom
COMMITTEE
CHAIR: Jennifer Reynolds
STAFF: Mark Klever, Dean CTE/Yreka Campus

Note Taker: Debbie Dutcher

Present: Christina Van Alfen, Michelle Knudsen, Mark Klever, Trish Barbieri, Samantha Worthington, Jennifer Reynolds,

Absent: Sarah Collard, Amy Gaither, Ken Hazlewood, Charles Horner, Mike Michelon, Toby Reusze, and Michele Korkowski.

COMMITTEE AGREEMENTS and/or RECOMMENDATIONS TO COS:

Trish would like to have a conversation with Jennifer about Practicum placement at Human Services.

<u>NEXT STEPS</u>	<u>Lead/team</u>	<u>By When?</u>
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Welcome and Meeting Start-up – Chair: Jennifer Reynolds

Sign in and Introductions:

1. **Review Minutes – Reynolds**
 - No minutes to review.
2. **Overview of ADHS labor market data (attachment) – Van Alfen**
 - We do program review every two years.
 - We look at the need for these jobs.
 - We pulled some data from Center of Excellence.
 - There is growth projected in Social and Health Workers. Closest to this degree.
 - 9-13% growth is expected in the next few years.
 - Pay is not high and so for singles it's a livable wage, but for a family they tend not to pay well enough for a living wage.
 - Marketing for this meeting is looking at Perkins and who we are or not seeing in our classes.
 - According to Perkins we are seeing about a third of our students in the program are an individual with a disability.
 - It is possible that this may represent some students being in recovery themselves.
 - The majority of our students are economically disadvantaged.
 - It is not a nontraditional field.
 - We don't collect data on homeless students.
 - 25-30% are displaced homemakers. Trying to reenter the workforce
 - No data on Foster Youth
 - 10-15% are single parents. One of the programs that have a higher percent of that population
 - How many of our local high school students are in this program? While not all reported, but those that did, 52% were from local high schools including Modoc.
 - This is part of marketing. Because it is an online program, it opens up a lot of opportunity to go out beyond our local campuses.

3. Overview of ADHS Program Review 2018 (attachment) – Van Alfen

Jennifer:

- Most of the Program Review for 2018 has been approved. Items were:
 - Working to get courses on Canvas
 - Working to get courses approved
 - Working on a handbook.
- All courses including AA has been approved by Curriculum Committee
- Most will be up and running for the summer and fall semester.
- Courses have been approved for transfer. They are up and running. Taught Intro to Human Services one time since approved. Scheduled for summer 2020.
- All are approved for online. Both for transfer approved as well. All are being taught.
- The SLO's were approved by CCAP. We are not on their site, so may have expired. We will look into and getting back on their site to promote our program.
- Any obstacles. The obstacle is issues with relapse and recovery and getting into a practicum site. Most agencies would like to see students with a 2-year recovery. Some will relapse and let Jennifer know if they have relapsed. What does the committee think of this aspect?
- Samantha said to research with other schools on what they do. Must be clean and sober for 2 years before moving into practicum.
- The handbook needs to be developed and lay out all policies and procedures for the program.
- Michelle: the programs with guidelines like that are Nursing, Paramedic, Fire. They get those documents from the department. The student may sign up for practicum without seeing a counselor.
- Make the handbook available on the website so the students know what to expect.
- Debbie: Jennifer connect with the CTE office with information and we can start on a handbook.

4. ADHS Perkins data and marketing discussion (attachment) – Van Alfen

- We have funds to get us back on the CCAP site. Cost is about \$300-\$400 for the application.
- We have Marketing funds to support your CTE program. It will be program specific.
- We look at Perkins populations.
- Economically Disadvantaged, People with disabilities, foster youth. We want to meet their needs.
- Being on the CCAP website is very essential.
- Christina would be happy to work with partners regarding marketing questions.
- Jennifer would like to express its Alcohol and Drug and Human Services. It's not combined. Wants to emphasize that in marketing.
- Asking for feedback - what is the best way to reach out to people.
- Traditional method. Direct mailings, or social media?
- Samantha: Is there a need for Spanish speakers? There is Spanish speaking in each community. There is a huge need for employees that speak Spanish. Difficult to find employees who speak Spanish.
- Tulalake has a robust Adult Ed program and robust Latino population. Might be a good place to market to advertise this program.
- Wage entry level is about \$13. Median is \$17/hour. A livable wage for our area as a single adult would be \$11.26/hour with one adult and one child would be \$25.12.
- Jennifer: How does the Nursing promote their program.
- Nursing is an impacted program so they do not need to promote.
- ADJ has been using social media. Also reached out to departments outside the area.
- The reason for feedback is because each program is so different in terms of who their students are and where those students might be hearing about the program.
- What are good ideas:
 - Looking at where our students come from is an indication of where they are hearing about us.
- The age range of your students?
 - It's all over the board. Lots of older adults coming back into education and looking for a new career. Some just out of high school and some who have experienced life and give back to the culture they were living in.
- One student came from Bakersfield and just needed an Ethics class for work. Extra credit or CE's.
- Counselor from Long Beach was reaching out for Practicum for students out of the area.
- Marketing could be a big deal.
- Trish. No questions. Unable to provide feedback on relapse. Social Services has not taken any students for practicum.
- Send out a question via e-mail to follow up on that. Human Services.

5. Partner feedback- practicum expansion ideas – Reynolds
 - All but one student has gone into Alcohol and Drug practicum. The other is in Human Services. Children.
 - Michelle K. Is the practicum for students more in Human Services side different than the Alcohol and Drug counseling.
 - Jennifer: Only that for the Alcohol and Drug they are working towards specific hours they need to fulfill. After the hours are complete there is an exam to be certified.
 - The person at Children’s First didn’t have to document hours. There are 12 core functions. Assessing, interviewing, screening, ... but she did have them work towards those same hours too, but different.
 - Those students that have gone through the classes are not interested in practicum with Alcohol and Drug students. It’s so different.
 - Trish: Human Services has not been approached to place students there in practicum. Trish would like to have a conversation with Jennifer.
 - Jennifer has tried to reach out to Human Services with no response. Would like to touch base with Trish. .
 - We have one agency outside the Alcohol and Drug for practicum.
 - Michele: Send information out to far northern colleges to let know we have the program online. We can share with their students.
6. CTE Dean up-date -Klever
 - Think about any opportunities to do practicums in an online capacity. Could it happen? Some programs here are going to be exploring those options.
 - With other hands-on programs we are in challenging times to get them back.
 - Thank you for all you have put into this program. You are very appreciated.
7. Other?
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8. Next Steps & Meeting Summary
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9. Adjourn and Thank You!
4:27p.m.

Zoom Information:

Topic: COS ADHS Zoom Meeting

Time: Apr 9, 2020 03:30 PM Pacific Time (US and Canada)

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