



Administration of Justice Advisory Committee MEETING MINUTES

Growing jobs, careers, communities...

DATE: April 8, 2020
TIME: 12:00 Noon
LOCATION: Via Zoom, etal
COMMITTEE CHAIR: Jeremiah LaRue
PROGRAM COORDINATOR: Jeremiah LaRue
STAFF: Mark Klever, Dean, CTE
 Note taker: Debbie Dutcher

Present: Kirk Andrus, Josh Short, Steve McDonalds, Tony Ross, Justin Mayberry, Stacey Jackson, Martin Picone, Greg Messer, Mark Klever, Jeremiah Larue, Michele Korkowski, Samantha Worthington, Kim Peacemaker, and Christina Van Alfen

Absent: Abner Weed, Jon Lopey, Keith Bradley, Parish Cross, Rick Alves, Jennifer Villani, Dave Gamache, Will Bullington, Darryl Laws.

COMMITTEE AGREEMENTS and/or RECOMMENDATIONS TO COS:

NEXT STEPS	Lead/team	By When?
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Marty Picone from POST will keep us updated on any changes.
 Michele, Jeremiah and Christina will continue to work on Marketing.
 Kirk would like to visit about marketing.

1. Online CTE Pathways Grant – Korkowski

- Degree program is now totally online. They meet a standard set by the state.
- Students can receive badges when completed. This brings them to the top of the list.
- Set to launch these classes in the Fall 2020.
- Great for law enforcement employees to finish a degree.
- We also have an 18-unit certificate of achievement.
- The grant was extended to December 2020 due to COVID 19.
- Total grant is \$500,000.00
- Will provide online Counseling service, Financial Aide, and petition to graduate.
- Will be marketing this online program with the High Schools.
- New Online Tools (Forensic Lab Kits)
 - We now have new Forensic Lab Kits (online lab). Cost is \$200. If purchased through the Bookstore Financial Aid will pay for them.

2. Academy Update – Jeremiah LaRue

- Module 2 was completed on March 13, 2020.
- Brought all cadets back for Module 1 on March 16.
- Taught one day and then had to stop.
- 10 students are employed and affiliated with the academy. They are doing some form of work with their departments while waiting for Module 1 to begin.
- There are a total of 20 students in limbo waiting for approval for Module 1 to begin.
- There are a total of 30 students ready for Module 1 to begin.
- Butte and Yuba are still open and running. Half or more are shut down.
- No issues with the two running academies.

- POST wants to help agency partners regarding hiring. POST approached the Governor to expand 100-day waiver. That is still being considered. Seeking approval from the Governor. Some officers may come back to work without a background check for a limited time. When emergency is over, they may request a background check. Still being decided.
- Marty will send info as soon as he knows.
- Agencies will not have to pay for lodging, etc as subsistence is being raised to \$75. Number of hours that are approved are 664hrs to 800 hrs.
- LEDS removal. COS has old technology, but are currently being used and taken on the road, but it has issues. A more hands on approach is encouraging.
- See Marty's newsletter regarding more information. See attached.
- Looking at virtual reality training.
- New start date for Module 1 will be vetted with 30 students coming back from all over California.
- The July academy is planning on going forward for July. Anything can happen but we don't want to mess with it.
- Would rather have some sort of overlap. If we push July's academy forward it would run into January 2021.
- Greg Messer cautioned to make sure COS is current on any new changes in teaching or standards when restarting.
- Distance Ed is being considered by POST. There are many needs for hiring and it is being considered for online learning.

3. Certificate of Achievement for Law Enforcement Officers

- Certificate (online) is ready to go to the Chancellor's office as soon as approved by the COS Board.
- Jeremiah was working on a certificate for the academy. Students need to choose a major. If they are here to get a Certificate of Achievement for the law academy, this will allow them to select just the certificate and allow them to receive Financial Aide.
- Kim – Once a student completes a goal at the college, Financial Aid will step in and stop the process. Any cert of Achievement will flag them once completed until they file an appeal for Financial Aide if say they want to go on to get their degree. It's just more steps for the student to complete.
- Student Centered Funding Formula - we receive a bump from the state for each certificate and degree a student receives. For 9 units and up and every cert that a student receives COS will get a bump.
- Mark - NFN approved the certificate and moved forward as a region.
- All certificates were approved at the April 7, 2020 Board Meeting.

4. CTE Update – Mark

- Many of our CTE classes did go to online, but many hands one cannot continue.
- Michele, thank you for all your work getting the online classes set up and running.
- Like Welding the hands-on component is critical. Maybe some on line pieces, but we will always have to have the hands-on component.
- Any students from out of the area will need to quarantine for 14 days.
- COS is looking at a device that can scan them for a fever. Students must volunteer to be scanned.
- Bringing in Zoom for these advisory meetings is making it easier to bring people from far away into our meetings.

5. Perkins Update – Christina

- Review Program Review Update (attached)
 - Each year a CTE program must complete a Program Review.
 - Michele and Jeremiah worked on the up-date this year which was included in the agenda packet.
 - Changes with the program, new, exciting, or barriers.
- Review LMI data (attached)
 - Labor Market Data
 - Used to inform our need for different careers and professions.
 - This data is for north of Sacramento.
 - No lack of need in Law Enforcement. There is a need for these students.
- Review Marketing questions & discuss Perkins data (attached)
 - We have received funding for marketing.
 - Being specific about marketing an individual program. Not a blanket over all programs.
 - Who are we trying to recruit for our programs. It will look different by program.
 - We want to look at who is in our classes, from where, and who is not in our classes. Who should we be recruiting.
 - How to recruit students. Social Media is one.
 - How do we reach those students?
 - Michele has information through her online grant.
 - We would appreciate feedback from industry.
 - Michele:

- Must be specific for online program.
- Two prong marketing plan that Pacific Sky has developed.
- Very comprehensive.
 - North state high school students.
 - Students start their online program and move on to the academy
 - Some can include the academy piece.
- Agencies. Sending out posters for breakrooms for online program. Get those already working that may want a degree for job movement.
- Semi passive marketing to agencies
- E-mail and social media blasts.
- As long as primary marketing is the online program, Michele would like to make sure the academy is a part of that marketing.
- Will have an online ADJ webpage by Pacific Sky. It will live on the COS website so not taking to an external link.
- Marketing will be branded the same. They will see the same brand as COS.
- We need to look regionally for students.
- Christina. 40% of students are coming from local high schools.
- For expansion the online opportunity will work well.
- As marketing materials become available Michele will work with Jeremiah and Christina.
- Greg. Look at high schools and agencies.
- Kirk would like to visit about marketing.

6. Adjourn and Thank You!

- Adjourned 1:07

7. Other

Marty Picone

- Marty forwarded a news letter for todays meeting. Please review the flyer attached.