



## **Classified Senate of College of the Siskiyous**

800 College Avenue

Weed, CA 96094

### **CONSTITUTION**

#### **ARTICLE I. *Name***

The organization shall be known as the College of the Siskiyous Classified Senate.

#### **ARTICLE II. *Purpose***

The Classified Senate of College of the Siskiyous represents all classified staff members of the College in matters relating to participatory governance, and assumes the primary role in disseminating information and gathering input on behalf of the classified staff employees.

The Classified Senate works in conjunction with the California Community Colleges Classified Senate (4CS) to promote and clarify the roles, rights, responsibilities and opportunities for Community College classified staff to become involved in participatory governance and to contribute toward the mission of the California Community Colleges as originally described in AB 1725.

The Goals of the Classified Senate:

1. To be a voice for the classified staff on non-union issues.
2. To be an avenue for participation by classified staff in shared governance.
3. To foster communication, understanding, and mutual support among classified staff.
4. To promote mutual respect, cooperation, and collaborative action between all constituencies within the college community.
5. To provide a means of communication between classified staff and the college community.
6. To inform classified staff of Senate actions and current issues of interest to the college community.
7. To promote the professionalism and values of the classified staff.

#### **ARTICLE III. *Membership***

The membership of the Senate shall include all members of the classified staff of the Siskiyou Joint Community College District. Classified members may consist of full-time or part-time permanent staff.

#### **ARTICLE IV. *Officers***

The Classified Senate Officers shall consist of:

- President
- Past President
- Vice President
- Secretary, and
- Bargaining Unit Representative.

These officers shall comprise the EXECUTIVE COMMITTEE whose primary function is to expedite the business of the Classified Senate. Duties and responsibilities shall be ascribed in the Bylaws and expanded as seen necessary by the Senate.



**ARTICLE V. *Duties of Officers***

Duties of officers, committee chairs, and committee members shall be ascribed in the Bylaws and expanded or revised as seen necessary by the Senate.

**ARTICLE VI. *Meetings***

The regular meetings of the Senate shall be held each month unless otherwise ordered by the Classified Senate.

**ARTICLE VII. *Committees***

The Senate shall have standing and ad hoc committees. Standing committees shall be permanent and conduct the business of the Senate. Ad hoc committees shall be established by the Senate President for special purposes and shall be of short duration. The Senate President, or designee, shall be an ex-officio member of all committees, except the Elections Committee.

**ARTICLE VIII. *Parliamentary Authority***

The rules contained in the current edition of *Robert's Rules of Order - Newly Revised* shall govern the Senate in all cases to which they are applicable.

**ARTICLE IX. *Amendments***

Any classified staff member may recommend to the Senate, in writing, a proposed amendment to the Constitution.

IX.1. Amendments to this Constitution may be put to a vote of the classified staff when meeting one or more of the following criteria:

- A. A two-thirds vote of the Classified Senate.
- B. A petition signed by not less than ten percent of the staff employees.
- C. The President of the College following his/her determination that some portion(s) of the Constitution are at variance with the California State Law or the adopted policies of the Board of Trustees of the Siskiyou Joint Community College District.

IX.2. Proposed amendments to this Constitution shall be presented to all classified employees at least ten working days before said amendment proposal is put to a vote. To be adopted, a proposed amendment must receive a simple majority of votes cast in a general session of all classified employees or in an election process.

Additions to and/ or changes in the Bylaws may be effected by the Executive Committee upon approval of a majority of the Senate body.

**ARTICLE X. *Elections***

The Classified Senate for College of the Siskiyous will conduct a general election each Spring prior to June 1.