

If there are any questions or concerns regarding the minutes, please contact your constituent representative for additional information or clarification.

**COLLEGE COUNCIL  
MINUTES  
April 26, 2016**

**The following members were present:**

Nancy Funk – Vice President, Administration Representative  
Melissa Green – Administration Representative  
Denis Hagarty – Faculty Representative  
Jayne Turk – Faculty Representative  
Dawnie Slabaugh – ASM Representative  
Chris Wehman – ASM Representative  
Josh Collins – Classified Representative  
Debbie Dutcher – Classified Representative  
Isaiah Olson – ASB Representative

**Absent:**

Dr. Todd Scott – Administration Representative  
Scotty Thomason – Superintendent/President  
(One position is currently vacant – ASB representative)

**Also Present:**

Eric Houck, Interim Director, Technology Services  
Sheila Grimes – Recording Secretary

The meeting was called to order at 2:04 p.m.

**Consent Agenda**

**Item 1. Approval of Minutes**

It was moved and seconded (Turk/Green) to accept the minutes of the March 22, 2016, meeting.

The motion carried to accept the minutes with the following vote: 9 ayes, 0 noes, 1 absent.

**Regular Agenda**

**Item 2. Recommend Revisions to Board Policies**

A motion was made and seconded (Turk/Hagarty) to recommend revisions to Board Policies 2430, 2431, 2432, 2435, 2510, 2610, 2710, 7100, 7110, 7140, 7210, 7218, and 7250.

Revisions were recommended to the following Board Policies:

- Board Policy 2710 - Remove "A" at the beginning of each of the first sentences in paragraphs two, three, and four.
- Board Policy 7100 – The Accreditation External Evaluation Report advised COS to demonstrate more diversity; therefore, it was recommended to table this Board Policy for further development.
- Board Policy 7218 – In section H, remove comma after would. The Committee recommended tabling this Board Policy pending further investigation by Nancy Funk to ensure that the details of the Willie Brown Act are included and vote via email.

**Item 2. Recommend Revisions to Board Policies (Con'd)**

The original motion with the changes noted above carried with the following vote: 9 ayes, 0 noes, 1 absent.

(Upon further research, an incorrect reference to the Educational Code was discovered. Therefore, it was recommended to approve Board Policy 7218 with one additional change as follows: Policy Reference: Education Code Section ~~22724~~ 22713 and 87483. Results of email vote: 7 ayes, 1 noes, 1 absent, and 1 abstain.)

**Item 3. Recommend Revisions to Administrative Procedures**

It was moved and seconded (Collins/Turk) to recommend revisions to Administrative Procedures 2435, 2510, 2610, 2710, and 7110.

Revisions were recommended to the following Administrative Procedures:

- Administrative Procedure 2610 – It is recommended to table this Administrative Procedure stating that this Administrative Procedure should be updated to reflect what is currently being done. Dawnie requested to review the previous revisions that were made September 24, 2013. This information will be emailed to College Council.
- Administrative Procedure 2710 – In the first paragraph, change inimical to detrimental. Also, in the first paragraph, second and third sentences, change Members to Member.

The original motion with the changes noted above carried with the following vote: 9 ayes, 0 noes, 1 absent.

**Item 4. Accreditation Update**

Nancy Funk reported that we are waiting for the final report from the Accrediting Commission for Community and Junior College (ACCJC). She believes that Scotty is in the process of writing a letter to the ACCJC in response to the draft of the External Evaluation Report. This letter is due to the Commission by May 5.

Appropriate assignments have been made for the items on the Punch List which was created as a result of the External Evaluation Report.

**Item 5. Discuss Campus-Wide Standing Committee Self-Evaluation Form**

The Campus-Wide Standing Committee Self-Evaluation Form was sent to all the applicable committees. Each Committee's Chair was asked to have their membership review the form and suggest any revisions by April 20. Members of College Council reported these issues with the current form:

- All standing committee meeting minutes are available online; therefore, it isn't necessary to list them on evaluation form. Also, it is very tedious and time consuming for the standing committee's secretaries to go through past minutes and summarize the results.
- The form is too long.
- The current form is not an evaluation tool but more of a report of the committee's activities.
- The form needs a Likert evaluation scale asking:
  - Do you feel that this committee performed effectively?
  - Do you believe that this committee performed efficiently?
  - Was your participation valuable?

**Item 5. Discuss Campus-Wide Standing Committee Self-Evaluation Form (Con'd)**

Due to the fact that the standing committee's evaluations will need to be completed prior to the faculty and student representatives leaving at the conclusion of the spring semester, College Council decided to not revise the current form but to use it again this year allowing the committees' sufficient time to complete their self-evaluations. However, this item will be placed on the agenda to be discussed at the first meeting for College Council in the fall.

**Item 6. Review of Budget Augmentations for 2016-2017**

Nancy Funk reviewed with the Committee the summary of requests showing increases and decreases from the different areas to be included in the tentative budget for 2016-2017. She noted that this summary did not include salary information. Nancy met with all the managers and requested that they prioritize their requests in case all requests exceeded our budget. She noted that she is working on the revenue portion of the budget and that, in a few weeks, the Governor's May Revise will be out and we will know more regarding the possible funding available for next year.

Jayne mentioned that she submitted a budget for Academic Senate which contained increases but it was not included in this report. Nancy will check on the whereabouts of the Academic Senate budget.

It was noted that Community Education Program (1027) has moved from the Foundation Office back to Instruction so that the program is coordinated with the other instructional programs.

**Item 7. Style Guide**

Due to time constraints, this item was tabled until the next meeting.

**Item 8. Other**

Nothing to report.

**Item 9. Adjournment**

There being no further business, the meeting was adjourned at 3:35 p.m.